

CENTER JOINT UNIFIED SCHOOL DISTRICT

BOARD OF TRUSTEES REGULAR MEETING

District Board Room, Room 503
Wilson C. Riles Middle School
4747 PFE Road, Roseville, CA 95747

Wednesday, November 15, 2017

MINUTES

OPEN SESSION - CALL TO ORDER - Trustee Pope called the meeting to order at 5:30 p.m.

ROLL CALL - Trustees Present: Mrs. Anderson, Mr. Hunt, Mrs. Kelley, Mrs. Pope, Mr. Wilson

Administrators Present: Scott Loehr, Superintendent
Craig Deason, Assist. Supt., Operations & Facilities
Lisa Coronado, Director of Fiscal Services
David Grimes, Director of Personnel/Student Services
Mike Jordan, Director of C & I/Special Education

ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION

1. Conference with Labor Negotiators, (David Grimes), Re: CSEA & CUTA (G.C. §54957.6)
2. Student Expulsions/Readmissions (G.C. §54962)

PUBLIC COMMENTS REGARDING ITEMS TO BE DISCUSSED IN CLOSED SESSION - None

CLOSED SESSION - 5:30 p.m.

OPEN SESSION - CALL TO ORDER – 6:01 p.m.

FLAG SALUTE - led by Craig Deason

Trustee Pope noted that student safety has been a topic in the community and with the recent shooting near Corning, California, she wanted to reassure everyone that our Assistant Superintendent, Craig Deason, and Riles Middle School Vice Principal, Mr. Borasi, constantly review our Safety Plan. They revise it when needed and there are quarterly meetings regarding this topic. The most recent meeting was held on November 9th. One of the topics was lock down drills and procedures, and to finalize the date and time of the district-wide disaster drill. She shared a list of other topics, and noted that Mr. Deason and the team are doing an amazing job. It was also noted that if any students or family within the school sites have an issue they can contact site administration, or may contact Mr. Deason's office.

ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION – the Board met in Closed Session and no action was taken. During Open Session the Board took the following action:

2. Student Expulsions/Readmissions (G.C. §54962)
Student Expulsion 17-18.04 – Recommendation approved.

Motion: Wilson
Second: Kelley

Vote: General Consent

Student Expulsion 17-18.03 – Recommendation approved.

Motion: Wilson
Second: Kelley

Vote: General Consent

Student Readmission 15-16.11 – Recommendation approved.

Motion: Wilson
Second: Kelley

Vote: General consent

ADOPTION OF AGENDA - There was a motion to approve the adoption of the agenda as amended: pull Consent Agenda Items #1 & #2 for separate consideration.

Motion: Wilson
Second: Kelley

Ayes: Anderson, Hunt, Kelley, Pope, Wilson
Noes: None

STUDENT BOARD REPRESENTATIVE REPORTS

1. Center High School – Marissa Davis

- Center High School Football team has made it to playoffs. They won their first round against Dixon last week, and their second round is this Friday at Bella Vista versus Casa Roble at 7:00 pm.
- they are having a canned food drive from November 6th - December 1st.
- their first play this year is called Ashland Falls; it will be held December 1st, 2nd, 8th, and 9th at 7:00 pm, and tickets are \$5.00.
- they will be having the Dear Santa in December, where they collect money and buy gifts for 3-4 families that are in need.
- they will be doing Operation Santa again this year; 25-30 Leadership or Student Council students go to Spinelli and Dudley, make crafts with the students, and give gifts.

2. McClellan High School – Christopher Sill

- McClellan High School had 3 students graduate on October 27th, and all 3 signed up for college
- Attendance Awards are still being given out, and for the end of this trimester they actually had 14 students with perfect attendance.
- Seventeen students are on honor roll for last trimester.
- speakers are coming in from the Navy, Air Force, Marines, and Army to talk to the students. The ASVAB test will be given on December 5th.

ORGANIZATION REPORTS

1. CUTA - Venessa Mason, President, noted that Spinelli and Dudley had the dairy cow out to their sites. Oak Hill has 3 grades in the Project Lead The Way program, which is an extension of the high school program. She also mentioned that there are some concerns with the Riles bells and alarms working and not working. There have been concerns mentioned from staff over the last couple of months and they have not received a resolution. McClellan would like to thank Roger Calhoun, who retired in the district last year, for purchasing turkeys for 12 families that the staff has sponsored. The staff picked up the other parts for the turkey dinners.

2. CSEA - Marie Huggins, President, gave a shout out to 7 students at CHS that helped with their CSEA dinner in October. The Field Office Director was very impressed with the students and sent her an email after the dinner, letting her know how impressed he was. The students were: Megan Ramirez, Antonio Reynoso, Marian Quintero, Kennya Carrillo, Andress Beas, Cici Lindkoog, and Jorge Gonzalez. It was noted that they were very respectful, and the employees loved how involved they got. Mrs. Huggins then mentioned that she sent out an email to the principals that the CSEA Labor Rep

ORGANIZATION REPORTS (continued)

would be coming to the sites to answer questions for Classified employees regarding the tentative agreement that they have reached on salaries. Some Principals have already responded back and she appreciates their willingness to let them have a little bit of time at the school sites to clarify this issue. They are grateful that they have reached an agreement on wages; it values the commitment and loyalty of Classified employees who have dedicated many years to the district; it also honors those who have just come on board for the first time. They look forward to a ratification.

COMMITTEE UPDATES

Facilities Update - Craig Deason, Assistant Superintendent of Operations & Facilities, shared a chart with the Board. He covered the modernization schedule first. On Monday they will be doing site visits and going to all of the classrooms with CFW and CPM. The funding that we get for modernization is based on classrooms that qualify; they will verify each classroom to make sure that we get the maximum dollars that we can get. Another item they have been working on is the Facilities Design Standard. It hadn't been updated since 2007. They have been updating that document so that when they start doing designs with the architects, they can be very clear on the items that they want (i.e. a certain kind of faucet, air conditioner, carpet, etc.). Those things are then laid out, which helps when going out to bid with the contractors. Mr. Deason noted that they met with the Facilities Committee yesterday. They prioritized the schools, reviewed the budgets, and identified the hardship projects that they want to do. At this time there are three priorities: Priority 1- Center High School, North Country, and Oak Hill, Priority 2- Dudley and Spinelli, and Priority 3- McClellan. For modernization hardship we also need to spend down the bonds that we currently have available to us from our refinancing. They came up with priorities for that money, and those would be modernization, the design of the next elementary school, complete the Center High School plaza project, the Spinelli hard court replacement, the Dudley fencing project, the high school clock and bell system, and if funding is available, fencing at Spinelli.

The Prop 39 update - CCC is now working on the district office, replacing the LED tubes. Next they will move to Oak Hill to replace the wireless thermostats, then to Wilson Riles to replace the lighting at that site.

Summer 2017 Projects Updates - Everything is complete at Riles Middle School except for the mural on the east side of the MP room and lettering near the top of the cafeteria building facing north. This should be completed when we return from Thanksgiving Break. Trustee Anderson asked if the lettering on the fence will be painted. Mr. Deason noted that that are powder coated. In regards to the plaza project, they have a design with the architects underway. Last week they met with the landscape architect to see what they are going to do with plants in that area. With the CTE project, they are still working with CPM to capture the CTE fundings for 50% of the CTE project they did on the video lab.

Developments - SMUD still doesn't own the property yet, but we are getting closer every day to the getting the purchase completed.

Water Testing - The district has been working on this for a couple of weeks. we have chosen to go through CalAm, who is our water district, and have them do it.

Trustee Anderson asked what we are doing about the new thermostats going in; there are a lot of folks complaining no matter what we do. Mr. Deason noted that many are not thermostat based issues. Some are old A/C issues that we need to replace. She asked where the thermostats will be controlled. Mr. Deason noted that it will be controlled at one location. Staff will be able to control it 2 degrees up and 2 degrees down. He noted that there are people that do things to the thermostat to control the

COMMITTEE UPDATES (continued)

temperature, then the thermostat breaks. Trustee Pope asked if this was part of our modernization projects as well. Mr. Deason noted that there are a total of 6 large units (at 2 sites) that we are changing with Prop 39 money. Trustee Anderson asked about the kitchen equipment. Mr. Deason noted that our Food Services Supervisor has been replacing equipment since she got here; she replaces equipment when money is available. She is currently replacing the Dudley dishwasher, and they are doing a reconfiguration to give them a little more room. Trustee Kelley asked if we do anything like window tinting to help with temperature control. It was noted that the district does put up screens or use other forms of covering the windows to help when needed. Trustee Wilson asked if we are going to make sure that when it comes to awarding these things that we have all the people in the pool that we can for them to do an RFP. Mr. Deason noted that we had redone our architect pool, and went from 5 to 8 recently. Trustee Pope thanked Mr. Deason for the update on the water testing.

REPORTS/PRESENTATIONS

1. **California School Dashboard / LCAP** - Mike Jordan, Director of Curriculum, Instruction and Special Education, briefly shared the 2017-2018 LCAP Overview document. He noted the 3 main goals listed and that this plan is constantly updated. He noted that the items listed on the next to last page are the things we want to achieve, the things that we want to increase and the things we want to decrease. Much of that information is then transferred to the Dashboard. Mr. Jordan noted that the new Dashboard replaces the old API. He shared that some of the data is in and some is not listed yet. After an overview of this Trustee Wilson asked what would happen if a group of people came back saying they didn't feel safe at school; would we lose funding, or what would the ramifications be? Mr. Jordan noted that a variety of grades and groups take the survey and it has been pretty consistent. He also noted that if local indicators are not met there is no penalty. Mr. Loehr noted that the state might have the district spend money a certain way to help take care of the issue.

COMMENTS FROM THE AUDIENCE REGARDING ITEMS NOT ON THE AGENDA – None

BOARD/SUPERINTENDENT REPORTS

Mr. Wilson

- noted that he has been to a couple football games.
- announced that 3 of the Jr Cougar teams went to the playoffs, and the 11 & 12 year old Jr Cougars won the championship.

Mrs. Kelley – had nothing to report

Mrs. Anderson

- wished everyone a wonderful Thanksgiving, and to enjoy time with their families.

Mr. Hunt

- noted that he concurred with Trustee Anderson.

Mrs. Pope

- noted that Laura Kasey, our Nutrition Services Supervisor, is retiring and wanted to thank her for her assistance that she has given over the years. She congratulated Laura Davis who will be taking Laura Kasey's place.
- thanked Mrs. Spore, Mrs. Frisch, Mrs. Opfer, and Mr. Ferguson for touring the schools with herself and Mr. Loehr.
- noted that an Oak Hill student went through the SECC and has sent a video to SEVA; the video is on our district Facebook page.

Mrs. Pope (continued)

- gave an update in regards to our transportation. There are 4 positions that have not been filled yet, but it has been agreed upon that once those are filled a 5th driver will be added to accommodate those students from Spinelli and North Country areas to Riles Middle School.
- had asked Mr. Loehr to inquire about our GASB investment. Mr. Loehr noted that we have made a little over \$3,000.
- congratulated the Center High School football team on their win.
- has been in communication with the parents of 2017 CHS graduate, Marcela Chappelle. The student has been accepted into the nursing program at San Diego State. They wanted to thank all of the teachers from elementary through high school.
- thanked Mrs. Hunt for updating the district history on the district website.

Mr. Loehr

- thanked Julie Opfer and Jerald Ferguson for the tours the other day.
- thanked Mr. Jordan for what he is doing for the district; he has jumped right in. We are glad he is here and doing a remarkable job.
- noted that there is a lot of news coming out about the adoptions of Social Studies textbooks.
- wished everyone a great Thanksgiving.

CONSENT AGENDA

1. *This item was pulled for separate consideration.*
2. *This item was pulled for separate consideration.*
3. Approved Classified Personnel Transactions
4. Approved Certificated Personnel Transactions
5. Approved CSEA Tentative Agreement Regarding Health and Welfare Benefits for 2017/18 and 2018/19
6. Ratified 2017/2018 Individual Services Agreements:

2017/18-124-127, 201	Placer Learning Center
2017/18-197-198	Bright Start Therapy
2017/18-199	CTEC (Supported Life Inst.)
2017/18-200	Easter Seal Society of CA
2017/18-202	Sierra School
7. Ratified Professional Service Agreement: Ronda Last
8. Approved CJUSD Designees for the Capital Adult Education Regional Consortium
9. Ratified Memorandum of Understanding Agreement #7 CJUSD-BPP with Sacramento County Office of Education for Implementation of the Mental Health Wellness Education and Training Bullying Prevention Program
10. Ratified Renewal of School Messenger Service with West Interactive Services Corp
11. Approved Resolution #10/2017-18: Resolution Regarding Concurrent Enrollment
12. Approved Supplemental Tier 2 Instructional Materials Adoption Grades 1st-6th English Language Arts Intervention Program
13. Approved Field Trip: CHS Media Communications Academy to Southern California
14. Approved Field Trip: CHS Media Communications Academy to Bay Area
15. Approved Single Plan for Student Achievement - North Country
16. Approved Single Plan for Student Achievement - Spinelli
17. Approved Resolution #8/2017-18: Projects and Filing of Applications for Funding under the State School Facility Programs
18. Approved Disposal of Surplus Equipment:

1994 GMC - Box Truck, VIN #1GDHG31K3RF531621, Plate #004887

19. Approved Disposal of Surplus Equipment:

1995 GMC - Grounds Van, VIN #1GDKP32K9S3503771, Plate #1087420
--

CONSENT AGENDA (continued)

20. Approved Disposal of Surplus Equipment:
1986 Chevrolet - S10 Pickup, VIN #1GCBS14R0G8170372, Plate #491425
21. Approved Disposal of Surplus Equipment:
1989 Chevrolet Sweeper Truck, VIN #1GCDC14K5KZ184246, Plate #1261723
22. Approved Amendment #3 - Proposition 39, California Clean Energy Jobs Act - CPM Contract for Schedule Rates for Service
23. Approved Amendment #3 - CPM Contract for Program Management Services for Facility Needs Assessment and Implementation Planning Services
24. Approved Professional Service Agreement: School Facility Solutions, LLC
25. Approved Contract for Professional Consulting Services with Caldwell Flores Winters
26. Approved Contract for Professional Financial Advisory Services by and between the Center Joint Unified School District and Caldwell Flores Winters, Inc.
27. Approved Associated Valuation Services Contract
28. Approved Payroll Orders: July - October 2107
29. Approved Supplemental Agenda (Vendor Warrants): October 2017

Motion: Wilson
Second: Kelley

Ayes: Anderson, Hunt, Kelley, Pope, Wilson
Noes: None

CONSENT AGENDA ITEMS PULLED FOR SEPARATE CONSIDERATION

1. Approved Adoption of Minutes from October 18, 2017 Regular Meeting
2. Approved Resolution #9/2017-18: Resolution On Board Compensation For Missed Meeting

Motion: Wilson
Second: Hunt

Ayes: Anderson, Hunt, Pope, Wilson
Noes: None
Absent: None
Abstain: Kelley

BUSINESS ITEMS

A. APPROVED - Schedule Annual Organizational Meeting of the Board

Trustee Anderson asked who would be signing the diplomas or if we could have someone other than the Board President sign. It was asked if there could be one or two diplomas signed by a separate Board member. Trustee Hunt noted that he didn't think it mattered who signed the diplomas. He didn't necessarily need to sign his child's diploma; he is just happy to be on stage when they graduate.

Motion: Wilson
Second: Kelley

Vote: General Consent

B. TABLED - CSBA Delegate Assembly Nominations

Motion: Kelley
Second: Wilson

Vote: General Consent

BUSINESS ITEMS

C. APPROVED - First Reading: Board Policies/Regulations/Exhibits

- BP/AR 0000 - Vision
- E 0420.41 - Charter School Oversight
- BP/AR 1312.3 - Uniform Complaint Procedures
- BP 1340 - Access to District Records
- BP 2121 - Superintendent's Contract
- BP 2140 - Evaluation of the Superintendent
- BP/AR 3551 - Food Service Operations/Cafeteria Plan
- AR 3580 - District Records
- AR 4112.2 - Certification
- BP/AR 4112.61/4212.61/4312.61 - Employment References
- BP/AR 4127/4227/4327 - Temporary Athletic Team Coaches
- BP 4312.1 - Contracts
- AR 5145.3 - Nondiscrimination/Harassment
- BP 6142.93 - Science Instruction
- BP 6145 - Extracurricular and Cocurricular Activities
- BP/AR 6145.2 - Athletic Competition
- BP/E 6161.1 - Selection and Evaluation of Instructional Materials
- BP/AR 6178.1 - Work-Based Learning
- BP 7212 - Mello-Roos Districts
- BP 7214 - General Obligation Bonds
- BB 9012 - Board Member Electronic Communications
- BB 9121 - President
- BB 9220 - Governing Board Elections
- BB 9230 - Orientation

Trustee Anderson asked for clarification on the policies regarding Employment References. David Grimes noted that this authorizes a previous employer to share a little more information. Trustee Kelley noted that it is just being updated based on what the new law language is.

Motion: Kelley
Second: Hunt

Vote: General Consent

ADVANCE PLANNING

- a. *Future Meeting Dates:*
 - i. *Regular Meeting: Wednesday, December 13, 2017 @ 6:00 p.m. - District Board Room - Room 503, located at Riles Middle School, 4747 PFE Road, Roseville, CA 95747*
- b. *Suggested Agenda Items: Trustee Pope noted that the property adjacent to Riles MS has been named the Rex Fortune Elementary School. She asked that the Board consider naming the next school built after Rex Fortune and the school on the property next to Riles MS be named after the Gould family. She also asked to consider the naming process for the future sites.*

ADJOURNMENT – 7:04 p.m.

Motion: Kelley
Second: Wilson

Vote: General Consent

