

# CENTER JOINT UNIFIED SCHOOL DISTRICT

## BOARD OF TRUSTEES REGULAR MEETING

District Board Room, Room 503  
Wilson C. Riles Middle School  
4747 PFE Road, Roseville, CA 95747

Wednesday, December 13, 2017

### MINUTES

**OPEN SESSION - CALL TO ORDER** - Trustee Pope called the meeting to order at 5:30 p.m.

**ROLL CALL** - Trustees Present: Mrs. Anderson, Mr. Hunt, Mrs. Kelley, Mrs. Pope, Mr. Wilson

Administrators Present: Scott Loehr, Superintendent  
Craig Deason, Assist. Supt., Operations & Facilities  
Lisa Coronado, Director of Fiscal Services  
David Grimes, Director of Personnel/Student Services  
Mike Jordan, Director of C & I/Special Education

#### **ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION**

1. Conference with Labor Negotiators, (David Grimes), Re: CSEA & CUTA (G.C. §54957.6)
2. Student Expulsions/Readmissions (G.C. §54962)
3. Public Employee Discipline/Dismissal/Release (G.C. §54957)

**PUBLIC COMMENTS REGARDING ITEMS TO BE DISCUSSED IN CLOSED SESSION** - None

**CLOSED SESSION - 5:30 p.m.**

**OPEN SESSION - CALL TO ORDER – 5:58 p.m.**

**FLAG SALUTE** - led by Mike Jordan

**ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION** – the Board met in Closed Session and no action was taken. During Open Session the Board took the following action:

2. Student Expulsions/Readmissions (G.C. §54962)  
Student Expulsion 17-18.05 – Recommendation approved.

**Motion:** Wilson  
**Second:** Kelley

**Vote:** General Consent

**ADOPTION OF AGENDA** - There was a motion to approve the adoption of the agenda as presented.

**Motion:** Anderson  
**Second:** Wilson

**Vote:** General Consent

## **STUDENT BOARD REPRESENTATIVE REPORTS**

1. Center High School – Marissa Davis
  - finals are this week.
  - today was Operation Santa at Spinelli. Student Council and Leadership students did activities with the kids. Tomorrow it will be held at Dudley.
  - winter sports are starting off with preseason. League games haven't started yet; those won't start until about January.
2. McClellan High School – Christopher Sill was not available to report

## **ORGANIZATION REPORTS**

1. CUTA - Venessa Mason, President, was not available to report.
2. CSEA - Marie Huggins, President, was not available to report Mr. Loehr read the following report from Marie Huggins:  
*"December 13th - the President's Report. On Friday, December 8th the Classified Tentative Agreement on Wages and Salaries passed and it was ratified. Officer and Negotiation Team elections for January 2018 through December 2019 were held and the President will be Marie Huggins (who will continue in that role), Secretary will be Bonnie Shiro, and two Negotiation Team spots were filled by Ms. Bernadette Poor from CHS and Rose Mendoza from CHS. CSEA Chapter 610 budgets for what they call Fair Share Donations for elementary schools in odd years and secondary schools in even years. They received requests from North Country Elementary for Take Flight School Tour, at the McClellan Air Force Base Museum, and Spinelli Elementary for Sly Park in May 2018. Each school received \$375 to use towards these events."*

Mr. Loehr joked that he told Marie that for the rest of her report he would report how great Mr. Loehr is and the Board is awesome.

## **COMMITTEE UPDATES**

**Facilities Update** - Craig Deason, Assistant Superintendent of Operations & Facilities, noted that they received their eligibility report from Caldwell Flores Winters. It was just received yesterday, so they have not had a chance to look it over yet. Next will be to develop a scope of work for each of our sites for modernization, using our facilities tool that CPM helped us to build. In January we will send out an RFP to our architect pool to choose an architect for those projects. After we choose an architect, we will have them do the design and submit it to DSA for approval. Once DSA approves those modernization drawings, we will then get in line with OPS for funding. Once we get funded, we will complete the projects. Trustee Kelley asked if the report that was just received from CFW was a result of the classroom inspections that were done last month. Mrs. Deason noted that she was correct; they walked every classroom to determine which ones are actually being used for classrooms (not the PTA room, music room, etc) because that helps determine what our eligibility is. We have a very clear number that we are using for the formulas for the modernization eligibility from those walks. Trustee Kelley asked what some of the modernization projects are at Oak Hill. Mr. Deason noted that after we find out what the funding is then we get the work backwards on the scope of what the modernization will be. We are required to do fire and life safety, ADA accessibility, and any required structural things first. We will have to see how much money that eats up, and then the money we have left will determine what the scope will be. Trustee Kelley asked if Oak Hill needs fencing, and would that be part of fire and life safety. Mr. Deason noted that it would not be part of fire and life safety, but Oak Hill is completely fenced in security wise. North Country qualifies for modernization funding and they could do fencing there if we so chose to do that.

**COMMITTEE UPDATES (continued)**

Summer 2018 Quick Strike Projects - they prioritized what they were going to do with the Facilities Committee, and got a nod from the Board that those were the areas that they wanted to focus on. There is the high school plaza project, Spinelli hard court replacement project, Dudley and Spinelli fencing, and the clock and intercom/bell replacement at CHS. They are trying to sneak in a phone system there as well. They are also trying to squeeze in a fiber backbone upgrade for the high school; there is some old fiber cable that we need to upgrade to the new type of fiber. We are able to use E-rate funds that will pay for 80% of the fiber and switches.

Next steps for the quick strike projects - the fencing and hard court projects have already been designed (because we were going to do them last summer and we weren't able to fit it into the budget). The plaza drawings went into DSA today. There should be about a 6 week turn around from DSA; when we get those back, if there are any comments we will have to respond back to those. Then we can move forward to putting the bid documents together so we can put them out to bid. If approved tonight (he has an engineering proposal on the Consent Agenda tonight), the engineer can start on the intercom, clock and bell project starting tomorrow.

As for the Prop 39 projects, the District Office is now finished with the LED lighting. The Oak Hill wireless programmable thermostats have been purchased, and starting on December 27th CCC will start installing those. We have 6 HVAC units that we will be replacing this summer; that will go out to bid soon. There is about \$1,020 left in the budget of about \$1.07 million to work on the LED lighting at Wilson Riles MS; we will see how far that goes with the CCC installs.

As for the Career Technical Ed Grant, it has been turned in. Mr. Deason thanked Mike Jordan, and Sue Lockington from CPM, for the work that they did on that grant; they worked really hard to get it done and turned in to CDE by the November 29th deadline. CDE will score it and let us know our score by February 14th. If we receive an above minimum score, we will file a State Allocation Board 5010 form with OPSC to request funding reimbursement for the project that we did at the theater and the video lab a few summers ago. If it all works out, we will get 50% of about \$583,000 back from OPSC.

Mr. Deason noted that next month he is going to bring back an updated developer agreement, along with a sales agreement, with Riolo Vineyards for the purchase of the SMUD site.

Lastly, the District turned in paperwork yesterday to CalAm Water for our lead testing. There were about 6 pages per school site. We needed to tell them about what type of lead pipes we had, when the buildings were each built, and other types of information. This was all needed before they would come test our water. Mr. Deason then shared some pictures of what the CHS campus could look like after we complete the plaza project.

**COMMENTS FROM THE AUDIENCE REGARDING ITEMS NOT ON THE AGENDA**

Mr. Scott Loehr noted that an item came to us a couple days ago and he wanted to make to Board aware of it. The CHS Wrestling team is traveling to Aptos, CA for an overnight tournament. Board Policy says that we need Board approval. Mr. Klatt said that he blew it and missed the deadline. Mr. Loehr noted that he would not want the kids to go without approval. Unless he sees otherwise, he will give the approval to go and this will be ratified at the next meeting. It was noted that this is a trip that they have done before.

**BOARD/SUPERINTENDENT REPORTS**

**Mr. Wilson**

- wished everyone a very Merry Christmas.

**BOARD/SUPERINTENDENT REPORTS (continued)**

**Mrs. Kelley**

- wished everyone Happy Holidays and a Happy New Year.
- thanked everyone for they do.

**Mrs. Anderson**

- asked everyone to be safe and to enjoy their families.

**Mr. Hunt**

- said "ditto".

**Mrs. Pope**

- noted that she visited Spinelli Elementary. They briefly walked through their craft fair.
- noted that the staff has done some of their own beautification on the Spinelli campus; they have a little bit of their own art work in the cafeteria, cleaned it up, and it is bright and beautiful. Also, there was an Eagle Scout project of painted murals by the hard court area; that has brightened up that whole area.
- noted that the rumor is that Spinelli could also be having Project Lead The Way on its campus soon.
- wished everyone Happy Holidays and a Merry Christmas.

**Mr. Loehr**

- missed the Breakfast with Santa at North Country, but congratulated them on the well attended event.
- noted that with some of the one-time reserve, we are looking at moving more toward a one-to-one with our Chromebooks. Mr. Deason has gathered up some information; some of our schools are pretty close, if not already there. Once we are finished with that purchase, we can use the money that the Board allocates in the budget annually, to start doing a replacement plan of those. Very soon there will be a device in the hands of every student. The next push would be to see if we can allow the students to take them home.
- shared that Mayor Steinberg was at the meeting he was at today and he had noted that he wants to bring arts back to the schools in Sacramento County and has money with that.
- noted that Lisa Coronado, Craig Deason, and himself are going to San Francisco to meet with Moody's credit agency on Monday. Because of our healthy budget they are looking at helping us get a higher credit rating, which would give us a better interest rate on our bonds, and intimately saves the community money.
- noted that in January we will bring to the Board a discussion about the naming of the Rex Fortune school site.
- wished everyone a Merry Christmas.
- thanked Mr. Deason for everything he does.

**CONSENT AGENDA**

1. Approved Adoption of Minutes from November 15, 2017 Regular Meeting
2. Approved Classified Personnel Transactions
3. Approved Certificated Personnel Transactions
4. Ratified Professional Service Agreement: Laurie A. Clarcq
5. Approved Field Trip: CHS Dance Team to Competition at Anderson High School, Anderson, CA
6. Approved Single Plan for Student Achievement - Oak Hill
7. Approved Single Plan for Student Achievement - McClellan
8. Approved Single Plan for Student Achievement - Riles
9. Ratified SCOE Memorandum of Understanding - Agreement #1138, McGraw Hill's Study Sync ELA/ELD Curriculum Professional Development
10. Approved Notice of Completion - Rua & Son Mechanical, North Country Metal Roof System Overlay on CDC Rooms 2 and 3

**CONSENT AGENDA (continued)**

11. Approved Notice of Completion - BRCO Constructors, Inc., Campus Painting and Fencing Upgrades Project No. 17-03 - Oak Hill Elementary School
12. Approved Center High School Intercom Clock and Bell Replacement Project Design Proposal
13. Approved Payroll Orders: July - November 2107
14. Approved Supplemental Agenda (Vendor Warrants): November 2017

Mr. David Grimes, Director of Personnel & Student Services, noted that when the packet went out we originally had TBA listed for the Family Resource Center position. We now have a name and it is Ryan Miranda. He will be starting January 8th.

**Motion:** Wilson  
**Second:** Kelley

**Vote:** General Consent

**BUSINESS ITEMS**

**A. APPROVED - Annual Organizational Meeting for Governing Board**

Trustee Pope, Board President, opened the nominations for Officers of the Board for 2018.

- 1) **Office of the Board President:** Trustee Wilson made a motion, seconded by Trustee Kelley, to nominate Trustee Anderson as President of the Board. There were no other nominations.  

**Ayes:** Anderson, Hunt, Kelley, Pope, Wilson  
**Noes:** None
- 2) **Clerk of the Board:** Trustee Anderson made a motion, seconded by Trustee Hunt, to nominate Trustee Kelley as Clerk of the Board. There were no other nominations.  

**Vote:** General Consent
- 3) **Board Representative to SCOE:** Trustee Pope made a motion, seconded by Trustee Kelley, to nominate Trustee Hunt to serve as Board Representative to the Sacramento County Office of Education. There were no other nominations.  

**Vote:** General Consent
- 4) **Date, Time, Place of Board Meetings:** Trustee Wilson made a motion, seconded by Trustee Anderson, to continue meeting at 6:00 p.m. (start of Open Session) on the third Wednesdays of the month, with special meetings to be held on the first Wednesdays whenever possible. Meetings will continue to be held in the District Board Room.  

**Vote:** General Consent

**RECESS:** At 6:24p.m. Trustee Pope, President of the Board, called a recess of the regular meeting of the CJUSD Board of Trustees to convene the Organizational Meeting of the Board of Directors of the CJUSD Financing Corporation. The meeting of the CJUSD Financing Corporation was adjourned at 6:25 p.m., at which time the regular meeting of the Center Joint Unified Board of Trustees was reconvened.

Mr. Loehr presented Trustee Pope with a commemorative gavel that noted her 2 years as President, 2016 and 2017. Trustee Kelley thanked Trustee Pope.

**BUSINESS ITEMS (continued)**

**B. APPROVED - First Interim Report for Fiscal Year 2017/18**

Lisa Coronado, Director of Fiscal Services noted that the First Interim Report compares the current working budget to the budget that the Board adopted in June. She shared some slides with the Board, indicating a declining enrollment. There was a comparison of total unrestricted revenue, adopted budget versus first interim. She also compared the adopted budget versus first interim in total unrestricted expenditures/contributions. It was noted that we are spending about 84% on salaries and benefits. There was a comparison of unrestricted revenue versus expenditures/contributions. Our ending fund balance has slightly dropped from last year because of our spending the one-time money; it should go up slightly next year and keep going up. That is why Moody's loves us; because of our ending fund balance increases. The District and the Board need to decide what we want to do with the one-time money. Other funds covered were OPEB, Fund 25-Capital Facilities, and Fund 17. Trustee Wilson asked for clarification that the excess spending is not the normal spending but because we are trying to spend down the one-time funds; Mrs. Coronado agreed that it's because we are trying to spend it down. Trustee Kelley asked where the one-time money came from. Mrs. Coronado noted that it came from the state to be spent on mandated activities.

**Motion:** Wilson  
**Second:** Hunt

**Vote:** General Consent

**C. APPROVED - Second Reading: Board Policies/Regulations/Exhibits**

BP/AR 0000 - Vision  
E 0420.41 - Charter School Oversight  
BP/AR 1312.3 - Uniform Complaint Procedures  
BP 1340 - Access to District Records  
BP 2121 - Superintendent's Contract  
BP 2140 - Evaluation of the Superintendent  
BP/AR 3551 - Food Service Operations/Cafeteria Plan  
AR 3580 - District Records  
AR 4112.2 - Certification  
BP/AR 4112.61/4212.61/4312.61 - Employment References  
BP/AR 4127/4227/4327 - Temporary Athletic Team Coaches  
BP 4312.1 - Contracts  
AR 5145.3 - Nondiscrimination/Harassment  
BP 6142.93 - Science Instruction  
BP 6145 - Extracurricular and Cocurricular Activities  
BP/AR 6145.2 - Athletic Competition  
BP/E 6161.1 - Selection and Evaluation of Instructional Materials  
BP/AR 6178.1 - Work-Based Learning  
BP 7212 - Mello-Roos Districts  
BP 7214 - General Obligation Bonds  
BB 9012 - Board Member Electronic Communications  
BB 9121 - President  
BB 9220 - Governing Board Elections  
BB 9230 - Orientation

**Motion:** Kelley  
**Second:** Anderson

**Ayes:** Anderson, Hunt, Kelley, Pope  
**Noes:** Wilson

**ADVANCE PLANNING**

- a. *Future Meeting Dates:*
  - i. *Regular Meeting: Wednesday, January 17, 2018 @ 6:00 p.m. - District Board Room - Room 503, located at Riles Middle School, 4747 PFE Road, Roseville, CA 95747*
- b. *Suggested Agenda Items:*

**ADJOURNMENT – 6:36 p.m.**

**Motion:** Hunt  
**Second:** Wilson

**Vote:** General Consent

Respectfully submitted,

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*/s/*  
Scott A. Loehr, Superintendent  
Secretary to the Board of Trustees

\_\_\_\_\_  
*/s/*  
Kelly Kelley, Clerk  
Board of Trustees

\_\_\_\_\_  
1/17/18  
Adoption Date