

CENTER JOINT UNIFIED SCHOOL DISTRICT

www.centerusd.k12.ca.us


Students will realize their dreams by developing communication skills, reasoning, integrity, and motivation through academic excellence, a well-rounded education, and being active citizens of our diverse community.

BOARD OF TRUSTEES REGULAR MEETING

◆ North Country Elementary School - Multipurpose Room
3901 Little Rock Drive, Antelope, CA 95843

Wednesday, September 15, 2010 - 6:00 p.m.

STATUS

- I. CALL TO ORDER & ROLL CALL - 5:00 p.m.
 - II. ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION
 - 1. Matter Relating to Student Retention
 - 2. Student Expulsions/Readmissions (G.C. §54962)
 - 3. Conference with Labor Negotiator, George Tigner, Re: CSEA and CUTA
 - III. PUBLIC COMMENTS REGARDING ITEMS TO BE DISCUSSED IN CLOSED SESSION
 - IV. CLOSED SESSION - 5:00 p.m.
 - V. OPEN SESSION - CALL TO ORDER - 6:00 p.m.
 - VI. FLAG SALUTE
 - VII. ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION Info/Action
 - VIII. ADOPTION OF AGENDA Action
-  **STUDENT PRESENTATION:** Center High School MCA students, under the direction of Vernon Bisho, will be presenting a video, or video clips, that they have made.
- IX. STUDENT / STAFF RECOGNITIONS (*5 minutes each*) Info
 - 1. 2010 STAR Test Perfect Scores
 - 2. Activities Director and AVID teacher at CHS

Note: If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Superintendent's Office at (916) 338-6409 at least 48 hours before the scheduled Board meeting. [Government Code §54954.2] [Americans with Disabilities Act of 1990, §202.]

NOTICE: The agenda packet and supporting materials, including materials distributed less than 72 hours prior to the scheduled meeting, can be viewed at Center Joint Unified School District, Superintendent's Office, located at 8408 Watt Avenue, Antelope, CA. For more information please call 916-338-6409.

	X. STUDENT BOARD REPRESENTATIVE REPORTS (3 minutes each)	Info
	1. Center High School - Anthony Mendoza	
	2. McClellan High School - Que Shawn Horton	
	3. Antelope View Charter School - Raymond Houston	
	4. Global Youth Charter School - Oscar Gonzalez	
	XI. ORGANIZATION REPORTS (3 minutes each)	Info
	1. CUTA - Heather Woods, President	
	2. CSEA - Marie Huggins, President	
	XII. REPORTS/PRESENTATIONS (8 minutes each)	Info
Curriculum	1. Healthy Start Annual Update - Alyson Collier	
	XIII. COMMENTS FROM THE AUDIENCE REGARDING ITEMS NOT ON THE AGENDA	Public Comments Invited
	<i>Anyone may address the Board regarding any item that is within the Board's subject matter jurisdiction. However, the Board may not discuss or take action on any item which is not on this agenda except as authorized by Government Code Section 5495.2. A speaker shall be limited to 3 minutes (Board Policy 9323). All public comments on items listed on this agenda will be heard at the time the Board is discussing that item.</i>	
	XIV. BOARD / SUPERINTENDENT REPORTS (10 minutes)	Info
	XV. CONSENT AGENDA (5 minutes)	Action
	<i>NOTE: The Board will be asked to approve all of the following items by a single vote, unless any member of the Board asks that an item be removed from the consent agenda and considered and discussed separately.</i>	
Governance	1. Approve Adoption of Minutes from August 18, 2010 Regular Meeting	
Personnel	2. Approve Certificated Personnel Transactions	
↓	3. Approve Classified Personnel Transactions	
Curriculum	4. Ratify 2009/2010 Master Contracts:	
	BECA	
	Mingus Mountain Academy	
↓	5. Ratify 2009/2010 Individual Service Agreements:	
	2009/10-91 Red Rock Canyon School	
	2009/10-218 BECA	
	2009/10-219 Clarinda Academy	
	2009/10-220 Bright Start Therapies	
	2009/10-221 Rancho Learning Center JRHS	
	2009/10-222 Mingus Mountain Academy	
↓	6. Approve 2010/2011 Master Contracts:	
	Kinzie Murphy, Speech Pathologist/Oral Feeding Specialist	
	Colorado Boys Ranch	
	Medicab	
↓	7. Approve 2010/2011 Individual Service Agreements:	
	2010/11-101 BECA	
	2010/11-102 Clarinda Academy	
	2010/11-103 Kinzie Murphy	
	2010/11-104 Colorado Boys Ranch	
	2010/11-105 Medicab	
	2010/11-106-117 Bright Futures	
↓	8. Approve CHS FBLA Attendance at State Officer Meeting, Santa Clara, CA	
↓	9. Approve CHS FBLA Attendance at Leadership Conference, Santa Clara, CA	
Facilities & Op.	10. Approve Two Year Ground Lease for Sunrise Park and Recreation District for Day Care at Oak Hill Elementary School	
↓	11. Approve Ground Lease Agreement: North Highlands Recreation & Park District	

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| ↓ | 12. | Approve Professional Service Agreement: Isabella Maranon |
| Business | 13. | Approve Payroll Orders: July - August 2010 |
| ↓ | 14. | Approve Supplemental Agenda (Vendor Warrants - July 2010) |

XVI. BUSINESS ITEMS

- | | | | |
|------------|-----------|--|--------|
| Governance | A. | <u>First Reading: Board Policies/Regulations/Exhibits</u> | Action |
| | | (No Significant Changes) | |

BP 1150 - Commendations and Awards

(BP revised; AR deleted)

Policy revised to clarify that it applies to awards given to parents/guardians, community members, businesses, and organizations. Policy also incorporates and expands material formerly in AR re: the process for submitting recommendations for awards and the types of awards that may be given, and adds designation of a day, week, or month for special recognition of volunteers.

BP/AR 1250 - Visitors/Outsiders

(BP/AR revised)

Updated policy adds Board philosophy about the importance of parent/guardian and community involvement in school programs and activities. Policy also encourages individuals to use complaint procedures and to avoid disruptive behavior on school grounds. Reorganized regulation adds requirement to post school hours.

BP 3100 - Budget

(BP revised)

Updated policy reflects Governmental Accounting Standards Board (GASB) Statement 54, which makes changes in the way public agencies must report fund balances in the general fund and gives the Board sole authority to specify purposes of funds classified as "committed" and to express, or delegate the authority to express, intended purposes of resources that result in the "assigned" fund balance.

AR 3460 - Financial Reports and Accountability

(AR revised)

Updated regulation deletes detailed discussion of the contents of the audit report since it is the responsibility of the auditor to complete that report. Regulation also adds new section on "Fund Balance" reflecting GASB Statement 54, which makes changes in the way fund balances in the general fund must be reported in external financial reports.

AR 3516.2 - Bomb Threats

(AR revised)

Updated regulation adds language incorporating bomb threat procedures into the district's emergency preparedness plan and/or comprehensive safety plan. Regulation also expanded to address bomb threats received through electronic means, communications during bomb threat incidents, and counseling.

BP 3516.5 - Emergency Schedules

(BP revised)

Updated policy adds language regarding seeking full average daily attendance reimbursement when an emergency situation prevents the district from meeting legal requirements for the minimum number of instructional days or minutes. Policy also adds examples of methods that may be used to notify students and parents/guardians of an emergency schedule.

BP 4020 - Drug and Alcohol Free Workplace

(BP revised)

MANDATED policy revised to more accurately reflect the assurances that districts must make to the CDE, including the provision of a drug-free workplace, notifications to employees about the district's policy, action that will be taken in the event an employee has violated the prohibition, and the requirement that employees abide by the policy and notify the district if convicted. Language formerly in policy re: specific discipline that will be taken against an employee deleted as this material is covered in other policies.

First Reading: Board Policies/Regulations/Exhibits (continued)
(No Significant Changes)

AR 4032 - Reasonable Accommodation

(AR revised)

Updated, reorganized regulation addresses (1) the circumstances under which the district may require a job applicant to undergo a medical examination in order to provide documentation of his/her health condition, (2) the prohibition against the use of the applicant's or employee's genetic information, and (3) the persons who should be informed of the applicant's or employee's medical condition.

BP 4156.2/4256.2/4356.2 - Awards and Recognition

(BP revised)

MANDATED policy revised to reflect the membership of the merit awards committee, add encouragement of staff recognition during designated recognition days, and clarify the role of the Superintendent and the Board in granting awards.

AR 4161.1/4361.1 - Personal Illness/Injury Leave

(AR revised)

MANDATED regulation revised to more directly reflect law re: the amount of sick leave an employee may use to attend to the illness of his/her child, parent, spouse, registered domestic partner, or domestic partner's child (page (b), item #6). Section on "Continued Absence After Available Leave Is Exhausted" retitled and revised to reflect **NEW COURT DECISION** re: period of differential pay is limited to a total of five months per accident or illness, even if the employee works for a period of time between sick leave increments related to the same medical condition. Section on "Verification Requirements" adds information on the Genetic Information Nondiscrimination Act.

AR 5145.8 - Refusal to Harm or Destroy Animals

(BP deleted; AR revised)

Delete unnecessary policy. Regulation revised to incorporate material formerly in BP and to reflect **NEW LAW** (AB 176) updating the terminology for recording technology which may be used as an alternative project.

BP/AR 6158 - Independent Study

(BP/AR revised)

MANDATED policy updated to (1) add material formerly in AR re: program participation is voluntary, (2) more directly reflect law re: minimum period of independent study for apportionment purposes as five "consecutive" school days, (3) revise material re: maximum length of assignments and the number of missed assignments that will trigger an evaluation of the student's participation, and (4) authorize student-teacher conferences by electronic means. Updated regulation (1) expands optional material re: considerations in approving a student's participation, (2) clarifies responsibilities of program administrator and teachers, and (3) adds requirement to retain specified auditable records for three years.

BP 6162.5 - Student Assessment

(BP revised)

Updated policy addresses possible uses of student assessment data, including **NEW LAW** (SBX5 1) which authorizes the use of the California Longitudinal Pupil Achievement Data System in staff evaluations. Policy also adds material on the use of multiple measures, disaggregation of data, test validity, proper test administration, professional development, and release of the individual record of accomplishment.

BB/E 9270 - Conflict of Interest

(BB revised; E added)

MANDATED bylaw revised and reorganized to clarify three types of analysis that must be conducted pursuant to different statutes and the common law doctrine to determine whether a conflict exists and, if so, whether the board member must abstain and/or if the contract is prohibited. Material comprising the conflict of interest code (i.e., incorporation statement, designated positions and disclosure categories) moved into a sample resolution in new Exhibit to clarify material that needs to be biannually reviewed and submitted to the code reviewing body.

**B. First Reading: Board Policies/Regulations/Exhibits
(Significant Changes)**

Action

BP/AR 1240 - Volunteer Assistance
(BP/AR revised)

Updated policy and regulation reflect **NEW LAW** (AB 346) which requires any volunteer who works with students in a student activity program (not just those who supervise, direct, or coach the activity) to obtain an Activity Supervisor Clearance Certificate from the Commission on Teacher Credentialing(CTC), unless the district requires the volunteer to instead clear a Department of Justice (DOJ) and Federal Bureau of Investigation (FBI) criminal background check or the volunteer is otherwise exempted by law.

BP/AR 3552 - Summer Meal Program
(BP/AR added)

New optional policy and regulation are for use by districts that have been approved by the CDE to sponsor a federally funded, state-administered Seamless Summer Feed Option (SSFO) and/or Summer Food Service Program (SFSP). Policy addresses program purposes, process for selecting sites for meal service, community outreach, record keeping, and program evaluation. Regulation contains requirements for both the SSFO and SFSP pertaining to site eligibility criteria, meal service, menu planning, advertising of available services, staff training (SFSP only), reimbursement claims, and program monitoring and reviews.

BP 3555 - Nutrition Program Compliance
(BP added)

New **MANDATED** policy reflects state and federal law prohibitions against discrimination in the National School Lunch Program, School Breakfast Program, Special Milk Program, and other child nutrition programs as well as recent enforcement activities of CDE's Nutrition Services Division based on U.S. Department of Agriculture's Food and Nutrition Service instructions.

AR/E 4112.62/4212.62/4312.62 - Maintenance of Criminal Offender Records
(AR/E revised)

Updated regulation reflects **NEW LAW** (SB 447) which requires the district to designate a custodian of records and to annually notify the DOJ regarding the identity of this person. Regulation also reflects requirement of SB 447, effective July 1, 2011, that persons designated as custodians of records must themselves receive criminal record background clearances to be eligible to serve in that capacity. Section on "Interagency Agreements" adds language on communicating with other districts participating in the interagency agreement when the district receives a report of a conviction of a serious or violent felony. Exhibit updated to reflect law re: civil action for invasion of privacy and to add legal cites for civil, criminal, and administrative penalties.

BP/AR 4127/4227/4327 - Temporary Athletic Team Coaches
(BP/AR revised)

Policy and regulation updated to reflect **NEW LAW** (AB 346) which requires any noncertificated employee or volunteer who works with students in a student activity program such as an interscholastic athletic program (not just those who supervise, direct, or coach the activity) to obtain an Activity Supervisor Clearance Certificate from the CTC, unless the district requires the individual to clear a DOJ/FBI criminal background check prior to beginning the paid or volunteer duties.

BP/AR 5141.21 - Administering Medication and Monitoring Health Conditions
(BP/AR revised)

Updated and reorganized policy reflects **NEW COURT DECISION** holding that trained, unlicensed school personnel are not authorized by current law to administer insulin injections to students with diabetes, even if those students are students with disabilities with individualized education programs (IEPs) or Section 504 plans, except in an emergency. Regulation reorganized to clarify contents of the physician's and parent/guardian's statements and district responsibilities, when allowing employees to administer or assist in administering medications to students.

Business

C. Resolution #2/2010-11: Gann Limit Resolution and 2009/10 Unaudited Actuals Report Action

The SACS Unaudited Actuals Report covers all fiscal activity and fund balances for the District. Included in the unaudited actuals is the 2009/10 Gann Limit report. School district are required to certify via the Gann Limit that their annual revenues do not increase at a rate greater than the overall increase in state government revenues. CJUSD has met that requirement for the 2009/10 fiscal year.

XVII. ADVANCE PLANNING

Info

a. *Future Meeting Dates:*

i. Wednesday, October 20, 2010 @ 6:00 p.m. - North Country Elementary School MultiPurpose Room

b. *Suggested Agenda Items:*

XVIII. CONTINUATION OF CLOSED SESSION (Item IV)

Action

XIX. ADJOURNMENT

Action