

CENTER JOINT UNIFIED SCHOOL DISTRICT

www.centerusd.k12.ca.us

Students will realize their dreams by developing communication skills, reasoning, integrity, and motivation through academic excellence, a well-rounded education, and being active citizens of our diverse community.

BOARD OF TRUSTEES REGULAR MEETING

◆ District Board Room, Room 503
Wilson C. Riles Middle School
4747 PFE Road, Roseville, CA 95747

Wednesday, March 21, 2012 - 6:00 p.m.

STATUS

- I. CALL TO ORDER & ROLL CALL - 5:00 p.m.
- II. ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION
 - 1. Public Employee Performance Evaluation (Certificated) Superintendent (G.C.§54957)
 - 2. Student Expulsions/Readmissions (G.C. §54962)
 - 3. Conference with Labor Negotiator, George Tigner, Re: CSEA and CUTA (G.C. §54957.6)
- III. PUBLIC COMMENTS REGARDING ITEMS TO BE DISCUSSED IN CLOSED SESSION
- IV. CLOSED SESSION - 5:00 p.m.
- V. OPEN SESSION - CALL TO ORDER - 6:00 p.m.
- VI. FLAG SALUTE
- VII. ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION Info/Action
- VIII. ADOPTION OF AGENDA Action

Note: If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Superintendent's Office at (916) 338-6409 at least 48 hours before the scheduled Board meeting. [Government Code §54954.2] [Americans with Disabilities Act of 1990, §202.]

NOTICE: The agenda packet and supporting materials, including materials distributed less than 72 hours prior to the schedule meeting, can be viewed at Center Joint Unified School District, Superintendent's Office, located at 8408 Watt Avenue, Antelope, CA. For more information please call 916-338-6409.

- IX. STUDENT BOARD REPRESENTATIVE REPORTS (3 minutes each)** Info
1. Center High School - Aleah Woods
 2. McClellan High School - Rolando (JR) Natividad
 3. Antelope View Charter School - Britney Kaiser
 4. Global Youth Charter School - Hyleah O'Quinn

- X. ORGANIZATION REPORTS (3 minutes each)** Info
1. CSEA - Cyndy Mitchell, President
 2. CUTA - Heather Woods, President

- XI. COMMENTS FROM THE AUDIENCE REGARDING ITEMS NOT ON THE AGENDA** Public Comments Invited
- Anyone may address the Board regarding any item that is within the Board's subject matter jurisdiction. However, the Board may not discuss or take action on any item which is not on this agenda except as authorized by Government Code Section 5495.2. A speaker shall be limited to 3 minutes (Board Policy 9323). All public comments on items listed on this agenda will be heard at the time the Board is discussing that item.*

- XII. BOARD / SUPERINTENDENT REPORTS (10 minutes)** Info

- XIII. CONSENT AGENDA (5 minutes)** Action
- NOTE: The Board will be asked to approve all of the following items by a single vote, unless any member of the Board asks that an item be removed from the consent agenda and considered and discussed separately.*

- | | |
|------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Governance | 1. Approve Adoption of Minutes from January 18, 2012 Regular Meeting |
| ↓ | 2. Approve Adoption of Minutes from February 1, 2012 Board Workshop |
| ↓ | 3. Approve Adoption of Minutes from February 8, 2012 Regular Meeting |
| ↓ | 4. Approve Adoption of Minutes from February 29, 2012 Special Meeting |
| ↓ | 5. Approve Adoption of Minutes from March 12, 2012 Special Meeting |
| Personnel | 6. Approve Certificated Personnel Transactions |
| ↓ | 7. Approve Classified Personnel Transactions |
| Curriculum | 8. Approve FBLA Attendance at State Leadership Conference in Irvine, CA - CHS |
| Facilities & Op. | 9. Approve 2011-2012 Safe School and Emergency Preparedness Plan - Oak Hill |
| ↓ | 10. Approve 2011-2012 Safe School and Emergency Preparedness Plan - AVCS/Global |
| ↓ | 11. Approve Contract with Martin General Engineering, Inc., for Seal and Stripe Play Area Hard Court Projects at Both North Country and Oak Hill Elementary Schools |
| ↓ | 12. Approve Developer Fee Payment Agreement, Property No. 3 |
| Business | 13. Approve Payroll Orders: July 2011 - February 2012 |
| ↓ | 14. Approve Supplemental Agenda (Vendor Warrants) |

XIV. BUSINESS ITEMS

- | | |
|----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Business | A. <u>Second Interim Report For Fiscal Year 2011/12</u> Action |
| | This report is based on all known budget guidelines set forth by the State and School Services of California. The expenditure and revenue activity covers the period of July 1, 2011 through January 31, 2012. |
| ↓ | B. <u>Tax & Revenue Anticipation Notes (TRANS) Request for Issuance, Resolution #12/2011-12: Resolution of the Governing Board Authorizing the Borrowing of Funds for Fiscal Year 2012-2013 and the Issuance and Sale of One or More Series of 2012-2013 Tax and Revenue Anticipation Notes Therefore and Participation in the California School Cash Reserve Program and Requesting the Board of Supervisors of the County to Issue and Sell Said Series of Notes</u> Action |

Personnel **C. Resolution #11/2011-12: Layoff For Lack of Work or Lack of Funds** Action
This resolution is a result of lack of funds/lack of work. Per Article XVII of the CSEA/CUSD Agreement, affected employees will be sent notice of layoff no less than forty-five (45) calendar days prior to the effective layoff date.

Governance **D. First Reading: Board Policies/Regulations/Exhibits** Action

AR 1340 - Access to District Records

(AR revised)

Regulation revised to list instructional materials as records that are accessible to the public under the California Public Records Act. Regulation also updates list of confidential records to include library circulation and patron use records, as added by NEW LAW (SB 445), and records pertaining to the security of the district's information technology system.

BP 2121 - Superintendent's Contract

(BP revised)

Policy updated to reflect NEW LAW (AB 1344) which prohibits the automatic renewal of the superintendent's contract with a provision for automatic increase that exceeds the cost-of-living adjustment and requires any contract executed or renewed after January 1, 2012 to include a provision requiring the superintendent to reimburse the district for paid leave salary or cash settlement in the event he/she is convicted of a crime involving an abuse of his/her position.

BP 3110 - Transfer of Funds

(BP revised)

Policy updated to reflect NEW LAW (SB 70) which extends the flexibility for districts to use funds received for 39 "Tier 3" categorical programs for any "educational purpose" through the 2014-15 fiscal year. Policy also reflects NEW LAW (AB 189) which (1) clarifies that the required public hearing must be held prior to and independently of the board's regular budget adoption meeting and (2) requires that, whenever the proposed use of the funding will result in the elimination of a program, the notice for the public hearing must identify the program proposed to be eliminated.

AR 3314 - Payment for Goods and Services

(AR revised)

Regulation updated to reflect NEW LAW (SB 293) which provides that, for public works contracts entered into on or after January 1, 2012, the proceeds that can be lawfully withheld by districts for completed work cannot exceed five percent of the contract price, except when there has been a finding by the board, at a regularly scheduled public hearing prior to accepting bids on the project, that the project is "substantially complex."

BP/AR 3513.1 - Cellular Phone Reimbursement

(BP deleted, AR revised)

Unnecessary policy deleted. Regulation revised to delete section on "Documentation of Records for Tax Purposes" due to NEW FEDERAL LAW (P.L. 111-240, 2010) which removes cell phones from the U.S. Internal Revenue Service's definition of listed property, thereby eliminating the extensive documentation and substantiation requirements placed on employers that provide cell phones for their employees' business use.

AR 3541.1 - Transportation for School-Related Trips

(AR revised)

Regulation updated to (1) reflect NEW LAW (SB 929) which changes the age and weight criteria for children to be required to ride in the rear seat with a child passenger restraint system and (2) list circumstances under which children may be exempted from the requirement to properly secure children in the rear seat in a passenger restraint system. Regulation also clarifies legal requirements pertaining to liability insurance.

BP 3553 - Free and Reduced Price Meals

(BP revised)

MANDATED policy updated to reflect NEW LAW (AB 402) which authorizes districts to share student information on the National School Lunch Program application with the local agency responsible for determining eligibility for participation in the CalFresh (formerly Food Stamp) or other nutrition assistance program, provided the student was approved for free or reduced-price meals and the student's parent/guardian consents to the release of the information.

First Reading: Board Policies/Regulations/Exhibits (continued)

AR 4117.11/4317.11 - Preretirement Part-Time Employment

(AR revised)

MANDATED regulation revised to clarify that, if a district allows certificated employees who are members of the defined benefit program of the California State Teachers' Retirement System to reduce their workload to part time while continuing to receive the same service credit and other benefits as full-time employees, it must afford equal treatment to all certificated employees who meet the eligibility requirements. Regulation also adds requirement for the district and/or employee to make the payment or contribution necessary for the employee to retain a benefit in the same manner as if the employee were employed full time.

BP 4140/4240/4340 - Bargaining Units

(BP revised and recoded to add 4340)

Policy updated to reflect **NEW LAW (AB 501)** which (1) expands the definition of "exclusive representative" to allow employees who are neither certificated nor classified employees to be represented, and (2) expands the definition of "public school employer" to include certain joint powers agencies so that employees of the JPA may be represented. Policy also adds new section on "Payment of Dues or Service Fee," including material reflecting **NEW COURT DECISION** re: disclosing employees' home addresses and telephone numbers to an employee organization.

AR 4217.3 - Layoff/Rehire

(AR revised)

Updated, reorganized regulation reflects **NEW LAW (AB 1269)** which clarifies that laid-off classified employees' reemployment rights must be enforced in order of seniority rather than reverse order of layoff. Regulation also reflects **NEW COURT DECISION** which held that the permanent status of a laid-off classified employee is not retained when the employee is reemployed in a different class.

BP/AR 5111 - Admission

(BP/AR revised)

Policy revised to make the timeline for students to enroll in the school in their attendance area consistent with the timeline for intradistrict open enrollment established pursuant to BP/AR 5116.1 - Intradistrict Open Enrollment. Policy also reflects **NEW FEDERAL GUIDANCE** clarifying that districts may not adopt enrollment procedures based on the actual or perceived citizenship or immigration status of students or their parents/guardians. Updated regulation reflects **NEW LAW (SB 1381, 2010)** which revises the age criterion for admission into kindergarten or first grade, moving up the birthdate that triggers enrollment eligibility one month each year between 2012-13 and 2014-15. Material re: prekindergarten summer program deleted since the program was eliminated pursuant to SB 1381.

AR 5111.1 - District Residency

(AR revised)

Regulation updated to reflect **NEW LAW (SB 381)** which extends districts' authority to grant residency based on parent/guardian employment within district boundaries, as detailed in AR 5111.12 - Residency Based on Parent/Guardian Employment. Regulation reflects **NEW LAW (AB 207)** which (1) requires districts to accept a wide range of documents as reasonable evidence of residency, (2) authorizes districts to make reasonable efforts to verify a student's residency when the district reasonably believes that a parent/guardian has provided false or unreliable evidence of residency, and (3) deletes detailed appeals procedure for denial or revocation of enrollment. Regulation also reflects **NEW FEDERAL GUIDANCE** clarifying that districts may not inquire about a student's citizenship or immigration status when verifying residency. Material added re: documentation of residency for foster youth and homeless students and the requirement to immediately enroll such youth even if documentation is not available.

AR 5111.12 - Residency Based on Parent/Guardian Employment

(AR revised)

Regulation updated to reflect **NEW LAW (SB 381)** which extends until 2017 the authority to establish residency based on parent/guardian employment within district boundaries and specifies that the employment must be for a minimum of 10 hours per school week. Regulation also adds language requiring parent/guardian to annually provide evidence of the employment since the student's continued enrollment is based on the parent/guardian's continued employment within district boundaries. Section on "Requests for Transfers out of District Schools" revised to clarify the district's authority to deny transfers when the percentage or number of net transfers exceeds the limit specified in law.

First Reading: Board Policies/Regulations/Exhibits (continued)

AR 5111.13 - Residency for Homeless Children

(AR deleted)

Regulation deleted and key concepts incorporated into AR 5111.1 - District Residency.

AR 5125 - Student Records

(AR revised)

MANDATED, reorganized regulation reflects **NEW LAW (AB 143)** which (1) permits a minor's legal counsel to access student records for specified purposes and (2) requires certain recipients of student records to provide written certification that the records will not be disclosed to another party without parental consent. Regulation also reflects law authorizing agreements to share information with county placing agencies and requirement to provide specified records to law enforcement when a student with disabilities commits certain acts. Regulation reflects **NEW FEDERAL REGULATIONS (76 Fed. Reg. 75604)** which clarify the circumstances under which districts may disclose student records for purposes of audit, evaluation, or compliance activities related to state and federally funded programs.

AR/E 5125.1 - Release of Directory Information

(AR/E revised)

MANDATED regulation and accompanying Exhibit updated to reflect **NEW LAW (AB 143)** which changes the definition of "directory information" to include students' email addresses and exclude students' places of birth. Regulation and Exhibit also revised to reflect federal regulation excluding social security numbers and student identification numbers from the definition of directory information but allowing use of a personal identifier in specified circumstances. Regulation reflects **NEW FEDERAL REGULATIONS (76 Fed. Reg. 75604)** which authorize districts to limit the applicability of this policy to specific parties and/or for specific purposes.

BP/AR 5131.7 - Weapons and Dangerous Instruments

(BP/AR revised)

MANDATED policy and accompanying regulation updated to renumber legal cites pursuant to **NEW LAW (SB 1080, 2010)**, effective January 1, 2012. Policy also deletes material specifying the term of the suspension or expulsion of students who violate this policy, which is repeated in AR 5144.1 - Suspension and Expulsion/Due Process. Regulation also reflects law prohibiting the carrying of ammunition or reloaded ammunition onto school grounds without permission of the superintendent or designee.

BP/AR 5141.21 - Administering Medication and Monitoring Health Conditions

(BP/AR revised)

Policy and Regulation updated to reflect **NEW LAW (SB 161)** which authorizes districts to train volunteer, nonmedical district employees to provide emergency antiseizure medication to students suffering from epileptic seizures when licensed health care professionals are not available onsite. Regulation includes related requirements pertaining to the health provider's written statement, notifications to staff and parents/guardians, staff training, and other arrangements for assisting students with epilepsy who may suffer a seizure at school.

BP/AR 6143 - Courses of Study

(BP/AR revised)

MANDATED policy includes expanded language on the articulation of courses of study across grade levels and with postsecondary institutions, and clarifies requirement to offer secondary students a course of study that prepares them to meet the prerequisites for college admission and to attain entry-level employment skills. Material re: notifications to students in grades 9-12 moved to AR. Updated regulation reflects **NEW LAW (SB 48)** which requires social sciences instruction at the appropriate elementary and secondary grade levels to include a study of the contributions of lesbian, gay, bisexual, and transgender (LGBT) Americans, persons with disabilities, European Americans, and members of other cultural groups to the development of California and the United States. Regulation also reflects **NEW LAW (AB 199)** which encourages social sciences instruction at secondary grade levels to include the role of Filipinos in World War II. New section on "Certification of College Preparatory Courses" added to address the process of seeking certification of a-g courses by the University of California.

First Reading: Board Policies/Regulations/Exhibits (continued)

BP/AR 6145.2 - Athletic Competition

(BP/AR revised)

Policy and regulation updated to reflect **NEW LAW (AB 25)** which requires districts to distribute information on concussions and head injuries to student athletes and their parents/guardians and requires that a student athlete who is suspected of sustaining a concussion be immediately removed from the athletic activity and not allowed to return until a health care provider provides written clearance. Policy also reflects (1) **NEW COURT DECISION** re: liability for failure to provide equivalent athletic opportunities for males and females even if the females did not provide notice of their disadvantageous treatment; (2) **NEW LAW (SB 107)** which extends the operation of the California Interscholastic Federation (CIF) until 2017; and (3) CIF bylaws related to student eligibility for interscholastic athletic programs, including bylaws limiting eligibility of students in home schooling or home study/independent study programs. Updated regulation clarifies requirements related to ensuring that equivalent athletic opportunities are provided to both sexes.

BP/AR 6146.1 - High School Graduation Requirements

(BP/AR revised)

Policy and regulation updated to reflect **NEW LAW (AB 1330)** which authorizes governing boards, beginning in the 2012-13 school year, to accept a course in career technical education (CTE) as an alternative to completion of a visual or performing arts or foreign language course for satisfaction of high school graduation requirements. Regulation reflects requirement that any district allowing CTE as an alternative graduation requirement provide information in its annual parent/guardian notification pertaining to the alignment of district CTE courses with college entrance course requirements.

BP/AR/E 6161.1 - Selection and Evaluation of Instructional Materials

(BP/AR/E revised)

Policy updated to reflect **NEW LAW (SB 70)** which extends flexibility for the use of Instructional Materials Funding Realignment Program funds through the 2014-15 fiscal year, Policy also reflects **NEW LAW (SB 509)** which authorizes districts, until July 1, 2015, to purchase the newest adopted instructional materials for schools in deciles 1-3 of the Academic Performance Index without purchasing them for other schools. Updated regulation reflects (1) **NEW LAW (SB 70)** which prohibits the State Board of Education (SBE) from adopting K-8 instructional materials until the 2015-16 school year; (2) **NEW LAW (AB 114)** which provides that districts are not required, through the 2014-15 fiscal year, to provide students with instructional materials within 24 months of the SBE's adoption; (3) **NEW LAW (SB 140)** which requires the California Department of Education to prepare a list of K-8 supplemental instructional materials that are aligned with the Common Core Standards; and (4) **NEW LAW (SB 48)** which prohibits the use of instructional materials that adversely reflect upon persons based on their religion, sexual orientation, or other specified characteristics and which requires instructional materials to include the role and contributions of LGBT, disabled, and European American individuals. Exhibit updated to reflect **NEW LAW (SB 70)** which extends the current definition of "sufficiency" through the 2014-15 fiscal year.

AR 6162.51 - Standardized Testing and Reporting Program

(AR revised)

Regulation updated to reflect **NEW STATE REGULATIONS** (Register 2011, No. 15) which (1) list criteria that should be considered in determining whether a student with disabilities should be assessed using the California Modified Assessment; (2) lengthen the testing window to 25 instructional days, which includes 12 days before and after completion of 85 percent of the school's instructional days; (3) address the handling of exemptions from the testing requirement requested by parents/guardians after testing has begun; (4) make a number of changes related to allowable testing variations; (5) authorize the appointment of a contractor to administer the assessments; and (6) specify the qualifications of test proctors and translators.

BP 6170.1 - Transitional Kindergarten

(BP added)

New policy reflects **NEW LAW (SB 1381, 2010)** which requires districts to establish "transitional kindergarten" programs beginning in the 2012-13 school year for children whose admission to kindergarten is delayed due to changes in law affecting the age criterion for admission to kindergarten. Policy addresses student eligibility for the program, curriculum and instruction, staffing, and students' continuation to kindergarten at the completion of the transitional kindergarten program.

First Reading: Board Policies/Regulations/Exhibits (continued)

AR 6173.1 - Education for Foster Youth

(AR revised)

Regulation updated to reflect **NEW LAW (AB 709)** which aligns Health and Safety Code with Education Code provisions requiring districts to immediately enroll foster youth even if immunization records normally required for enrollment are not available, and to subsequently work to obtain these records. Regulation also reflects **NEW LAW (SB 578)** which requires districts to accept coursework satisfactorily completed by a student in foster care while attending another school and to award full or partial credit for such coursework as specified.

BB 9223 - Filling Vacancies

(BB revised)

Bylaw updated to reflect **NEW LAW (AB 334)** which allows governing boards to approve a board member's out-of-state absence for illness or urgent necessity for an unlimited duration. Updated bylaw also reflects current law which provides that, when an interim board member is appointed to fill an absence created by a member's military deployment that exceeds six months, the term of the interim member cannot extend beyond the return of the absent board member or beyond the next regularly scheduled election for that office, whichever occurs first.

XV. ADVANCE PLANNING

Info

a. Future Meeting Dates:

- i. Regular Meeting: Wednesday, April 18, 2012 @ 6:00 p.m. - District Board Room - Room 503, located at Riles Middle School, 4747 PFE Road, Roseville, CA 95747*

b. Suggested Agenda Items:

XVI. CONTINUATION OF CLOSED SESSION (Item IV)

Action

XVII. ADJOURNMENT

Action