

CENTER JOINT UNIFIED SCHOOL DISTRICT

BOARD OF TRUSTEES REGULAR MEETING

District Board Room, Room 503
Wilson C. Riles Middle School
4747 PFE Road, Roseville, CA 95747

Wednesday, December 16, 2015

MINUTES

OPEN SESSION - CALL TO ORDER - President Kelley called the meeting to order at 5:30 p.m.

ROLL CALL - Trustees Present: Mrs. Anderson, Mr. Hunt, Mrs. Kelley, Mrs. Pope, Mr. Wilson

Administrators Present: Scott Loehr, Superintendent
Craig Deason, Assist. Supt., Operations & Facilities
Jeanne Bess, Director of Fiscal Services
David Grimes, Director of Personnel/Student Services

ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION

1. Conference with Labor Negotiator, David Grimes, Re: CSEA and CUTA (G.C. §54957.6)
2. Student Expulsions/Readmissions (G.C. §54962)

PUBLIC COMMENTS REGARDING ITEMS TO BE DISCUSSED IN CLOSED SESSION

CLOSED SESSION - 5:30 p.m.

OPEN SESSION - CALL TO ORDER – 6:00 p.m.

FLAG SALUTE - led by Mike Jordan

ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION – the Board met in Closed Session and no action was taken. During Open Session, the following action was taken:

2. Student Expulsions/Readmissions (G.C. §54962)
Student Expulsion 15-16.02 – Recommendation approved.

Motion: Wilson **Ayes:** Anderson, Hunt, Kelley, Pope, Wilson
Second: Anderson **Noes:** None

Student Expulsion 15-16.03 – Recommendation approved.

Motion: Anderson **Ayes:** Anderson, Hunt, Kelley, Pope, Wilson
Second: Pope **Noes:** None

Student Expulsion 15-16.04 – Recommendation approved.

Motion: Pope **Ayes:** Anderson, Hunt, Kelley, Pope
Second: Hunt **Noes:** None
Abstain: Wilson

ADOPTION OF AGENDA - There was a motion to approve the adoption of the agenda as presented.

Motion: Wilson
Second: Hunt

Vote: General Consent

STUDENT BOARD REPRESENTATIVE REPORTS

1. Center High School - Paige Brannam
 - Student Government and Leadership classes went to Spinelli for Operation Santa; tomorrow they will be going to Dudley.
 - with Dear Santa, where they collected money outside of Food Maxx to help a needy family around Antelope, they collected about \$600 and was able to help a family with 5 kids. They bought presents and wrapped them and hope that they liked them.
 - they are currently in Finals Week.
 - everyone is excited about Winter Break.
2. McClellan High School - Samantha Lopez was not available to report.
3. Global Youth Charter School - Jessica Walden was not available to report.

ORGANIZATION REPORTS

1. CUTA - Heather Woods, President, noted that everything was going well. She noted that she hopes everyone enjoys their holidays and will be back in January.
2. CSEA - Marie Huggins, President, noted that she is thankful for working in a district that values the individuals; she is thankful for where we work, who we work with, who we serve, and she wished everyone a Merry Christmas and a Happy New Year.

REPORTS/PRESENTATIONS

1. **Freshman Math Placement** - Mike Jordan, Center High School Principal, noted that there is a new law that notes that they have to go before the board and in an open session they need to adopt a math placement policy for Freshmen. After 30 days into the school year, starting next school year, they need to look at every Freshman's placement and verify that they are placed appropriately. They will need to report back demographically for each math course to the department of education. This report is just a heads up regarding the placements. They have met with Joyce Frisch at Riles Middle School, as well as the head of their math department, and their head of the math department and came up with the appropriate placement. The Board needs to come up with a policy and the flowchart in the packet is their recommendation. Mr. Loehr noted that our next batches of policies note this new law. This item will come forward as an action item next month.

COMMENTS FROM THE AUDIENCE REGARDING ITEMS NOT ON THE AGENDA - None

BOARD/SUPERINTENDENT REPORTS

Mr. Loehr

- attended the CSBA conference with Trustee Pope and Trustee Kelley. There were some really good quality materials presented.
- met last week with American River College regarding the CTE grant that they are looking at for advanced manufacturing. It looks like we will be able to partner with them to have some shared resources with our engineering class that we offer.

BOARD/SUPERINTENDENT REPORTS

Mr. Loehr (continued)

- noted that the president at ARC called and said that there is an opportunity for us to possibly get involved with a grant that will work with Riles and CHS; they want to reach about 500 students, and with it they will look at students from low socioeconomic backgrounds, first college attendees families, and it will work to support them through that process, meaning we would get some staff that is hired through ARC that would actually be on our campuses to help.
- noted that United Way approached us last year; North Country and Oak Hill will inter into a grant that will help support trained literacy volunteers to come in to participate with our teachers and read with our students and hear students read.
- wished everyone a Merry Christmas and a Happy New Year.
- noted that he attended North Country's 26th Annual Breakfast; said it was incredible. He appreciated what they did.

Mr. Hunt

- wished everyone a Merry Christmas and a Happy New Year.

Mrs. Kelley

- attended the annual CSBA Conference. They saw a lot of great keynote speakers and attended a lot of great workshops.
- commented on the fantastic job on the audit; this year we have zero audit exceptions.
- commented on the Single Plan for Student Achievement that came from CHS, McClellan HS, and Riles MS: a lot of work went into those – they are awesome.
- wished everyone Happy Holidays, Merry Christmas, Kwanza or whatever they celebrate. She asked that everyone be safe.

Mr. Wilson

- went on a field trip with the Oak Hill Otters.
- wished everyone a Merry Christmas.

Mrs. Anderson

- wished everyone a Merry Christmas and a Happy New Year.
- asked that everyone be safe over the holidays.
- noted that the programs that the high school is doing for the younger students and the other families are just wonderful.

Mrs. Pope

- attended the CSBA Conference.
- congratulated Mr. Jackson and Dudley in regards to their spirit of giving.
- noted that her daughter participated in Operation Santa today. She just loved the little girl that she worked with today.
- wished everyone a Merry Christmas and a Happy New Year.

CONSENT AGENDA

1. Approved Adoption of Minutes from November 18, 2015 Regular Meeting
2. Approved Certificated Personnel Transactions
3. Approved Classified Personnel Transactions
4. Approved Salary Increase for Certificated Adult Education Childcare Provider
5. Approved Salary Increase for Certificated Adult Education Teachers
6. Approved Memorandum of Understanding with Sacramento County Child Abuse Prevention Center to Provide AmeriCorps Mentoring/Tutoring Services

CONSENT AGENDA (continued)

7. Approved Single Plan for Student Achievement for the 2015-16 School Year - McClellan
8. Approved Single Plan for Student Achievement for the 2015-16 School Year - Riles
9. Approved Single Plan for Student Achievement for the 2015-16 School Year - CHS
10. Approved Field Trip: Sixth Grade Classes to Sly Park Environmental Education Center - Spinelli
11. Approved Professional Services Agreement: Pamela A. Zanze
12. Approved Amendment #1 - CPM Contract for Program Management Services for Prop 39 and Technology Upgrade
13. Approved Payroll Orders: July - November 2015
14. Approved Supplemental Agenda (Vendor Warrants): November 2015

Motion: Wilson
Second: Pope

Vote: General Consent

INFORMATION ITEMS

1. Conference: "C.A.S.H. 37th Annual Conference on School Facilities" - C. Deason, C. Surryhne (Operations & Facilities)

BUSINESS ITEMS

- A. **APPROVED - Resolution #6/2015-16: Promote Civic Learning in our Schools; College Career and Civic Learning**

Motion: Pope
Second: Anderson

Trustee Pope noted that her daughter said that they had a mock congress. Trustee Pope asked if it would be possible to have the CHS history department come and speak about the simulations that they do. She also noted that maybe they could also have a mock court. Mrs. Woods noted that they could do that. Trustee Pope noted that with the class changing to a year long course they would have more of an opportunity to do that. Mr. Loehr noted that this would help us expand our civic education.

Mr. Niello noted that he used to be on the County Board of Supervisors and the Center Joint Unified School District area was in his area and he worked quite a bit with Rex Fortune. He asked that the Board vote to take part in a countywide, and actually statewide, effort to revitalize civics education. He noted that they have achieved enough grant funding to establish 6 pilot counties, and Sacramento is one of them.

He noted that we have seen significant declining voter participation in the last few years. He also noted that less than 50% of students graduating from high school believe that it is their responsibility to vote and engage in civic activities. We see that imbedding civics education throughout the K-12 education system as being a very important part of that. By early next year every district in Sacramento County will have adopted this. Then it will be developing curriculum and programs. This will take a few years. Then when we poll high school students as to whether or not it is their responsibility, a significant majority will say it is their responsibility. He urged the board their approval on this resolution.

Trustee Wilson asked if he knows what the steering committee is looking at when they are talking about curriculum; what is their standard that they are measuring, have they set their parameters on this? Mr. Niello said that it is up to us. He noted that one size does not fit all, that we are doing things that other districts are not, and other districts are doing things that we are not. He noted that they are compiling things from pilot schools around the county, and counties around the state, who are beginning to

BUSINESS ITEMS (continued)

implement things and will have that material available on a website so that you don't have to reinvent the wheel. He noted that the sorts of programs and curriculum that we develop will be our own creation and the district will establish its own standards; it is up to us. Trustee Wilson asked if something came down from the steering committee that was incorrect, what course of action would we have. Mr. Niello noted that there will be no dictates, but how we implement this will be up to the district. Mr. Loehr shared a booklet that can be passed around among the Board members. Mrs. Woods noted that the teachers would agree with what Trustee Wilson; they would like to have say as to what they teach in the classroom. Trustee Kelley asked if there is already a plan as to who will be heading up the responsibility of developing this. Mr. Loehr noted that as the curriculum is built, they will be sharing it with us. What Mr. Loehr is looking for is an elementary curriculum piece from the county office. Again Mr. Niello noted that it will take a few years to fully implement this K-12. Mr. Loehr noted that there will be trainings.

Vote: General Consent

B. APPROVED - Annual Organizational Meeting for Governing Board

Trustee Kelley, Board President, opened the nominations for Officers of the Board for 2016.

- 1) **Office of the Board President:** Trustee Anderson made a motion, seconded by Trustee Hunt, to nominate Trustee Pope as President of the Board. There were no other nominations.
Ayes: Anderson, Hunt, Kelley, Pope, Wilson
Noes: None
- 2) **Clerk of the Board:** Trustee Pope made a motion, seconded by Trustee Wilson to nominate Trustee Anderson as Clerk of the Board. There were no other nominations.
Ayes: Anderson, Hunt, Kelley, Pope, Wilson
Noes: None
- 3) **Board Representative to SCOE:** Trustee Hunt made a motion, seconded by Trustee Wilson to nominate Trustee Kelley to serve as Board Representative to the Sacramento County Office of Education. There were no other nominations.
Ayes: Anderson, Hunt, Kelley, Pope, Wilson
Noes: None
- 4) **Date, Time, Place of Board Meetings:** Trustee Anderson made a motion, seconded by Trustee Wilson, to continue meeting at 6:00 p.m. (start of Open Session) on the third Wednesdays of the month, with special meetings to be held on the first Wednesdays whenever possible. Meetings will continue to be held in the District Board Room.
Vote: General Consent

RECESS: At 6:37p.m. Trustee Kelley, President of the Board, called a recess of the regular meeting of the CJUSD Board of Trustees to convene the Organizational Meeting of the Board of Directors of the CJUSD Financing Corporation. The meeting of the CJUSD Financing Corporation was adjourned at 6:40 p.m. at which time the regular meeting of the Center Joint Unified Board of Trustees was reconvened.

Mr. Loehr presented a commemorative gavel to Trustee Kelley for her service as Board President for 2015.

BUSINESS ITEMS (continued)

C. APPROVED - First Reading: Board Policies/Regulations/Exhibits

BP/AR 3270 - Sale and Disposal of Books, Equipment and Supplies
AR 3311 - Bids
AR 3512 - Equipment
AR 4112.23 - Special Education Staff
AR 4119.11/4219.11/4319.11 - Sexual Harassment
BP/AR 4154/4254/4354 - Health and Welfare Benefits
AR 5112.2 - Exclusions from Attendance
BP/AR 5141.31 - Immunizations
BP 6190 - Evaluation of the Instructional Program
E 5125.3 - Challenging Student Records

Minor Revisions:

BP 0200 - Goals for the School District
AR 0460 - Local Control and Accountability Plan
BP 0500 - Accountability
BP 3100 - Budget
AR 3100 - Budget
AR 4161.11/4261.11/4361.11 - Industrial Accident/Illness Leave
AR 6145.2 - Athletic Competition
BP 6151 - Class Size
AR 6158 - Independent Study
BP 6170.1 - Transitional Kindergarten

Mr. Loehr noted that on E 5125.3 in their backup it stated that after the school site, they will report to the Director of Personnel/Student Services. After further review, it would be silly to have a parent go to that person when they don't really have authority to do it; it would really fall on the Superintendent through the Board. So each reference to the Director was changed to the Superintendent, which aligns with Ed Code.

There was a motion to approve, with the amended policy (E 5125.3).

Motion: Anderson
Second: Pope

Ayes: Anderson, Hunt, Kelley, Pope, Wilson
Noes: None

D. APPROVED - Naming of the Gymnasium/Multipurpose Room at McClellan HS in Honor of Terry McCauley

Trustee Anderson noted that she fully supports this. She has watched and has been around Mr. McCauley in this district for many years. Mr. McCauley is an outstanding individual who truly reached out to the kids. Terry was always there when you needed him, and a lot of times when you didn't need him he was there wanting to help out. When he's around, those kids light up. They respond to him; he knows how to talk to them and reach out to them. There probably wouldn't be enough room in this room to hold all of the kids that he managed to turn around all by himself. Somehow he just knew how to do it. He cared about those kids and it was obvious that he cared about those kids. She noted that she is really thrilled to see that this is happening and that he is getting recognition. He deserves this in a big way. She noted that if there is any kind of ceremony to go along with this, that he is present, she would like to be invited. Mr. Loehr noted that he is cautious that we go down the path of naming every single thing after people, but that he does support this one. Mr. French noted that Mr. McCauley is someone that has gone far and above what he needed to do and should be recognized. Trustee Wilson noted that Terry McCauley was a custodian at Center High School when he attended there. He has made an impact everywhere he has gone because he cares about you no matter who you are. He shares Scott's feelings on not wanting to name everything after everybody, but is willing to do this one.

BUSINESS ITEMS (continued)

Motion: Anderson
Second: Wilson

Ayes: Anderson, Hunt, Kelley, Pope, Wilson
Noes: None

E. APPROVED - Audit Report For Fiscal Year 2014/15

Ms. Bess noted that there are no findings. She noted that she doesn't do this alone; she has a wonderful staff that works with her and makes her look good because they are so efficient. People at the sites are working so hard and trying their best to do what we ask. She noted that it is so neat to work in a district where there are so many people that care about each other and the students that we are serving. This audit is very nice because there are no findings and it reaffirms that everything that we are doing in the Business Office and for the students is obviously working. Ms. Bess noted that once we are in the new year she will be sending out a proposal for a new company to work with. We have had this firm for 6 years and it is a good idea to see what is out there. Trustee Anderson asked if it is possible to go back to the firm we had used before. Ms. Bess noted that she will see who is on the state approved list and send out a proposal to those firms. Trustee Anderson asked how many years we can go before we have to get another firm. Ms. Bess noted that we can keep the same firm, just use a different team after 6 years.

Motion: Pope
Second: Anderson

Ayes: Anderson, Hunt, Kelley, Pope, Wilson
Noes: None

F. APPROVED - First Interim Report for Fiscal Year 2015/16

Ms. Bess noted that there is little to add to this report since the adoption of the budget. This report brings in the final percentages of revenues coming in, etc. The only thing not reflected on here are one time monies that, until last week, she wasn't positive of the dollar amount. And in fact, the first 42% of one time monies is coming in this week. Other than that, everything has been updated. Trustee Wilson asked what certification we were asking for. Ms. Bess noted that we are asking for a positive certification. We will be able to meet all of our financial needs this year and the next 2 years without a TRANS.

Motion: Anderson
Second: Pope

Ayes: Anderson, Hunt, Kelley, Pope, Wilson
Noes: None

ADVANCE PLANNING

- a. *Future Meeting Dates:*
 - i. *Regular Meeting: Wednesday, January 20, 2016 @ 6:00 p.m. - District Board Room - Room 503, located at Riles Middle School, 4747 PFE Road, Roseville, CA 95747*
- b. *Suggested Agenda Items:*

ADJOURNMENT – 6:59 p.m.

Motion: Wilson
Second: Anderson

Vote: General Consent

