

CENTER JOINT UNIFIED SCHOOL DISTRICT

BOARD OF TRUSTEES REGULAR MEETING

District Board Room, Room 503
Wilson C. Riles Middle School
4747 PFE Road, Roseville, CA 95747

Wednesday, September 20, 2017

MINUTES

OPEN SESSION - CALL TO ORDER - Trustee Pope called the meeting to order at 5:30 p.m.

ROLL CALL - Trustees Present: Mrs. Anderson, Mr. Hunt, Mrs. Kelley, Mrs. Pope, Mr. Wilson

Administrators Present: Scott Loehr, Superintendent
Craig Deason, Assist. Supt., Operations & Facilities
Lisa Coronado, Director of Fiscal Services
David Grimes, Director of Personnel/Student Services
Mike Jordan, Director of C & I/Special Education

ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION

1. Public Employee Discipline/Dismissal/Release (G.C. §54957) - Resolution #6/2017-18
2. Conference with Labor Negotiators, (David Grimes), Re: CSEA and CUTA (G.C. §54957.6)
3. Student Expulsions/Readmissions (G.C. §54962)

PUBLIC COMMENTS REGARDING ITEMS TO BE DISCUSSED IN CLOSED SESSION - None

CLOSED SESSION - 5:30 p.m.

OPEN SESSION - CALL TO ORDER – 6:00 p.m.

FLAG SALUTE - led by Mr. Ferguson

Trustee Pope welcomed everyone back. She apologized for missing last month's meeting; she was in North Dakota. Trustee Pope formally congratulated Mr. Ferguson, Mrs. Opfer, and Mr. Jordan on their positions.

ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION – the Board met in Closed Session and it was announced that the following action was taken during Closed Session:

1. Public Employee Discipline/Dismissal/Release (G.C. §54957) - Resolution #6/2017-18
Trustee Pope made the following statement: In closed session, the Board took action to proceed to hearing for the dismissal of a permanent certificated employee, identified by Employee Number 1208928125, and directed the Superintendent or his designee to take all necessary action relating thereto.

The roll call vote was as follows:

Ayes: Anderson, Hunt, Kelley, Pope, Wilson
Noes: None
Abstentions: None
Absent: None

3. Student Expulsions/Readmissions (G.C. §54962)
Student Expulsion 17-18.01 – Recommendation approved.

Motion: Kelley
Second: Wilson

Vote: General Consent

ADOPTION OF AGENDA - There was a motion to approve the adoption of the agenda as amended: pull Consent Agenda Item #1 for separate consideration.

Motion: Wilson
Second: Kelley

Vote: General Consent

STUDENT BOARD REPRESENTATIVE REPORTS (3 minutes each)

2. McClellan High School – Christopher Sill

- they currently have 73 students enrolled
- students just finished the first grading period; 21 students made honor roll, 9 students earned outstanding attendance during trimester 1A. These students will be recognized at their assembly on September 25th.
- Back to School Night was held on August 15th and 18 families attended.
- students that need extra help will have full schedules 4 days a week to bring them up to speed.
- Alternative Athletics League has begun play; there is a flag football game against Pacific this week. There will be a tournament next Thursday at Mahany Field in Roseville.
- it's good to be back and starting the year so well.

1. Center High School – Marissa Davis

- recently they had their first home football game and first successful tailgate event.
- Homecoming is next week; there will be spirit days, decoration areas, game and dance. The theme is "Around the World".

ORGANIZATION REPORTS

1. CUTA - Venessa Mason, President, noted that both of her boys are in Boy Scouts. They will be participating in an "Eternal Flame Campout" where they burn old and tattered flags. If anyone has any old, tattered flags, please send them her way. As for CUTA business, CUTA just had a 2 hour Rep meeting. Pay, pay, pay is number 1 on their list. They weren't happy last year with 1% on and 1% off; they would like her to negotiate a significant increase in that. They would also like to negotiate a class size cap in the TK-3 grade levels. They currently have an average of 24:1. Elementary grade levels are concerned about the loss of collaboration time. There is new district training on the 4th Mondays, hosted by SCOE, and it is taking away a lot of their collaboration time. Across all grade levels there is a big concern about substitutes (aides, teachers). We can't seem to get enough of them. As for inclusion, the feeling of inclusion is a little overwhelming. They would like to know if the district is coming up with a plan. Another concern was whether the district is creating a homework policy. Some sites are being told not to assign homework, others are assigning homework. Mr. Jordan noted that there has not been a discussion about the amount of homework, how much homework, no homework. He noted that there has been a discussion about grading, that homework is not a standard - it can't be a graded standard. They can grade standards within a graded project, but the category of homework is not. Trustee Anderson noted that there has been a lot of discussion at the national level about homework; there have been several articles about homework and family time. Mrs. Lord noted that with her staff she told them to consider the amount of homework being sent home, but never told her staff "no homework". It was noted that it was not from her site. Mrs. Frisch noted that at her site she reviews the syllabus for each class and makes sure it is in alignment with board policy on grading. They have had lots of discussion about homework, and with the middle school trying to focus on math

ORGANIZATION REPORTS (continued)

and English, the homework for social studies, science would be assignments not completed in class. Venessa asked if she should send out a letter to her members with clarification on this. Mr. Loehr noted that it would be best; this is the first they are hearing about this from her. Venessa noted that she will use Mike's information that it needs to be related to a standard if it's going to be graded towards grade reporting. She will also direct them to Mr. Jordan if they have any questions. Mr. Jordan noted that there is a board policy, mainly pertains to secondary, that states this as well. Venessa noted that there have multiple reports of multiple substitutes sleeping in class. She asked if it's possible to have the Administrator meet the substitute and reinforce the standards and expectations that are for that particular school site. Board members were surprised at this. Mr. Loehr noted that this is taking a very negative bend; he has been in a lot of classrooms this month with a lot of substitutes working very, very hard. He would prefer that if there is a problem with an individual, let's talk with that site administrator and it will go through the proper channels to talk with David. Then we will not have that person back after we communicate with them. Airing that here is not fair because we are broadcasting all our subs with that. Venessa asked that administrators check in on classrooms with substitutes. Mr. Grimes noted that there is a process in place and we do take appropriate action when we are made aware. Trustee Anderson asked how much of a warning do they get that they are being called in. Some get a call days in advance, others get a call the morning of. Venessa also noted that a survey has gone out regarding the health benefits; they looking forward to reviewing the results of that. Back on the homework discussion, Trustee Wilson asked if there is a general teacher philosophy on homework. He noted that his high school student came home with 6 assignments, but has 4 classes; his elementary child has come home with homework on the weekend. Venessa noted that it varied, but there could be multiple reasons for the multiple assignments in a class now that high school is on a block schedule.

2. CSEA - Marie Huggins, President, noted that they had an opportunity last night to meet with the classified union and they were able to address the questions regarding the health and welfare benefits. She is glad that we have been able to get out a survey regarding health benefits so that they can get good information and go forward and plan well for negotiations rather than just hearing from one or two people. CSEA would like to say that they appreciated the opportunity to have another broker look at the numbers; it gives us an opportunity get the best rates possible for our employees. She thanked David Grimes and the ability to meet with their Labor Rep and the Labor Management Team, to be able to work on work site issues before they become grievances. She also noted that they wanted to encourage the board as they look at the Consent Agenda, although lengthy, Item #5 is just some language cleanup and some other changes. She noted that 2018 is a renewal year on the contract.

COMMITTEE UPDATES

Facilities Update - Craig Deason, Assistant Superintendent of Operations & Facilities, apologized for missing the last meeting. He reported that they were able to expand their bulb installation throughout the district. With the Prop 39 project, they have finished Spinelli and North Country, and next week they will be finishing up Dudley. In the next 2 months the entire district should be outfitted with LED bulbs. He met with a representative for a network thermostat. They are looking at doing a test install in a couple of weeks at McClellan. The rep trained the CCC on how to install the unit, so that will be installed for free as well. Trustee Kelley asked if this has been in the works for a while or was that in response to recent concerns that we had. Mr. Loehr noted that every year we have issues when we restart our units. Mr. Deason noted that this does not address the aging A/C units. We should be able to get a few units with our return. We still don't know what is happening with Prop 39 with the districts that didn't use it; it may be put back into a pool and given in another round to those that are using it. It was also noted that the crosswalk project at Riles is completed, but the stoplight in front of Riles will not be turned on until we have people that need to use it across the street. None of the beautification projects are complete yet, but we are going in the right direction. Overall we will be better off finishing them later. At Spinelli we still don't have the data jack for the electronic sign. The lettering is not up

COMMITTEE UPDATES (continued)

because of what is going on at Riles. Oak Hill has everything done, except for a couple of the rod iron gates to finish putting up. For Riles, during the summer we ran into a problem with the seal coat that seals the block. They pulled it out of the project which meant they couldn't do the mural. They now met with some caulking contractors. When that is finished we will be able to finish the painting. Once the caulkers finish then we can put the seal coat on, then we can do the mural, lettering on the buildings, then Spinelli's lettering on the building. There will be a kickoff meeting on Monday regarding the CHS beautification project for next summer. As for the work that has been done at CHS, Room 9 they removed the 2 windows and put in doors. They poured new concrete. There are plans for more modifications for room 9 (hanging up TVs, updating trophy & recognition areas, and putting up a projector in the gym). As far as development goes, we have received 11 permits for Riolo Mariposa across the street from Riles, and we have received 60 permits for Elverta Park, totaling \$454,000.00 to get our developer fees moving towards building of our next school. We continue to work with developers to close our funding gap of what it is going to cost us to build all of our schools; how much we get from state funding, how much we get from developer fees, how much we are going to put towards our \$500,000,000.00 bond and still take care of our other schools. We are still gathering information so that we have good data to go back to the developers with. We will negotiate that as we go. Trustee Kelley asked when we will be meeting again with Kushroo. It was noted that it has been moved out to next month. She also asked if we have ever considered offering to our custodial or maintenance staff to refinish the gym floor. Mr. Deason noted that this year it was a big deal with the repainting of the lines and the logo. He does offer overtime on things here and there. Mr. Loehr added that along Baseline, near Fiddymont, grading is going on; a shopping center is suppose to be going in the in the future.

REPORTS/PRESENTATIONS

1. **Upward Bound & Talent Search** - Mike Jordan, Director of C&I/Special Ed, noted that he is pleased to announce that in conjunction with American River College, we have received 2 federal grants. They are 5 year, renewable, and totaling about \$2.5 billion. The heavy lifting came from American River College. The Talent Search grant was originally suppose to go to Inderkum HS and for what ever reason they passed and we jumped in quickly. These are federal grants through the US Department of Education. Mr. Jordan explained how the Upward Bound program works. It is for high school kids, and the intensive work with about 50 kids that are low income, first generation college bound, that also have academic need. They are looking for a director. In October they will have the director of the program. As for Academic Talent Search, they are looking for students aged 11 (completed the 5th grade) to age 27, that are low income, first generation college bound, as well as show academic need. This is to help kids get into college. This one works with up to 600 kids; bigger workshops, financial aid, bigger tutoring sessions, bigger field trips. The idea is to take kids that have the potential to go to college, but are having a bit of a struggle right now, and to move them on. They are 5 year renewable grants. Once you get into the program, you get bonus points for having the program. First year is planning, they will start recruiting next spring for next school year. He noted that American River has been a great program to work with; they have been working with us for a lot of years.

2. **Farm Fresh to You** - Pam Reagh noted that it has been 9 months since she was last here. Farm Fresh to You is the organic grower that delivers right to you. We have 4 schools that are currently enrolled in the program. Mr. Loehr noted that we will have all schools enrolled in the program. Mr. Loehr noted that Carol will coordinate with the sites to get the remaining info needed.

COMMENTS FROM THE AUDIENCE REGARDING ITEMS NOT ON THE AGENDA –

Tiffany Miller, parent, shared her concerns with the lack of bussing from the North Country neighborhood to Riles Middle School. She asked for consideration of there being a bus they could get on at North Country. It was noted that we are not fully staffed for the bus routes that we currently have. And we would not have the funds to purchase another bus and hire another driver for the additional route. Trustee Hunt mentioned that at one time we talked about a possible earlier route that dropped kids off early on the campus. Mr. Deason noted that they can look at an earlier route, but doesn't know if that will work. Trustee Kelley asked if we can get an outline of what it would cost and the feasibility of decreasing the distance; you know that if we decrease it for the North Country area, then we will need to decrease it in other areas as well. Mr. Loehr noted that we can, but the practicality of it is that we don't have the staffing for it. Mr. Deason noted that we have trained multiple drivers. They don't complete the training, or they complete the training and they change their mind. Mr. Loehr asked Mrs. Frisch that at one point they were recommending parents to carpool. Mrs. Frisch noted that tomorrow night there is a PTA meeting and it would be a great opportunity to meet other parents and maybe they could find someone to carpool with. Trustee Kelley asked if we have a Safe Routes to School program. Mr. Deason noted that we have worked with the county, but we have to have a certain number of students to create that and the county to buy into it. Mr. Loehr noted that there is no quick solution. The parent asked if we knew how many students in the North Country area attend Riles MS. It was also noted that it does not help to charge for transportation since we have a lot of Free & Reduced Lunch students.

BOARD/SUPERINTENDENT REPORTS

Mrs. Kelley

- noted that she is looking forward to homecoming.

Mrs. Anderson – had nothing to report.

Mrs. Pope – had nothing to report.

Mr. Hunt – had nothing to report.

Mr. Loehr

- noted that Mr. Ferguson hit the ground running; seems like he's been here. Noted that he appreciates everything he does for the students and families.

- there is a regional College and Career Fair going on at Woodcreek HS; some of our students are taking advantage of that.

- acknowledged Mr. Deason for his help in doing what is needed to be done for the district, with our continued increasing responsibility and work with the developments in the area.

- noted that there is a lot of great people throughout the district who do great things for kids every single day. Trustee Anderson noted that the person we don't acknowledge often enough is Carol; she does so much for all of us all of the time.

Mr. Wilson

- noted that he changed career fields about 3-1/2 years ago; he started his own insurance business. He hasn't been happy with what he has been seeing coming to us. The broker is supposed to work on our behalf. He asked someone he knows to go present to the district an offer. He noted that one of 2 parties has been lying to us for years.

CONSENT AGENDA

1. *This item was pulled for separate consideration.*
2. Approved Classified Personnel Transactions
3. Approved Certificated Personnel Transactions
4. Approved Standard Agreement: Department of General Services/Office of Administrative Hearings (OAH)
5. Approved CSEA 2017/2018 Sunshine Proposal Articles
6. Approved Out-of-State Conference: National Association for the Education of Homeless Children and Youth Annual Conference, Chicago, IL - District Homeless Liaison and Integrated Services Tech (FRC)
7. Ratified 2017/2018 Master Contracts:
 Guiding Hands
8. Ratified 2017/2018 Individual Service Agreements:
 2017/18-134, 196 Bright Star
 2017/18-135-157 American River Speech
 2017/18-158 Guiding Hands
 2017/18-159-193, 195 Jabbergym
 2017/18-194 Placer Learning Center
9. Approved Professional Services Agreement: Ellevation, LLC
10. Approved Professional Services Agreement: 806 Technologies, Inc.
11. Approved 2017-2018 CJUSD & SCOE TK World of Wonders Professional Development McGraw Hill's Wonders ELA/ELC Curriculum
12. Ratified 4th Grade Elementary Sites, Efficacy Study with McGraw Hill, Wonders ELD
13. Approved Addendum #3 to Memorandum of Understanding #16-B-CJ Between Sacramento County Office of Education and Center Joint Unified School District for the AEBG 2016-17, Fund B Consortium Allocation
14. Approved Memorandum of Understanding #17-C-CJ Between Sacramento County Office of Education and Center Joint Unified School District for Adult Education Block Grant Funding
15. Approved Sacramento Cal-SOAP Consortium Memorandum of Understanding 2017-2018-15
16. Approved Field Trip: Center High School AVID to California State University Fresno
17. Ratified the Agreement between Center Joint Unified School District and Dennis Dooley, MHS Enterprises
18. Approved Disposal of Surplus Vehicle:
 1991 Bluebird Bus, VIN #1BAADCSA8MF040839, Plate #330692
19. Ratified Notice of Completion for the Center High School Gym Floor Resurface and Refinish Project
20. Approved Agreement Between Center Joint Unified School District and SCI Consulting for Professional Services
21. Approved Payroll Orders: July - August 2107
22. Approved Supplemental Agenda (Vendor Warrants): August 2017
23. Approved MOU Agreement #7203000-18/19-145M with Sacramento County Department of Health and Human Services

Motion: Wilson
Second: Kelley

Vote: General Consent

CONSENT AGENDA ITEMS PULLED FOR SEPARATE CONSIDERATION

1. Approved Adoption of Minutes from August 16, 2017 Regular Meeting

Motion: Kelley
Second: Anderson

Ayes: Anderson, Hunt, Kelley, Wilson
Noes: None
Abstain: Pope

BUSINESS ITEMS

PUBLIC HEARING: Notification of Compliance With Education Code §60119 for Funds Received under Pupil Textbook and Instructional Materials Incentive Program.

President Pope opened the public hearing at 7:12 p.m. There were no other public comments. The public hearing was closed at 7:12 p.m.

A. APPROVED - Certification of Provision of Standards-Aligned Instructional Materials

Motion: Kelley
Second: Anderson

Vote: General Consent

B. APPROVED - Resolution #7/2017-18: Statement of Assurances Instructional Materials Fund

Motion: Kelley
Second: Hunt

Vote: General Consent

C. APPROVED - 2016/17 Unaudited Actuals Report

Lisa Coronado, Director of Fiscal Services, noted that the unaudited actuals reflect the district activity for 2016/17 school year. She gave a quick synopsis of the report. She then noted that she is currently working on the multi-year projection. They will meet with both contract teams next week to talk about their needs. Mr. Loehr noted that we are a lot better off today than we were eight years ago, but while this presents another set of challenges, they are much better challenges that we have already been through. He noted that he appreciates Lisa for all of her work on this. Trustee Kelley asked, if the new cap is signed by the governor, how that will affect the district. Mrs. Coronado noted that she will look into it. Trustee Wilson asked for clarification on the amount of money difference. It was noted that it was one time money that came to us after the budget was created; that is different than money that was just shook out. Trustee Kelley noted that the budget is a "guess"; you don't know what you are really going to get until we get it.

Motion: Kelley
Second: Anderson

Vote: General Consent

BUSINESS ITEMS (continued)

D. APPROVED - Resolution #5/2017-18: Gann Limit Resolution

Lisa Coronado, Director of Fiscal Services, noted that it is placing limits on growth for expenditure, state and local government spending. The way the calculations work, it has become a formality because the limit is much higher than the actual expenditures, but it is still a part of the constitutional amendment that we have to pass - the resolution saying that we are within the limit.

Motion: Kelley
Second: Hunt

Vote: General Consent

E. APPROVED - Second Reading: Board Policies/Regulations/Exhibits

BP 0410 - Nondiscrimination in District Programs and Activities
BP 0420.41 - Charter School Oversight
BP 0460 - Local Control and Accountability Plan
AR 1340 - Access to District Records
BP/AR 3260 - Fees and Charges
BP/AR 3311 - Bids
BP/AR 3311.1 - Uniform Public Construction Cost Accounting Procedures
AR 3311.2 - Lease-Leaseback Contracts
AR 3311.3 - Design-Build Contracts
AR 3311.4 - Procurement of Technological Equipment
BP 3470 - Debt Issuance and Management
AR 3543 - Transportation Safety and Emergencies
BP/AR 4030 - Nondiscrimination in Employment
AR 4112.22 - Staff Teaching English Learners
E 4112.9/4212.9/4312.9 - Employee Notifications
BP/AR 4119.11/4219.11/4319.11 - Sexual Harassment
BP 4151/4251/4351 - Employee Compensation
BP/AR 4157.1/4257.1/4357.1 - Work-Related Injuries
AR 4161.1/4361.1 - Personal Illness/Injury Leave
AR 4261.1 - Personal Illness/Injury Leave
BP 5030 - Student Wellness
BP 5111 - Admission
BP 5111.1 - District Residency
AR 5111.1 - District Residency
BP/AR 5113 - Absences and Excuses
BP 5116.2 - Involuntary Student Transfers
AR 5125.3 - Challenging Student Records
BP/AR 5141.21 - Administering Medication and Monitoring Health Conditions
BP/AR 5141.52 - Suicide Prevention
E 5145.6 - Parental Notifications
AR 5148 - Child Care and Development
BP/AR 5148.2 - Before/After School Programs
AR 5148.3 - Preschool/Early Childhood Education
BP 6111 - School Calendar
BP 6117 - Year-Round Schedules
BP/AR 6142.2 - World/Foreign Language Instruction
BP 6142.4 - Service Learning/Community Service Classes
BP 6142.94 - History-Social Science Instruction
AR 6143 - Courses of Study
BP 6144 - Controversial Issues
BP 6146.1 - High School Graduation Requirements
BP/AR 6164.6 - Identification and Education Under Section 504
BP/AR/E 6173 - Education for Homeless Children

BUSINESS ITEMS (continued)

- AR 6173.3 - Education for Juvenile Court School Students
- BP/AR/E 6174 - Education for English Learners
- BP 6176 - Weekend/Saturday Classes
- BP/AR 6185 - Community Day School
- BB 9240 - Board Training
- BB 9323 - Meeting Conduct
- E 9323.2 - Actions by the Board

Motion: Kelley
Second: Hunt

Ayes: Anderson, Hunt, Kelley, Pope
Noes: Wilson

ADVANCE PLANNING

- a. *Future Meeting Dates:*
 - i. *Regular Meeting: Wednesday, October 18, 2017 @ 6:00 p.m. - District Board Room - Room 503, located at Riles Middle School, 4747 PFE Road, Roseville, CA 95747*
- b. *Suggested Agenda Items: Mr. Loehr noted that Mr. Jackson will report on PBIS at the next meeting; Mr. Jordan and Mr. Loehr are looking at giving an MTSS presentation at a future meeting, and Kushroo will be giving a facilities workshop in October. Trustee Kelley asked if they can get an update on the planning phase of the 2 new grants.*

ADJOURNMENT – 7:27 p.m.

Motion: Hunt
Second: Wilson

Vote: General Consent

Respectfully submitted,

/s/
Scott A. Loehr, Superintendent
Secretary to the Board of Trustees

/s/
Nancy Anderson, Clerk
Board of Trustees

10/18/17
Adoption Date