

CENTER JOINT UNIFIED SCHOOL DISTRICT

BOARD OF TRUSTEES REGULAR MEETING

District Board Room, Room 503
Wilson C. Riles Middle School
4747 PFE Road, Roseville, CA 95747

Wednesday, March 15, 2017

MINUTES

OPEN SESSION - CALL TO ORDER - President Pope called the meeting to order at 5:30 p.m.

ROLL CALL - Trustees Present: Mrs. Anderson, Mr. Hunt, Mrs. Kelley, Mrs. Pope, Mr. Wilson

Administrators Present: Scott Loehr, Superintendent
Craig Deason, Assist. Supt., Operations & Facilities
Lisa Coronado, Director of Fiscal Services
David Grimes, Director of Personnel/Student Services

ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION

1. Public Employee Performance Evaluation (Certificated) - Superintendent (G.C.554957)
2. Conference with Labor Negotiator, (David Grimes), Re: CSEA and CUTA (G.C. §54957.6)
3. Student Expulsions/Readmissions (G.C. §54962)

PUBLIC COMMENTS REGARDING ITEMS TO BE DISCUSSED IN CLOSED SESSION - None

CLOSED SESSION - 5:30 p.m.

OPEN SESSION - CALL TO ORDER – 6:03 p.m.

FLAG SALUTE - led by Lisa Coronado

ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION – the Board met in Closed Session and no action was taken. During Open Session the Board took the following action:

3. Student Expulsions/Readmissions (G.C. §54962)
Student Expulsion 16-17.07 – Recommendation approved.

Motion: Wilson
Second: Kelley

Ayes: Anderson, Hunt, Kelley, Pope, Wilson
Noes: None

ADOPTION OF AGENDA - There was a motion to approve the adoption of the agenda as amended: Pull Consent Agenda Items 1, 2, 17, and 27 for separate consideration.

Motion: Wilson
Second: Kelley

Ayes: Anderson, Hunt, Kelley, Pope, Wilson
Noes: None

STUDENT BOARD REPRESENTATIVE REPORTS

1. Center High School – Maximus Gomez
 - CHS in the middle of Powder Puff Week with Spirit Days; the game is on Friday.
 - spirit days this week: Pink vs Blue, Mathletes vs. Athletes, Dynamic Duo, Gender Bender, and Cougar Friday
 - ARK Week (Acts of Random Kindness) will be next week.

2. McClellan High School - Tristan Wallenmeyer
 - MHS is in the middle of the current grading period; students who maintain all C's or above receive awards and entries into raffles each week. these students may also join Mrs. Baioni at lunch for BINGO competitions for prizes and goodies. Students with outstanding attendance are also rewarded and entered into a raffle each week. Prizes for the raffle have included movie passes, credit in the student store, and gift cards to local food places. Students who have maintained great grades and great attendance will be entered into a drawing at the end of the year for major prizes.
 - their basketball team continues in winning tradition, and now boasting a record of 6 wins, no losses, and a tie. The final games are tomorrow at Hardwood Palace.
 - welcomed math tutor Scott Sherlock
 - Antelope Lion's Club hosted a Feed the Hungry event in the Terry McCauley Gymnasium on February 18th. They were able to give meals to many needed families within the community. They are planning ways to reach more Antelope families in the future.

3. Global Youth Charter School - was not available to report.

ORGANIZATION REPORTS

1. CUTA - Venessa Mason, President, added to McClellan's Student Representative Report. She noted that last year CTA awarded an IFT grant to Chris Collins at McClellan High School. He spent a great deal of the money he was awarded putting together this intramural sports program that he has. Last week he met with the Board members from the CTA and area representatives. Chris Collins is featured in the literature for applying for the IFT grant. She asked if it could be in the Centerline newsletter and the Antelope news. Venessa then noted that there are field trips going on at all of the school sites. They are also looking forward to the Disaster Drill on Friday. All items for the CUTA ratification passed.

2. CSEA - Marie Huggins, President, congratulated CUTA on the passed items. Marie noted that CSEA will meet with the district on the 29th of this month to negotiate compensation packages.

REPORTS/PRESENTATIONS

1. **Safe Schools Ambassadors** – Chris Borasi, Vice Principal at Wilson C. Riles Middle School introduced the program that is being shared tonight. A video, created by Donny Hunter from the SEVA Club, was shared, explaining the program. Alyson Collier, Program Coordinator, SIA approached the district about promoting this program. We have commitment from SIA to fund the training for 3 years, and a 4th year to train trainers. We have the potential to expand this over time. We know that the real power in bullying prevention comes from students. She thanked the Board for supporting this. Trustee Pope asked how many ambassadors there are per site. Alyson noted that there are about 30 per site. Students are chosen by peers and by staff recommendations. Trustee Wilson asked how they differentiate the difference between bullying and kids having fun (ie. friends razzing each other). Alyson noted that it is about being able to report it to an adult. As an ambassador, the student inquires as to whether or not it is bullying or fun, to be reported or not. Trustee Kelly asked if this replaces any other programs that are already at any of the school. Alyson noted that it is not. She also noted that Conflict Managers do not deal with what we commonly call bullying resolution, but can also be looked at as mistreatment. Conflict Mediation is when 2 equally powerful individuals are having some kind of

REPORTS/PRESENTATIONS (continued)

dispute, which is a little different than one person mistreating another. We are not losing any of that. Peer Mediators are pulled out of class to deal with the dispute, but with Safe School Ambassadors, they are always on duty and they are changing the climate at their schools. Jennifer, parent of Samantha (student at Oak Hill), noted that the training that her daughter received was phenomenal; her daughter has learned the difference between teasing and bullying. It has been a very positive program for her daughter. Trustee Anderson noted that she would be interested in what the sites see in the kids now, after starting these programs. Trustee Kelly asked if they can see what all the different layers (programs) are that exist at the sites, even on a chart. Trustee Pope noted that Alyson Collier is amazing at everything she does and thanked her for all she does.

COMMITTEE UPDATES

1. **Facilities Committee Update** - Craig Deason, noted that the facilities committee paper screened the architects for the pool; they interviewed them last week. The architects have noted that we have a stellar group of architects in the pool. The facilities committee will be working very hard. They have designs for curb appeal at Spinelli and beautification at Riles MS. In the next few days they should have drawings for the entrance at CHS. Oak Hill and Dudley would be getting some security fencing, and some painting at Oak Hill. The facilities committee will have to look at the list of things that need to be done and prioritize. Some things will have to be pulled out of the choices. They will have two Prop 39 projects to do during the summer. Craig noted that he received an email from the people that did the survey for free; they are able to do the installation for free this summer. He also noted that the district is already working with DSA regarding the crosswalk that will meet up with the sidewalk in front of Wilson C. Riles Middle School. The facilities committee will be working on the priorities list and will bring that forward to the board to approve. We should have a workshop coming up in April so the Board can learn more about the bonding capacity and how the assessed value works. It was reported that phase 1 of the Elverta Park development is sold out. He noted that the development just outside our district boundaries, across PFE Road, sold out. He believes that when the development across from Riles MS goes in, lots will go fast. Lastly, he noted that the day after tomorrow he will be meeting with the Northborough Developers to try to start working on the Developer Agreement they need in order to start getting permits to do any growth over there.

COMMENTS FROM THE AUDIENCE REGARDING ITEMS NOT ON THE AGENDA - None

BOARD/SUPERINTENDENT REPORTS

Mr. Hunt

- played kickball at Oak Hill; had a great time. He also noted that high school kids were out there helping.

Mrs. Kelley – had nothing to report.

Mr. Wilson

- went to the redwoods for a week with the 6th graders.
- noted that his daughter, Georgia, went to the Spelling Bee Regionals; represented the district well.

Mrs. Anderson

- noted that the whole experience of working with Mr. Deason on selecting the Architects was really interesting.

BOARD/SUPERINTENDENT REPORTS (continued)

Mrs. Pope

- asked Mr. Deason if he had shown Mrs. Schneider the rendering yet.
- thanked the administrators for their hard work: they come in early, come in late, attend community meetings, and listen to parents grumble.

Mr. Loehr

- reminded the Board that the Annual Awards Night will be on Monday, May 1st. He noted that we have started to get the word out. CFW has asked if they can present at this meeting as well. It will have a 6:00 pm start time.
- Thanked Mr. Borasi and Alyson Collier for putting together the information for the Safe Schools Ambassadors report.
- learned that there really isn't a playbook for MTSS . We are getting developed with that. The PBIS efforts is also happening in our schools. He thanked Mr. Jackson and Mrs. Frisch for their efforts. They are our pilot schools. He noted that he received a thank you email from people within the county.
- shared a sample chart from the county of how we compare with other Sacramento County districts.

Mr. Wilson

- noted that he was at a Roseville Chamber meeting; heard nice things about our students from a lady at the meeting.

CONSENT AGENDA

1. *This item was pulled for separate consideration.*
2. *This item was pulled for separate consideration.*
3. Approved Classified Personnel Transactions
4. Approved Certificated Personnel Transactions
5. Approved 2016/2017 Salary Schedules: CUTA, Program Specialist, MAA Coordinator, Title I Academic Coordinator, Psychologists/Counselors
6. Approved CUTA/CJUSD Employee Salary & Benefit Compensation 2016/17 and AB 1200 Public Disclosure
7. Approved Memorandum of Understanding Between CJUSD and CUTA:
 - Placement on the Salary Schedule of New and Returning Employees
 - Hard To Fill Positions
 - Governor's May Revise Outcome
8. Approved CUTA Tentative Agreement, New Contract Language: Article XXI - Salary
9. Approved CUTA Tentative Agreement – Retirement Benefits
10. Ratified 2016/2017 Master Contract:
Odyssey Learning Center
11. Ratified 2016/2017 Individual Services Agreements:
 - 2016/17-193 CCHAT
 - 2016/17-198 Northern CA Prep School
 - 2016/17-199 Placer Learning Center
 - 2016/17-206-207 Placer Learning Center
 - 2016/17-208 Point Quest Education
 - 2016/17-209 Placer Learning Center
 - 2016/17-210 Odyssey Learning Center
12. Approved Memorandum of Understanding between Sacramento County of Office of Education and McClellan High School – Agreement EMS #1042
13. Approved Field Trip: CHS Girls Varsity Basketball Team to 2017 Selma Shootout Winter Tournament, Selma CA
14. Approved Single Plan for Student Achievement - McClellan

CONSENT AGENDA (continued)

- 15. Approved 2017/2018 AVID Agreement
- 16. Approved 2016-17 Consolidated Application
- 17. *This item was pulled for separate consideration.*
- 18. Approved Professional Service Agreement: Katrina Emerson
- 19. Approved 2016/17 Safe School and Emergency Preparedness Plan - McClellan
- 20. Approved 2016/17 Safe School and Emergency Preparedness Plan - Riles
- 21. Approved 2016/17 Safe School and Emergency Preparedness Plan – Oak Hill
- 22. Approved 2016/17 Safe School and Emergency Preparedness Plan - Global
- 23. Approved 2016/17 Safe School and Emergency Preparedness Plan - CHS
- 24. Approved Professional Service Agreement: Hugh R. Davison
- 25. Approved Center Joint Unified School District Architect Pool
- 26. Approved Payroll Orders: July 2016 - February 2017
- 27. *This item was pulled for separate consideration.*

Motion: Wilson
Second: Kelley

Ayes: Anderson, Hunt, Kelley, Pope, Wilson
Noes: None

CONSENT AGENDA ITEMS PULLED FOR SEPARATE CONSIDERATION

- 1. Approved Adoption of Minutes from February 15, 2017 Regular Meeting

Motion: Kelley
Second: Wilson

Ayes: Hunt, Kelley, Pope, Wilson
Noes: None
Abstain: Anderson

- 2. Approved Resolution #13/2016-17: Resolution on Board Compensation for Missed Meeting

Motion: Wilson
Second: Kelley

Ayes: Hunt, Kelley, Pope, Wilson
Noes: None
Abstain: Anderson

- 17. Approved Professional Service Agreement: Samuel McAllister
Trustee Kelley inquired as to what the work entails, how much work they are doing, and why we would be needing a contractor. Mr. Loehr noted that this would be for servicing the MCA computers and equipment. It was noted that Mrs. Shiro is not comfortable with the Apple products. Also, MCA keeps their own shop; they out source the few that they have.

Motion: Kelley
Second: Wilson

Ayes: Anderson, Hunt, Kelley, Pope, Wilson
Noes: None

- 27. Approved Supplemental Agenda (Vendor Warrants): February 2017

Motion: Kelley
Second: Hunt

Ayes: Anderson, Hunt, Kelley, Pope
Noes: None
Abstain: Wilson

BUSINESS ITEMS

A. APPROVED - Election of School and Community College District Representative for the Sacramento County Treasury Oversight Committee

Trustee Wilson noted that he would like someone from this Board step forward. He noted that it is a smart thing to be involved. Nobody is going to look out for us but us. He asked if anyone on this board has any qualifications for this.

There was a motion to nominate Trustee Kelly Kelley to submit paperwork. She will be given a week to decide if she would like to submit it or not.

Motion: Wilson
Second: Pope

Ayes: Anderson, Hunt, Kelley, Pope, Wilson
Noes: None

B. Bond Oversight - Discussion only

Mr. Loehr noted that Mr. Ballin noted that there is some training out there. If the Board so directs, they would see if any of the committee members would like to attend. At this point we don't know if anyone else would like to attend, but Howard Ballin would be. Trustee Wilson, Trustee Kelley, and Trustee Hunt noted that they would be interested in attending as well.

C. APPROVED - Auditor Selection for Fiscal Years 2016/17, 2017/18, and 2018/19

Lisa Coronado, Director of Fiscal Services, noted that we are currently going through a conversion, from an old version of software to a newer version. It will no longer be housed at the district and will be now housed at SCOE. She gave a shout out to Marie Huggins and Carol Domalakes for training staff in the district.

As for the auditor selection, she noted that she sent out information to 6 auditor firms and received packets back from 3 of them. Crowe Horwath are well known on the east coast. They would be able to come out in late April/early May and again in September, which worked with our schedules. Others wanted to come out in June and October which would not work as well. Trustee Anderson asked why the auditors do come and go over the audit page by page with the board. Lisa noted that this auditor firm has it in their contract that they will come present to the board.

Motion: Wilson
Second: Hunt

Ayes: Anderson, Hunt, Kelley, Pope, Wilson
Noes: None

D. APPROVED - Second Interim Report for Fiscal Year 2016/17

Lisa Coronado, Director of Fiscal Services, noted that this is from July 1 through January 31, but it's projecting the activity through June 30. She noted that there is a decrease in revenue this year and next year. The average daily attendance rate is still declining, but we hope it will stabilize with the new homes going in. She noted that we get 95% of our revenue from the Local Control Formula and 5% from other sources. 83% of our restricted expenditures goes to salary and the remaining amount goes to other expenditures (books and supplies, etc.). She noted that we contribute over a million to the restrictive maintenance. Federal programs had some findings so we have paid that back. It was also noted that with Special Education, there are a lot of variances. We have had to change the codes when we changed over to the SCOE system. She is still having to transfer money around so they are in the correct place. A lot of the variances are because of that but it does not change the ending fund balance. Trustee Pope asked if once it is all cleaned up, if she could get a new chart of accounts. Lisa noted that the Federal Revenue increases because we got new Title III funds, higher Title I allocations, and we had to transfer some funds. State revenue went up because one time money was not included

BUSINESS ITEMS (continued)

in the budget until we received it. It has come in so it is now accounted for. Books and supplies went up because we received new grants. In Other Outgo there was a big reduction because there are no students in state special schools this year. And in Indirect Costs we weren't capturing indirect costs from all of the programs so for most of them she took those. During Spring Break we will determine whether or not the charter school will have enough money to run another year. Fund 17 is covering the shortfall of developer fees fund but we are watching that shrink down with all of the money coming in. Fund 20 has been established. After going over all areas of the budget, she noted that she was asking for a positive certification since there would still be money in the bank.

Trustee Anderson asked Mrs. Coronado how she is feeling about doing all of this. Trustee Kelley noted that she had a tough act to follow, but on the 2 reports, she has done well. Trustee Anderson noted that if there is some training that she would like to go to, talk to Scott. Mr. Loehr noted that Lisa is great about coming to him, but she also has no problem telling him no when it comes to spending money. Trustee Wilson inquired on the deficit spending for next year. Lisa noted that our \$3.3 million to cover that. He asked if we know what is causing that. Mr. Loehr noted that it was because of a lack of funding from the state. Lisa noted that they have reduced the amount that we are getting from LCFF. Trustee Wilson also asked if there is also a bigger deficit more years out and Lisa said no. Lisa noted that this budget does not include the 1% on - 1% off that was just passed. Trustee Kelley noted that anything that hasn't been negotiated yet can not be projected. Trustee Pope thanked her for the summary.

Motion: Kelley
Second: Anderson

Vote: General Consent

ADVANCE PLANNING

a. *Future Meeting Dates:*

- i. *Regular Meeting: Wednesday, April 19, 2017 @ 6:00 p.m. - District Board Room - Room 503, located at Riles Middle School, 4747 PFE Road, Roseville, CA 95747*

Mr. Loehr asked if the Board would be available on the 1st Wednesday in April. There were several dates discussed, but nothing in the near future would work. District administration noted that they would figure it out.

b. *Suggested Agenda Items:*

ADJOURNMENT – 7:33 p.m.

Motion: Hunt
Second: Wilson

Vote: General Consent

