

CENTER JOINT UNIFIED SCHOOL DISTRICT

BOARD OF TRUSTEES REGULAR MEETING District Board Room, Room 503 Wilson C. Riles Middle School 4747 PFE Road, Roseville, CA 95747

Wednesday, November 20, 2013

MINUTES

OPEN SESSION - CALL TO ORDER - President Wilson called the meeting to order at 5:30 p.m.

ROLL CALL - Trustees Present: Mrs. Anderson, Mr. Hunt, Mrs. Kelley, Mrs. Pope, Mr. Wilson

Administrators Present: Scott Loehr, Superintendent
Craig Deason, Assist. Supt., Operations & Facilities
Jeanne Bess, Director of Fiscal Services
David Grimes, Director of Personnel/Student Services

ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION

1. Student Expulsions/Readmissions (G.C. §54962)
2. Conference with Labor Negotiator, David Grimes, Re: CSEA and CUTA (G.C. §54957.6)

PUBLIC COMMENTS REGARDING ITEMS TO BE DISCUSSED IN CLOSED SESSION

CLOSED SESSION - 5:30 p.m.

OPEN SESSION - CALL TO ORDER – 6:01 p.m.

FLAG SALUTE - led by Mike Jordan

ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION – the Board met in Closed Session and no action was taken. The following items had action taken during Open Session:

1. Student Expulsions/Readmissions (G.C. §54962)
Student Expulsion #13-14.03 - Recommendation approved.

Motion: Kelley
Second: Hunt

Ayes: Anderson, Hunt, Kelley, Pope, Wilson
Noes: None

Student Expulsion #13-14.04 - Recommendation approved.

Motion: Hunt
Second: Kelley

Ayes: Anderson, Hunt, Kelley, Pope, Wilson
Noes: None

Student Expulsion #13-14.05 - There was a motion to overturn the recommendation, to change to a full expulsion with the student eligible to return in August.

Motion: Hunt
Second: Kelley

Ayes: Anderson, Hunt, Kelley, Pope, Wilson
Noes: None

Student Expulsion #13-14.06 - Recommendation approved.

Motion: Anderson
Second: Pope

Ayes: Anderson, Hunt, Kelley, Pope, Wilson
Noes: None

Student Expulsion #13-14.07 - Recommendation approved.

Motion: Hunt
Second: Kelley

Ayes: Anderson, Hunt, Kelley, Pope, Wilson
Noes: None

Student Expulsion #13-14.08 - Recommendation approved.

Motion: Kelley
Second: Anderson

Ayes: Anderson, Hunt, Kelley, Pope, Wilson
Noes: None

ADOPTION OF AGENDA - There was a motion to approve the adoption of the agenda as amended: pull Consent Agenda Item #11 for separate consideration

Motion: Pope
Second: Anderson

Vote: General Consent

STUDENT BOARD REPRESENTATIVE REPORTS

1. Center High School - Kelsey Wooley
 - successful blood drive
 - canned food drive ending November 21st
 - football team is co-league champions with Placer for PVL
 - boys soccer team is co-league champions with Placer

2. McClellan High School – Todd Joyce
 - 22 students earned honor roll for trimester 1B; 4 students earned perfect attendance for trimester 1B.
 - thanked Lisa Gilbertson from Horrace Mann for donating iPod Shuffles for the Trimester 1A & 1B. honor roll and perfect attendance raffles.
 - thanked Antelope Lions Club and McClellan staff. They will be providing 8 McClellan families with Thanksgiving Dinner this holiday season. McClellan is also partnering with the Lion's Club this year for the Christmas for Families. They will be able to provide 3 families each with a gift card for WalMart.
 - Sacramento River Cats will be providing McClellan with an Anti-Bullying assembly on Monday, December 2nd.
 - Trimester 2A ends on December 20th.

STUDENT BOARD REPRESENTATIVE REPORTS (continued)

3. Antelope View Charter School & Global Youth Charter School - Marianna Flore

- Trunk or Treat event was successful.
- Drive Through Santa Claus: Mr. Hughey will be dressed up as Santa Claus; ASB will be selling hot chocolate and cookies.
- Winter Wonderland Dance will Friday, December 13th.
- AVCS & Global hopes everyone has a great Thanksgiving Break.

ORGANIZATION REPORTS

1. CSEA - Cyndy Mitchell, President, was not available to report.

2. CUTA - Heather Woods, President, reported on the good things going on at the sites. Oak Hill thanked Cecile Valoria who worked to get a grant for the garden for \$5,000. The Boys Scouts have also been working with them and the PTA paid for the fencing around it. In addition, they raised 1,800 cans, they have Author Day on December 5th, and their Winter Program on December 19th. Spinelli has added another Healthy Play mural to their site and had Artifacts Day last week. They also have school shirts for every kid. Riles had their Spelling Bee yesterday, will have a Music Production tomorrow night, and a Drama Production on December 19th. Dudley had Movie Night last Friday with 100 families there, and the B Street Theater came and presented a play. They have 2 donation events going on in December: Crazy Socks - donated to charity; and Super Day - donate a can of soup. At Dudley one classroom was saddened by the typhoon and donated \$50 to the Red Cross. North Country is selling Christmas trees; sales begin December 9th. Also, on January 17th is the Franklin Covey Foundation Leader in Me presentation this year. They get the award for donating 2,342 cans to a good cause. As for union business, Mrs. Woods noted that she is happy to report that they were able to ratify with the district in a positive manner.

REPORTS/PRESENTATIONS

1. **Williams Uniform Complaint Quarterly Reporting** - David Grimes, Director of Personnel & Student Services, noted that there were no items to report.

2. **SMUD High School Energy Audit Program Presentation** - Craig Deason, Assistant Superintendent of Operations & Facilities, introduced Jacob Caditz and Emily Courtney from SMUD; both are project managers. Mr. Caditz noted that the district will receive a \$14,000 grant from this program. He introduced the students who then presented. Conor Wells, Anthony Desgrange, Alex Beker, Dallas Brown, Trever Beeby were chosen by SMUD to do a week long energy auditing program. The students were trained at Luther Burbank, then did a thorough school audit at Spinelli Elementary. The students discussed the equipment, methods and rooms checked, HVAC systems, plug loads, lighting, drafts/insulations, and gave recommendations on how we can save energy. Trustee Hunt asked if the \$3,500 savings was for a year, and it was confirmed that it is for a year at one site. Mr. Loehr thanked them for doing this project. Trustee Anderson asked if we are going to work on fixing the outside lighting throughout the district. Mr. Deason noted that they have been upgrading the lighting.

3. **Projected Plans for Proposition 39 Presentation** - Craig Deason, Assistant Superintendent of Operations & Facilities, noted that Prop 39 is the California Clean Energy Jobs Act. This is generating about \$550,000,000 a year for energy saving projects. K-12 education is getting \$381,000,000 a year for 5 years; Center will receive just over \$213,000 a year for 5 years to be used for energy efficient upgrades and clean energy installations that create jobs. One of the things we may focus on is outside lighting. We have also applied for planning dollars, which would be \$130,000. We are in the process of just starting that. The California Energy Commission is in charge of putting together the guidelines for this. CDE will oversee the funding for this, so we will apply for the projects

REPORTS/PRESENTATIONS (continued)

that we will want to do and receive funding up to \$213,000 from them. He also noted that our charter schools qualify for funding that can be used to do energy efficient upgrades. We will bring more information as we go along. Trustee Kelley asked if we would be contracting out; Mr. Deason said yes for the projects, but for the energy manager we can apply the money toward hiring someone, but not fulltime. We could work with other districts around us and maybe between the 2 or 3 of us we can get someone to do some of that energy management. Trustee Kelley asked if the scope of the upgrades is too much for our employees. Mr. Deason noted that they can do it but they would not have enough hours in the day to do it. If we hired someone to do it, it would have to be a temporary position.

COMMENTS FROM THE AUDIENCE REGARDING ITEMS NOT ON THE AGENDA - None

BOARD/SUPERINTENDENT REPORTS

Mrs. Pope

- noted that the board received a nice letter; she thanked Mr. Hughey for his hard work and his staff.
- thanked Oak Hill for the invitation to Author Day, but is unable to attend.
- congratulated the CHS football team for winning their first game of playoffs.
- congratulated Digol for being selected Coach of the Year.

Mrs. Anderson

- gave kudos to our kids and coaching staff at CHS for a great season.
- toured Oak Hill and enjoyed it.
- wished everyone a wonderful and safe Thanksgiving.

Mr. Hunt

- noted that he is excited about the initiative Mr. Loehr is taking regarding the training of our administrators on the Skillful Leader series and appreciates his work on that. He is excited to see that Mr. Platt is coming in December and other dates. He hopes that it will produce good things in our district.

Mrs. Kelley

- noted that she is looking forward to attending the CSBA conference in December.
- hopes everyone has a nice Thanksgiving Break.
- thanked David and others involved for working with the labor groups to get things resolved.

Mr. Loehr

- sent a letter home informing families about Common Core.
- noted that Becky is working on a brochure about Common Core.
- noted that the math committee kicks off in December; Joyce Frisch, Mike Jordan and Becky Lawson will give an update in January.
- Leader in Me on January 27th – this is a regional conference that will happen in Rocklin. 90 people will be coming to see North Country.
- met with Mr. Deason and Trustee Wilson – working on a special board workshop on January 22nd or 29th to share info on developments out there, land use, where we see the progress coming.
- thanked the employees and negotiating teams for working well together.
- wished everyone a Happy Thanksgiving.

BOARD/SUPERINTENDENT REPORTS (continued)

Mr. Wilson

- thanked Mr. Hughey; like to get letters like that.
- noted that we are excited for the football team.
- noted that the Center Jr. Cougar Pee Wees won the conference championship.
- wished everyone a Happy Thanksgiving.

CONSENT AGENDA

1. Approved Adoption of Minutes from October 16, 2013 Regular Meeting
2. Approved Adoption of Minutes from November 6, 2013 Special Meeting
3. Approved Resolution #6/2013-14: District Signatories - Payroll Orders & Claims
4. Approved Change of December Board Meeting to December 11, 2013
5. Approved Classified Personnel Transactions
6. Approved Certificated Personnel Transactions
7. Ratified 2013/2014 Master Contracts:
 - Capitol Autism
 - Med Trans
8. Ratified 2013/2014 Individual Service Agreements:
 - 2013/14-156 Med Trans
 - 2013/14-157 Katrin Matten-Baxter, PT
 - 2013/14-158-170 American River Speech
 - 2013/14-171 Supported Life Institute CTEC
 - 2013/14-172-173 Point Quest
 - 2013/14-174 Easter Seals
9. Ratified Professional Service Agreement: Katrin Mattern-Baxter, PT, DPT, PCS
10. Approved 2013/14 CA Common Core State Standards Professional Development Proposal - Dudley
11. *This item was pulled for separate consideration.*
12. Approved Sacramento County Office of Education Bullying Prevention Grant and Memorandum or Understanding Agreement #3 CJUSD-BPP
13. Approved 2013-2014 Single Plan for Student Achievement - Spinelli
14. Approved Field Trip: Center High School MCA to Southern California
15. Approved Renewal Agreement for Natural Gas Services
16. Approved Contract with CPM for Prop 39 and Technology Upgrade Projects and On Call Program Management Services
17. Approved Payroll Orders: July 2013 - November 2013
18. Approved Supplemental Agenda (Vendor Warrants): November 2013

Motion: Kelley
Second: Pope

Vote: General Consent

CONSENT AGENDA ITEMS PULLED FOR SEPARATE CONSIDERATION

11. Ratified 2013/14 CA Common Core State Standards Professional Development Proposal - Oak Hill

This item was originally listed for approval, but was changed to ratification since the training already occurred.

Motion: Pope
Second: Kelley

Vote: General Consent

INFORMATION ITEMS

1. CSEA 2013/2014 Sunshine Proposal Articles

BUSINESS ITEMS

A. APPROVED - Schedule Annual Organizational Meeting of the Board

Motion: Kelley **Vote:** General Consent
Second: Hunt

B. TABLED - CSBA Delegate Assembly Nominations

There was a motion to Table this item.

Motion: Pope **Vote:** General Consent
Second: Anderson

C. APPROVED - First Reading: Board Policies/Regulations/Exhibits (10/13)

Add	BP/AR	0460	Local Control and Accountability Plan
Revise	BP	0500	Accountability
Revise	BP/AR	3100	Budget

Motion: Kelley **Vote:** General Consent
Second: Hunt

D. APPROVED - Second Reading: Board Policies/Regulations/Exhibits (4/13)

Revise	BP	1325	Advertising and Promotion
Revise	BP/AR/E	1330	Use of School Facilities
Revise	BP/AR	3460	Financial Reports and Accountability
Revise	BP/AR	3514.1	Hazardous Substances
Revise	E	4112.9/4212.9/4312.9	Employee Notifications
Revise	AR	4117.14/4317.14	Postretirement Employment
Revise	BP	5030	Student Wellness
Revise	BP	5145.3	Nondiscrimination/Harassment
Revise	E 5	145.6	Parental Notifications
Revise	AR	5148	Child Care and Development
Revise	BP/AR	6112	School Day
Revise	BP/AR	6159.2	Nonpublic, Nonsectarian School and Agency Services for Special Education
Revise	BP	6163.1	Library Media Centers
Revise	BP/AR	6164.6	Identification and Education Under Section 504
Revise	BB	9220	Governing Board Elections

There was a motion to bring this to the floor.

Motion: Anderson **Vote:** General Consent
Second: Pope

There was a motion to pull BP 1330 – question has been separated.

Motion: Anderson **Vote:** General Consent
Second: Kelley

BUSINESS ITEMS (continued)

TABLED - BP 1330

Motion to table the one item, BP 1330

Motion: Anderson
Second: Kelley

Vote: General Consent

There was a motion to approve all other policies as presented.

Motion: Anderson
Second: Pope

Ayes: Anderson, Hunt, Kelley, Pope
Noes: Wilson

E. APPROVED - Second Reading: Board Policies/Regulations/Exhibits (8/13)

Revise	BP/AR	0420	School Plans/Site Councils
Revise	BP	1431	Waivers
Revise	BP/AR	3311	Bids
Revise	AR	3514	Environmental Safety
Revise	AR	3542	School Bus Drivers
Revise	BP	4112.42/4212.42/4312.42	Drug and Alcohol Testing of Bus Drivers
Add	AR	4112.42/4212.42/4312.42	Drug and Alcohol Testing of Bus Drivers
Revise	AR	4161.11/4261.11/4361.11	Industrial Accident/Illness Leave
Revise	AR	4161.8/4261.8/4361.8	Family Care and Medical Leave
Revise	AR	5111.2	Nonresident Foreign Students
Revise	BP/AR	5141.27	Food Allergies/Special Dietary Needs
Revise	BP	6117	Year-Round Schedules
Delete	AR	6117	Year-Round Schedules
Revise	BP/AR	6162.6	Use of Copyrighted Materials
Revise	BB	9010	Public Statements
Revise	BB	9250	Remuneration, Reimbursement and Other Benefits
Add	E	9250	Remuneration, Reimbursement and Other Benefits

Motion: Anderson
Second: Pope

Vote: Anderson, Hunt, Kelley, Pope
Noes: Wilson

F. APPROVED - Audit Report for Fiscal Year 2012/13

Ms. Bess, Director of Fiscal Services, noted that the audit report is being presented tonight. The audit exists of a spring visit at the sites, then a fall visit after the close of the books. The audit report only had one finding, which was for the ASB at the high school. Ms. Bess noted that there has been a change of the employee at the site. She also noted that the conditions that existed last year no longer are there; they have been addressed and will continue to be addressed with visits and surprise audits, checking to make sure everything is going well. Trustee Anderson asked how deeply they dug into this item. Ms. Bess noted that they were looking for procedures being followed, but they did look deeper. Trustee Pope asked who the second person is that is counting the money. It was noted that it is a site decision. It was noted that it is not one set person; administration has taken turns. Ms. Bess also noted that they have since purchased a bill counting machine. It was noted that the sealed bags are picked up by the courier and brought to the Business Office then taken to the bank. Trustee Anderson asked if there is a way for the district to check on a credit report and make sure no one has taken something out in the district's name. Ms. Bess noted that during the time that she and Carol spent at CHS there was nothing that was found in the district's name. She noted the a couple of the accounts that he been open for multiple users have since been closed down. Trustee Pope asked how many unannounced audits the district plans to make. Ms. Bess noted that they have already done two. She plans to do another before Winter Break to make sure everything is cleaned up.

