

CENTER JOINT UNIFIED SCHOOL DISTRICT

BOARD OF TRUSTEES REGULAR MEETING

District Board Room, Room 503
Wilson C. Riles Middle School
4747 PFE Road, Roseville, CA 95747

Wednesday, December 17, 2014

MINUTES

OPEN SESSION - CALL TO ORDER - President Hunt called the meeting to order at 5:00 p.m.

ROLL CALL - Trustees Present: Mrs. Anderson, Mr. Hunt, Mrs. Kelley, Mrs. Pope,
Mr. Wilson

Administrators Present: Scott Loehr, Superintendent
Craig Deason, Assist. Supt., Operations & Facilities
Jeanne Bess, Director of Fiscal Services
David Grimes, Director of Personnel/Student Services

ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION

1. Student Expulsions/Readmissions (G.C. §54962)
2. Conference with Labor Negotiator, David Grimes, Re: CSEA and CUTA (G.C. §54957.6)

PUBLIC COMMENTS REGARDING ITEMS TO BE DISCUSSED IN CLOSED SESSION

CLOSED SESSION - 5:00 p.m.

OPEN SESSION - CALL TO ORDER – 6:05 p.m.

FLAG SALUTE - led by Jeremy Hunt

ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION – the Board met in Closed Session and no action was taken.

ADOPTION OF AGENDA - There was a motion to approve the adoption of the agenda as amended: Pull Consent Agenda Item #1 for separate consideration.

Motion: Pope

Vote: General Consent

Second: Kelley

DECLARATION OF ELECTION RESULTS - Trustee Hunt read the election results from the Sacramento County Office of Voter Registration for both Sacramento and Placer counties.

ADMINISTRATION OF OATHS OF OFFICE - Scott Loehr, Superintendent, administered the oath of office to Kelly Kelley, Jeremy Hunt, and Donald Wilson.

STUDENT BOARD REPRESENTATIVE REPORTS

1. Center High School - Michelle Vu was not available to report.

STUDENT BOARD REPRESENTATIVE REPORTS (continued)

2. McClellan High School - Cassandra Bird / Khalil Haq was not available to report.
3. Antelope View Charter & Global Youth Charter Schools - Paloma Lopez was not available to report.

ORGANIZATION REPORTS

1. CUTA - Heather Woods, President, noted that there was no site meeting today so there is nothing to report from the sites. She noted that in December there aren't many complaints; it's the calm time of year. She reminded the Board that the teachers union works very hard to make sure they represent all of the teachers the best that they can, or at least the majority. There will always be union members that do not agree with what the majority agrees with, but it is a union and that's how it works. She noted that she would like to caution the board when members come to this open forum and speak to them; to remember that there is a possibility that they are not speaking for the majority of the members. She also reminded the board that if at any moment they have any questions that they would like to ask of the union to please give her a call; they are very open. Last month there were a few comments made and she could have cleared that up if things were moved away from the open meeting.
2. CSEA - Marie Huggins, President, wished everyone happy holidays. She announced that there was a new type of bargaining that started today. It was more of a collaboration atmosphere with the new Labor Rep than they have had in recent past; it was quite refreshing to be able to work together on articles for the contract that affect the district and CSEA. She noted that she believes they made more progress today than they have in the last several months on an issue regarding noon duties. It was a good session. We should be able to make good progress this year.

COMMENTS FROM THE AUDIENCE REGARDING ITEMS NOT ON THE AGENDA - none

BOARD/SUPERINTENDENT REPORTS

Mrs. Kelley

- attended the CSBA conference this week; it was good. The CSBA State of the State was a lot more positive. She mentioned several topics that were addressed at the conference. She recommended that members go to the CSBA website.
- wished everyone a wonderful holiday and a happy and safe new year.
- announced that her daughter is finishing her last final at CSU Sacramento and is graduating.

Mr. Wilson

- wished everyone a Merry Christmas.

Mrs. Anderson

- wished everyone a Merry Christmas and a Happy New Year, and to have warm safe holidays with lots of family and loved ones.

Mrs. Pope

- attended the CHS play.
- toured Spinelli with Mr. Loehr; teachers are doing great.
- attended the breakfast at North Country.
- attended the breakfast at Oak Hill.
- wished everyone a Merry Christmas and a Happy New Year.

BOARD/SUPERINTENDENT REPORTS (continued)

Mr. Hunt

- wished everyone Happy Holidays and a Merry Christmas.

Mr. Loehr

- acknowledged and thanked the administrators for being ready for last Thursday's hyped up weather report; thanked Craig Deason and the Safety Committee for being ready with transportation and food services on the "what ifs", and the administrators being dialed in, ready to go.
- noted that a few months back we had an individual approach the board that talked about some possible CIF issues related to CHS. We never directly received information from that individual, but we did in a round about way get some of those concerned peoples names. He just wanted to make the Board aware that it is all clear. We have talked to CIF and there is nothing that we know of that we did wrong in any way, shape, or form. He noted his appreciation to Mr. Jordan for his work on that as well.
- noted that the state testing is coming up in the spring. Any time there is a new test we don't do as well. We can not compare it with the CSTs because that is a different test and is not comparable.
- wished everyone Happy Holidays, a Merry Christmas, and a Happy New Year.

CONSENT AGENDA

1. *This item was pulled for separate consideration.*
2. Approved Classified Personnel Transactions
3. Approved Certificated Personnel Transactions
4. Approved 2015 Health & Welfare Benefits - Certificated Management and Confidential/ Classified Management Groups
5. Ratified Reliance Communications (School Messenger) Renewal
6. Approved California High School Exit Exam (CAHSEE) Waiver Request - CHS
7. Approved Field Trip: 6th Grade Classes to Sly Park Environment Education Center - Spinelli
8. Approved Single Plan for Student Achievement - North Country
9. Approved Single Plan for Student Achievement - Dudley
10. Approved Single Plan for Student Achievement - Spinelli
11. Approved Single Plan for Student Achievement - Oak Hill
12. Approved Single Plan for Student Achievement - Riles
13. Approved Professional Services Agreement: Creative Spirit (for Spinelli & Oak Hill)
14. Approved Amendment 1 to CCTR-4186, Local Agreement for Child Development Services
15. Approved Disposal of Surplus Equipment:
 - 85 GMC 7000, VIN #1GDL7D1B3FV508924
 - Safety Kleen Parts Washer
 - Coats Tire Mounter
 - Coats 700 Wheel Balancer
 - FMC Wheel Balancer
 - Miller Wire Feed Welder
 - AMMCO Brake Rotor Lathe
 - CoolTech 75700 Cool X Changer
 - Powermatic Drill Press
 - Rockwell Jigsaw
 - JRI Parts Washer
 - Rotary 9000 lb. Lift
 - Bend Pak 12,000 lb. Lift

CONSENT AGENDA (continued)

16. Approved Payroll Orders: July 2014 - November 2014
17. Approved Supplemental Agenda (Vendor Warrants): November 2014

Motion: Wilson **Ayes:** General Consent
Second: Kelley

Mr. Loehr thanked the administrators for all of their work on the Single Plan for Student Achievement documents from each of the sites. Trustee Pope noted that she liked the part on the middle school's form that had percentages of where the students are at, and that next year they will be able to compare. She also noted that she like how the forms were all linked together; she didn't have to ask a lot of different questions since they were the same.

CONSENT AGENDA ITEMS PULLED FOR SEPARATE CONSIDERATION

1. Approved Adoption of Minutes from November 19, 2014 Regular Meeting

Motion: Wilson **Ayes:** Anderson, Hunt, Pope, Wilson
Second: Pope **Noes:** None
 Abstain: Kelley

BUSINESS ITEMS

A. APPROVED – Annual Organizational Meeting of the Board

Trustee Hunt, Board President, opened the nominations for Officers of the Board for 2015.

- 1) **Office of the Board President:** Trustee Pope made a motion, seconded by Trustee Wilson, to nominate Trustee Kelley as President of the Board. There were no other nominations.
Ayes: Anderson, Hunt, Kelley, Pope, Wilson
Noes: None
- 2) **Clerk of the Board:** Trustee Anderson made a motion, seconded by Trustee Wilson to nominate Trustee Pope as Clerk of the Board. There were no other nominations.
Ayes: Anderson, Hunt, Kelley, Pope, Wilson
Noes: None
- 3) **Board Representative to SCOE:** Trustee Wilson made a motion, seconded by Trustee Kelley to nominate Trustee Hunt to serve as Board Representative to the Sacramento County Office of Education. There were no other nominations.
Ayes: Anderson, Hunt, Kelley, Pope, Wilson
Noes: None
- 4) **Date, Time, Place of Board Meetings:** Trustee Wilson made a motion, seconded by Trustee Hunt, to continue meeting at 6:00 p.m. (start of Open Session) on the third Wednesdays of the month, with special meetings to be held on the first Wednesdays whenever possible. Meetings will continue to be held in the District Board Room.
Vote: General Consent

BUSINESS ITEMS (continued)

RECESS: At 6:30 p.m. Trustee Hunt, President of the Board, called a recess of the regular meeting of the CJUSD Board of Trustees to convene the Organizational Meeting of the Board of Directors of the CJUSD Financing Corporation. The meeting of the CJUSD Financing Corporation was adjourned at 6:32 p.m. at which time the regular meeting of the Center Joint Unified Board of Trustees was reconvened.

Mr. Loehr presented a commemorative gavel to Trustee Hunt for his service as Board President for 2014.

At this point in the meeting, Trustee Hunt handed the meeting over to Trustee Kelley.

B. DENIED - First Reading: Board Policies/Regulations/Exhibits

BP/AR/E 6162.1 - Instructional Services and Resources

Mr. Loehr informed the Board that this is the film policy that they had reviewed previously and have talked about since early November. The Board had asked that it be taken to the Superintendent Advisory Council to get some feed back. He noted that there were 8 people present, representing the different schools in the district. At first review on their own they were split. After discussing as a group, they looked at it as an organizational stand point and said that as a school and district we need to keep the policy the way it is. Trustee Pope also noted that Mr. Loehr had spoken to each of the administrative teams; they had the same type of response.

There was a motion to NOT approve the revised policy.

Motion: Hunt
Second: Anderson

Ayes: Anderson, Hunt, Kelley, Pope, Wilson
Noes: None

Mr. Loehr noted that he will speak to the students at McClellan High School regarding the outcome.

C. APPROVED - Audit Report for Fiscal Year 2013/14

Mrs. Bess noted that this is the sixth audit year with this firm so they will be going out to get another company. During the course of the audit, the audit team was out 3 times checking different phases of everything at each visit. There were 2 findings this year. One was with Oak Hill's ASB account; there was a co-mingling of funds. Mrs. Bess noted that they will reiterate with the site the proper procedures for the handling of donations and placing into the proper account. The second finding was in regards to a teacher that was not signing her attendance sheets on a daily basis at Oak Hill. There were no errors in what the teacher wrote as for the attendance, and there was backup, so the auditors did not impose a financial hit to the district. We will make sure the Oak Hill office staff, teachers and administrators will be well aware of the requirements. She noted that everything else was fine. Trustee Pope noted that with the things that have changed in the last couple years, only having these couple of things is great and commended Mrs. Bess and her team. Trustee Anderson also thanked her.

Motion: Wilson
Second: Hunt

Ayes: Anderson, Hunt, Kelley, Pope, Wilson
Noes: None

BUSINESS ITEMS (continued)

D. APPROVED - First Interim Report for Fiscal Year 2014/15

Mrs. Bess noted that with doing this report, this is her first opportunity to do a complete check of the budget and make sure that we have all of the revenues posted, the expenditures posted, as many changes done, as we are aware of, through the end of October. There were very few changes as far as in total goes. She made sure it was recorded of all the LCFF money that was coming in, and that health and welfare adjustments were done properly. The indicating factors that we came out with were ongoing: it's the cash flow. The state is only deferring one payment a year, but it is the June payment of roughly \$2,000,000 that will be deferred to July. Because the state is doing that and because we are deficit spending and still not cash rich, she will be bringing a need for a TRAN to carry us through the spring. In doing a multi-year projection, they are projecting a 20% gap closure in 15/16 and 25% in 16/17. Figuring those monies in, declining enrollment (which at this point appears to be slowing), as well as adding back the 3% to routine maintenance in the out years, and various other things that we know that we be coming, she is asking for approval on the positive certification on this report.

Motion: Pope
Second: Wilson

Ayes: Anderson, Hunt, Kelley, Pope, Wilson
Noes: None

ADVANCE PLANNING

- a. *Future Meeting Dates:*
 - i. *Regular Meeting: Wednesday, January 21, 2015 @ 6:00 p.m. - District Board Room - Room 503, located at Riles Middle School, 4747 PFE Road, Roseville, CA 95747*
- b. *Suggested Agenda Items: Trustee Pope asked if we could bring back the MCA wishlist. Mr. Loehr noted that they have received the CRANE grant and they are going back for a second one, in the area of media communications. Mrs. Woods noted that they have a work day on Dec 30 Trustee Kelley asked if they can see the district's disciplinary matrix and interventions matrix. Mr. Loehr that he can bring the discipline plans, but noted that we do not have a matrix for discipline. He can ask Alyson Collier to come and speak about some of the intervention programs like anti-bullying programs. Trustee Anderson asked if they still have Healthy Play at Spinelli and the Green Berets at Oak Hill.*

ADJOURNMENT – 6:50 p.m.

Motion: Wilson
Second: Pope

Vote: General Consent

Respectfully submitted,

/s/
Scott A. Loehr, Superintendent
Secretary to the Board of Trustees

/s/
Delrae Pope, Clerk
Board of Trustees

1/21/15
Adoption Date