

CENTER UNIFIED SCHOOL DISTRICT

www.centerusd.k12.ca.us

Students will realize their dreams by developing communication skills, reasoning, integrity, and motivation through academic excellence, a well-rounded education, and being active citizens of our diverse community.

BOARD OF TRUSTEES REGULAR MEETING

Center High School - Theater
3111 Center Court Lane, Antelope, CA 95843

Wednesday, September 17, 2008 - 6:00 p.m.

STATUS

- | | | |
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| | I. CALL TO ORDER & ROLL CALL - 5:40 p.m. | |
| | II. ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION | |
| | 1. Public Employee Discipline/Dismissal/Release (G.C. §54957) | |
| | 2. Conference with Labor Negotiator, George Tigner, Re: CSEA and CUTA (G.C. §54957.6) | |
| | III. CLOSED SESSION - 5:40 p.m. | |
| | IV. OPEN SESSION - CALL TO ORDER - 6:00 p.m. | |
| | V. FLAG SALUTE | |
| (6:05) | VI. ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION | Info |
| (6:08) | VII. ADOPTION OF AGENDA | Action |
| (6:10) | VIII. STUDENT / STAFF RECOGNITIONS | Info |
| | 1. Students and Their Teachers, Recognition for Attaining a Perfect Score on the 2008 STAR Test - Scott Loehr | |
| (6:25) | IX. ORGANIZATION REPORTS | Info |
| | 1. CUTA - Ann Neal, President | |
| | 2. CSEA - Marie Huggins, President | |

Note: If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Superintendent's Office at (916) 338-6409 at least 48 hours before the scheduled Board meeting. [Government Code §54954.2] [Americans with Disabilities Act of 1990, §202.]

NOTICE: The agenda packet and supporting materials, including materials distributed less than 72 hours prior to the scheduled meeting, can be viewed at Center Unified School District, Superintendent's Office, located at 8408 Watt Avenue, Antelope, CA. For more information please call 916-338-6409.

(6:35)	X.	REPORTS/PRESENTATIONS	Info
Curriculum	↓	1. 2008 Academic Performance Index/Adequate Yearly Progress Update - Scott Loehr	
	↓	2. Global Youth Charter School/ARC Partnership Update - Addie Ellis	
	↓	3. Site Student Intervention Report - Steve Thiessen	
Facilities & Op.	↓	4. Gang Awareness Report - Steve Thiessen	
	↓	5. Safe School Program Presentation - Capt. Mike Ziegler	
	↓	6. Facilities & Security Report - Craig Deason	
	↓	7. Bond Fund Project Budget Report - Craig Deason	
(7:35)	XI.	COMMENTS FROM THE AUDIENCE REGARDING ITEMS NOT ON THE AGENDA	Public Comments Invited
		<i>Anyone may address the Board regarding any item that is within the Board's subject matter jurisdiction. However, the Board <u>may not</u> take action on any item which is not on this agenda except as authorized by Government Code Section 5495.2. A speaker shall be limited to 3 minutes (Board Policy 9323).</i>	
(7:45)	XII.	BOARD/SUPERINTENDENT REPORTS	Info
(7:55)	XIII.	CONSENT AGENDA	Action
		<i>NOTE: The Board will be asked to approve all of the following items by a single vote, unless any member of the Board asks that an item be removed from the consent agenda and considered and discussed separately.</i>	
Governance		1. Approve Adoption of Minutes from August 20, 2008 Regular Meeting	
Personnel	↓	2. Approve Certificated Personnel Transactions	
	↓	3. Approve Classified Personnel Transactions	
	↓	4. Approve CUSD Employee Benefits Plan	
Curriculum	↓	5. Approve Professional Service Agreement: Eaton Interpreting Services, Inc.	
	↓	6. Ratify Professional Service Agreement: Medicab of Sacramento Sierra LLC	
	↓	7. Approve Professional Service Agreement: Peggy Moten-Nair	
	↓	8. Approve 2008/2009 Individual Service Agreements:	
		2008/09-84 Rancho Learning Center	
		2008/09-85 Easter Seals	
		2008/09-86 Sierra - El Camino	
		2008/09-87 MedTrans	
	↓	9. Approve CUSD Administrators Certified for Expulsion Hearings	
	↓	10. Approve Cannon Creek Software for School Conference Scheduler	
	↓	11. Approve 2008/2009 Master Contract Point Quest Education , Inc.	
	↓	12. Approve CHS FBLA Members to the Annual Leadership Development Institute in Santa Clara	
Facilities & Operations		13. Approve Agreement between Child Development Centers and Center Unified School District: July 1, 2008 - June 30, 2009	
	↓	14. Approve Ground Lease Agreement: North Highlands Recreation & Park District to August 31, 2010	
	↓	15. Approve Amendment #2 - for DLR Group Contract for Spinelli Elementary Modernization Project	
	↓	16. Approve Amendment #3 - for DLR Group Contract for Dudley Elementary Modernization Projects	
	↓	17. Approve Disposal of Surplus Vehicles	
Business		18. Approve Payroll Orders: July 2008 through June 2009	
	↓	19. Approve Supplemental Agenda (Vendor Warrants)	

- (8:00) **XIV. INFORMATION ITEMS** Info
Curriculum
1. Training: "Fitness Anywhere Suspension Trainer Course" - P. Brown (WCR)
- (8:01) **XV. BUSINESS ITEMS** (5 minutes each)
Governance
- A. **CSBA Nomination for Directors-at-Large** Action
Nominations for CSBA Asian/Pacific Islander and Hispanic are currently being accepted until Friday, September 26, 2008. Any CSBA member board may nominate board members from CSBA member district or county offices of education.
 - B. **Resolution #5/2008-09: Requesting Applications for Members of the Citizens' Oversight Committee to Oversee Bond Proceeds, Expenditures and Audits** Action
 - ↓ C. **First Reading: Exhibit 1240** Action
This exhibit is being updated to correspond with the policy changes in February 2008.
 - ↓ D. **First Reading: BP/AR 5143** Action
BP/AR 5143 Insurance
Replace. Revised, reorganized policy clarifies that districts are not required to pay the cost of insurance except when a student athlete's parent/guardian is financially unable to do so, and that districts must offer, but need not pay for, student insurance for field trips and excursions. Revised policy also deletes section describing other activities for which the district may choose to offer insurance at their discretion. Revised regulation deletes conditions for receipt of insurance benefits and reflects NEW LAW (AB 2684) requiring offers of insurance coverage sent to athletic team members to include the statement specified in law regarding the availability of no-cost or low-cost local, state, or federally sponsored health insurance coverage for eligible students.
 - ↓ E. **First Reading: Board Policies/Regulations/Exhibits** Action
BP 0200 Goals for the School District
Replace. Policy revised to focus on the Board's role in monitoring the district's progress in achieving its goals for student achievement, including the use of data, performance indicators, and other benchmarks. Policy also revised to add language ensuring that the district's goals are aligned with the district's reform efforts, including any improvement plans, as well as language ensuring alignment of the district's curriculum and instructional materials with the state's content standards, frameworks, and assessments.
 - BP/AR 3311 Bids
Replace. Updated policy contains new statement expressing the Board's goal to ensure transparency and the prudent expenditure of public funds. Policy also contains updated legal references and management resources. MANDATED regulation contains new language authorizing purchase from and payment directly to the vendor when the district has "piggybacked" onto an existing contract. Regulation also contains new note re: NEW COURT DECISION which defines "emergency" for purposes of awarding contracts in emergency situations without competitive bidding.

BUSINESS ITEMS

E. First Reading: Board Policies/Regulations/Exhibits (continued)

BP 3517 Facilities Inspection

Replace. Policy updated to reflect the conditions and categories listed in the Office of Public School Construction's Facilities Inspection Tool, which should be used as part of the district's facility inspection and maintenance program to ensure that district facilities are maintained in "good repair" as required by the Williams settlement.

BP/AR 4112.24 Teacher Qualifications Under the No Child Left Behind Act

Replace. Updated policy deletes references to dates that have passed and distinctions between requirements for Title I and non-Title I programs, since all teachers of core academic subjects are now subject to the requirements. Updated, reorganized regulation reflects REVISED TITLE 5 REGULATIONS addressing subject matter competency for middle and high school teachers in "hard-to-staff settings." Regulation also clarifies requirements for special education teachers and deletes detailed material regarding the High Objective Uniform State Standard Evaluation (HOUSSE) which is covered in California Department of Education forms.

BP/AR 4112.41/4212.41/4312.41 Employee Drug Testing

Replace BP/AR. Policy revised to reflect NEW FEDERAL COURT DECISION which held that a district may not require all applicants to undergo pre-employment drug and alcohol testing, but may only test applicants for those positions in which the district can demonstrate a special need for testing, such as safety-sensitive positions. Policy contains blank lines for district to complete specifying the positions and duties that necessitate the need for testing. Regulation updated to limit pre-employment testing to safety-sensitive positions.

BP 4132/4232/4332 Publication or Creation of Materials

Replace. Revised policy contains new language requiring the Superintendent to oversee the development of instructional materials, computer programs, and other copyrighted materials by employees, independent contractors, and consultants and requiring any contract with a consultant or independent contractor to contain a provision regarding ownership of the copyright. Policy also requires Superintendent to negotiate district ownership of copyright when an employee develops materials during working and nonworking hours.

BP 4136/4236/4336 Nonschool Employment

Replace. MANDATED policy updated to specify types of outside employment activities that may be prohibited because of a conflict with the employee's district duties. Policy requires employee to first request permission from his/her supervisor prior to accepting such employment and to appeal any denial of authorization to the Superintendent or designee. Policy also contains section re: Tutoring, which contains material formerly included in BP 4137 - Tutoring.

BP 4137 Tutoring

Delete. Delete this unnecessary policy. Material formerly included in this policy incorporated into BP 4136/4236/4336 - Nonschool Employment.

BP 4151/4251/4351 Employee Compensation

Replace. Updated policy contains new language requiring the payroll system to comply with laws regarding timeliness of payment of compensation and deductions. Policy also contains new note reflecting NEW FEDERAL REGULATIONS re: deferred compensation for employees who work 10 months over a 12-month period.

BUSINESS ITEMS

E. First Reading: Board Policies/Regulations/Exhibits (continued)

BP 4161/4261/4361

Leaves

Replace. Renumbered policy contains material pertaining to administrative and supervisory personnel formerly in BP 4361 - Leaves. List of justifiable reasons for leave revised to include general categories of types of leaves and to delete some specific leaves duplicated in other policies or regulations. Item #6 re: disability leave moved from AR. Regulation revises section on "Return to Service After Leave" to focus on provisions specific to employees failing to return to duty after a leave and to delete material re: notification of intent to return to service which is duplicated in AR 4112.1 - Contracts.

BP/AR 5112.1

Exemptions from Attendance

Replace. Updated policy adds language re: documentation of eligibility for exemption and expands legal references. Regulation revised to more directly reflect law and to add language re: exemption from continuation education for purposes of student leave of absence.

BP/AR 5131.1

Bus Conduct

Replace. MANDATED policy contains updated optional section re: surveillance systems, including language requiring the district to provide notification of the use of surveillance systems to students, parents/guardians, and staff. MANDATED regulation includes revised bus rider rules, including fastening passenger restraint systems (item #4), bringing and using electronic devices on the bus (item #9), and prohibition against bringing animals, except guide, signal, or service animals onto the bus (item #12), in accordance with California Highway Patrol regulations. Regulation also contains new note and text re: viewing recordings from bus surveillance systems in accordance with federal law on student records.

BP/AR 6141

Curriculum Development and Evaluation

Replace BP. Add AR. Policy expanded to include concepts from CSBA's Masters in Governance program and CDE guidance for District Assistance Intervention Teams (DAIT) including alignment of curriculum with state standards, frameworks, assessments, and improvement plans; accessibility of curriculum to all students; and circumstances under which curriculum may be scheduled for review. New regulation includes material on establishment of a curriculum review committee and a curriculum development/selection process.

BP 6141.5

Advanced Placement

Replace. Policy revised to add language about increasing support systems for AP students, such as resource centers and partnerships with postsecondary institutions, and providing professional development to increase staff capacity. Policy also contains new note and text re: the AP course audit, a process for the district to receive authorization to use the AP designation on student transcripts.

BP/AR 6142.1

Sexual Health and HIV/AIDS Prevention Instruction

Replace. Policy contains new section entitled "Parent/Guardian Notification" which contains material formerly included in AR and new language which clarifies that, according to the CDE, districts must use a passive consent/opt-out model for HIV/AIDS prevention instruction but may use an active consent/opt-in model for sexual health education. Reorganized, updated regulation contains new section entitled "Instruction and Materials" that is applicable to both HIV/AIDS and sexual health instruction and a new section entitled "Use of Consultants and Guest Speakers" For further information, see article in accompanying Governance and Policy Services News.

BUSINESS ITEMS

E. First Reading: Board Policies/Regulations/Exhibits (continued)

- BP/AR 6142.8 Comprehensive Health Education
Replace. Policy and regulation updated to reflect NEW STATE CONTENT STANDARDS for health education. Policy also adds language on involvement of key stakeholders in program development, implementation, and evaluation; adds language on professional development; and expands language on program evaluation to include examples of measures of program effectiveness. Regulation deletes material on involvement of health professionals duplicative with BP.
- BP/AR 6146.11 Alternative Credits Toward Graduation
Replace. Updated policy includes material formerly in AR re: making alternative means available to students, parents/guardians, and the public; and adds language in item #1 specifying that the use of results from the General Educational Development test or other state or national tests is not appropriate for satisfying course requirements for graduation. Revised regulation deletes sections on credits for work experience education (duplicated in AR 6178.1 - Work Experience Education) and college courses (moved to AR 6172.1 - Concurrent Enrollment in College Classes) and includes new section entitled "Military Service and Training."
- BP 6162.6 Use of Copyrighted Materials
Replace. Policy revised to clarify that each staff member has the responsibility to adhere to copyright law and should contact the Superintendent or designee with questions whether reproducing or using copyrighted material complies with the law. Policy also contains new note explaining the fair use doctrine and clarifying that copyright laws apply to material available on the Internet.
- BP/AR 6163.2 Animals at School
Replace. Updated policy contains new note and text clarifying that individuals with disabilities have the right to be accompanied by a guide, signal, or service dog on school premises and on school transportation. Policy also contains new note and optional language re: providing written notification to parents/guardians when an animal is brought into the classroom asking for verification whether their child has an allergy or health condition that may be affected by the animal's presence. Revised regulation deletes language permitting any animal on school buses since California Highway Patrol regulations only permit guide, signal, or service animals on school buses.
- BP/AR 6172 Gifted and Talented Student Program
Replace. Updated, reorganized policy adds language on Board approval of district plan for gifted and talented education, alignment of program with state standards, new section on identification of eligible students, instructional components not previously reflected, and program evaluation requirements. Updated regulation adds language re: program coordinator, links program plan to the single plan for student achievement, and deletes section on Community College Enrollment (now addressed at BP/AR 6172.1 - Concurrent Enrollment in College Classes). Regulation also expands section on identification of students to describe the recommendation process, list the types of data that may be used, address appeals by parents/guardians when student is determined ineligible, allow re-examination of students for eligibility, and ensure identified students' continuing eligibility.
- BP/AR 6172.1 Concurrent Enrollment in College Classes
Add. New policy and regulation contain material formerly in AR 6172 - Gifted and Talented Student Program and AR 6146.11 - Alternative Credits Toward Graduation. Policy also adds Board goal statement, optional language on dual credits, and new sections on "Approval of Concurrent Enrollment" and "Program Evaluation." Regulation adds section on "Minimum School Day."

BUSINESS ITEMS

E. First Reading: Board Policies/Regulations/Exhibits (continued)

BP 6178.2

Regional Occupational Center/Program

Add. New, MANDATED policy is for use by any district maintaining high schools, regardless of whether or not the local ROC/P is operated by the county office of education, a joint powers agreement among multiple districts, or an individual district. Policy addresses the relationship between the district and ROC/P, student eligibility and participation, related student services provided by the district, and evaluation of district students' participation and performance.

BP/AR 7160

Charter School Facilities

Add BP. Replace AR. New policy and revised regulation updated to reflect NEW TITLE 5 REGULATIONS applicable to Proposition 39 requests for facilities by charter schools submitted to districts in the fall of 2008 for the 2009-10 school year. Policy details new requirement that, if the district's facilities offer does not accommodate the charter school at a single site, the Board must make a finding and adopt a statement of reasons, as required by NEW REGULATIONS. Regulation details other new requirements including: (1) revised definition of "furnishing and equipment," (2) new timelines to respond to requests and actions to be taken during consideration of requests, (3) additional requirements for conversion charter schools, and (4) a new dispute resolution procedure. For further information, see article in accompanying Governance and Policy Services News.

BB 9230

Orientation

Replace. Updated bylaw revises section on "New Board Member Orientation" to provide for a Board meeting to orient new members, expand the types of materials to be provided to new members, and require Board approval of workshop/conference attendance by incoming members at district expense.

BB 9324

Minutes and Recordings

Replace. Bylaw revised to include new, optional language specifying that minutes of Board meetings should include a brief summary of the Board's discussion, record which members are present, and record whether a member is not present for the entire meeting due to a late arrival and/or early departure.

PUBLIC HEARING: Notification of Compliance With Education Code §60119 for Funds Received Under Pupil Textbook and Instructional Materials Incentive Program.

Curriculum	F.	<u>Resolution #4/2008-09: Statement of Assurances Instructional Materials Fund</u> This resolution is to certify that the district has sufficient materials in CORE subjects.	Action
Facilities & Operations	G.	<u>CHS Athletic Transportation Plan</u> This plan will increase the amount budgeted for CHS Athletic Transportation.	Action
Business	H.	<u>Resolution #3/2008-09: 2007/08 Gann Limit Resolution & Unaudited Actuals Report</u> The Unaudited Actual Report is a report of the fiscal activity and fund balances for the District. School district are required to certify via the Gann Limit that their annual revenues do not increase at a rate greater than the overall increase in state government revenues.	Action

- (8:53) **XVI. ADVANCE PLANNING** Info
- a. Future Meeting Dates**
 - i. Wednesday, October 1, 2008 @ 6:00 p.m. - Spinelli Elementary School - Cafeteria*
 - b. Suggested Agenda Items**
- XVII. CONTINUATION OF CLOSED SESSION (Item III)** Action
- (8:55) **XVIII. ADJOURNMENT** Action