

# CENTER JOINT UNIFIED SCHOOL DISTRICT

## BOARD OF TRUSTEES REGULAR MEETING

District Board Room, Room 503  
Wilson C. Riles Middle School  
4747 PFE Road, Roseville, CA 95747

Wednesday, September 19, 2018

### MINUTES

**OPEN SESSION - CALL TO ORDER** - Trustee Anderson called the meeting to order at 5:30 p.m.

**ROLL CALL** - Trustees Present: Mrs. Anderson, Mr. Hunt, Mrs. Kelley, Mrs. Pope,  
Mr. Wilson

Administrators Present: Scott Loehr, Superintendent  
Craig Deason, Assist. Supt., Operations & Facilities  
Lisa Coronado, Director of Fiscal Services  
David Grimes, Director of Personnel/Student Services  
Mike Jordan, Director of Curriculum/Instruction/Special Ed.

### ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION

1. Conference with Labor Negotiators, (David Grimes), Re: CSEA and CUTA (G.C. §54957.6)

**PUBLIC COMMENTS REGARDING ITEMS TO BE DISCUSSED IN CLOSED SESSION** - None

**CLOSED SESSION - 5:30 p.m.**

**OPEN SESSION - CALL TO ORDER – 6:00 p.m.**

**FLAG SALUTE** - led by Trustee Hunt

**ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION** – the Board met in Closed Session and it was announced that the following action was taken during Closed Session:

**ADOPTION OF AGENDA** - There was a motion to approve the adoption of the agenda as amended/proposed: pull Consent Agenda Item 4 for next month.

**Motion:** Hunt  
**Second:** Kelley

**Vote:** General Consent

### STUDENT BOARD REPRESENTATIVE REPORTS

2. McClellan High School – Chris Sill

- there are 61 students enrolled so far this year.
- Back to School Night was held on August 21<sup>st</sup>. Staff called all families to invite them, 18 families attended, and there was a Nacho Bar with a Meet and Greet with teachers and staff.
- first grading period ended on September 14<sup>th</sup>; 15 students earned recognition for outstanding attendance, 21 students earned honor roll, and the awards assembly will be held on September 26<sup>th</sup>.
- have college field trips scheduled to Sierra College and American River College.
- there are several guest speakers scheduled this year:

\* National Health Institute – career advice in general, opportunities, and physical therapy.

### **STUDENT BOARD REPRESENTATIVE REPORTS (continued)**

- \* United States Marine Corps – opportunities with US Marine Corps
- \* US Army

- ASVAB test will be given to students on October 2nd  
- starting Senior Group Projects this year; this will include resumes, budgets, ASVAB, college admissions test, etc. Completion of this project will be noted on their diploma.

1. Center High School – Maximus Gomez

- the football team is undefeated; next week they play against Bear River.
- the Homecoming theme is Tim Burton movies: Seniors have selected Charlie and the Chocolate Factory, Juniors have Nightmare Before Christmas, Sophmores have Alice in Wonderland, and Freshmen have Corps Bride. Decorations will open up on October 5th as well as the Homecoming game that evening, and the 6<sup>th</sup> will be the dance.
- everyone is very eager for the plaza to open.

### **ORGANIZATION REPORTS**

1. CUTA - Venessa Mason, President, gave a shout out to all of the Riles staff, custodians, music teacher Michael Johnson, Scott Loehr, Craig Deason, Chris Borasi, and Brett Homesley who all cleaned up the damage caused by vandals. It's her understanding that there has been a lot of vandalism going on and it is the wishes of the Center staff and teachers that we get a handle on the vandalism; we will all do whatever it takes to make that happen.

2. CSEA - Marie Huggins, President, thanked the board for their consideration in pulling the one agenda item until next month

### **COMMITTEE UPDATES**

**Facilities Committee Update** - Craig Deason, Assistant Superintendent of Operations & Facilities, noted that the Facilities Committee met yesterday. Project Updates: The district has started the first steps to OPSC (Office of Public School Construction) approvals for funding modernization projects. That first step is to turn in to CDE the approval forms and those will be submitted CDE on Friday. Completed plans are going in to DSA (Department of State Architect) for Oak Hill and North Country on November 18th. We just received an email confirmation that this date has been accepted. 2018 Summer Projects: we still have gates and basketball hoops to get up at Spinelli and Dudley. Those should be completed during the October break. The plaza project is waiting for light poles. The projected opening is Tuesday morning. Sierra Vista project: we've been able to cut about 6 months off of the time schedule, with a new completion date of September 2021. Next Summer's Projects: we are still planning to do our technology infrastructure upgrade using e-Rate funds, and our stadium turf replacement for the high school using our cell tower money. If the board approves the item tonight, Mr. Loehr will be able to sign the escrow papers to complete the SMUD property sale from us to SMUD.

Next Mr. Deason reported on the delivery methods for building schools. The Board is aware of the Design-Bid-Build - That is where we hire an architect, they design the school, we go out to bid, and hire a contractor. They come in and build based on the drawings that the architect did. The problems that we have with the delivery method is that the architect tells the contractor that they are not doing they way that the drawing shows and the contractors say that you don't have it in the plans so we don't have to do it. It is an arguing match and there are a lot of change orders in that process. The Plaza Project is an example of that; The Spinelli & Dudley Project has had some change orders as well. Some of the change orders are because of unforeseen conditions, others because of finger pointing. There is a lot of risk for the district, which means the district has to pay for all of those. Lease-Leaseback - This is the method that the district used to build the stadium. The district hires an architect and hires a contractor at the beginning of the design process, and the architect and contractor work together. There is a lot

### **COMMITTEE UPDATES (continued)**

more collaboration. With this method the district has less risk, but there could still be a high number of change orders. Mr. Deason believes this is a method the district could still use. Design-Build: The district would hire a contractor and an architect as one entity. The architect technically works for the contractor; this reduces the change orders and reduces the risk for the district. Mr. Loehr and Mr. Deason spoke with folks at the San Juan and Roseville districts about their experience with Design-Build and they both were very positive. The plan is to bring items to the next meeting for approval, but we will also hold a workshop during the meeting and talk about those items before voting on those.

Facility Master Plan and Implementation Plan - this would be a contract with Caldwell Flores Winters and they would help the district with design specifications, which are basically all of the things that you want in a school. They would also help us with the education specs and program, like what are we going to teach, how are we going to teach it, and how does that make the facility look - how do we design the facility around what we are doing. They will help us develop a funding plan, an implementation timeline, and do demographic studies. This will be a 5 year plan that will be able to be extended into another 5 year period and then another 5 year period, with a lot of it staying the same. Some of the demographics and times will change. This will be the road map that is going to drive us to where we are going with building our facilities and when we are going to be building them. Mr. Loehr noted that the district has had such a great relationship with CFW over the years. Mike Winters is retired, but we are asking them to help us with the things that Mike used to do for us back in the 1980s with a plan. Mr. Deason noted that Kushroo will do a workshop on that and we will want to get approvals on that. Mr. Loehr noted that the development is coming. We have to be prepared and we want to get moving as quickly as we can and get it done right. Trustee Wilson noted that he had mentioned that Design-Build should decrease the number of change orders. He asked why it would not be eliminating change orders. Mr. Deason noted that there could be some unforeseen conditions or something catastrophic. Trustee Wilson noted that they used "Design Build" to build the Veterans homes. Trustee Kelley noted that there was a problem with using the Design-Build method when Natomas USD built Inderkum HS. They used a design for a smart building built in Washington state so some of the HVAC, solar, and grass roof didn't necessarily fit with our climate. Mr. Loehr noted that we can spell all of that out, like "we don't want reused plans" or if we do we could say "we want plans from within a 50 mile geographical area".

### **REPORTS/PRESENTATIONS**

1. **AVID CJUSD Update** - Jennifer Slay, AVID District Director, and Center High School Students Madison Odusola, Kathryn DeGeorge, Myles McKinnon, and Jasia Arrington were in attendance to give the AVID Update. Mrs. Slay noted that the district is celebrating its 25th anniversary with AVID this year. Center High completed its 25 year with AVID this last year and Center Junior High, which became Wilson C. Riles Middle School, will have its 25th year with AVID this year. Center Junior High School was a National Demonstration Site from 1996 to 2013. In 2013 AVID changed the requirements, which didn't quite fit with what we thought was the best educational policies for our students. They have come to our way of thinking, and with possible changes at Riles MS with the bell schedule, she is hoping that they might be able to get that distinction back. Center HS this year has grown to 1 full class per grade level, and have 3 elective teachers. Last spring they received a certification level as being a certified site. In the past they have been an affiliate site. This last summer, for the first time, we had a student attend the Sacramento AVID Summer Institute. Mrs. Slay was a staff developer the last 2 summers for AVID. She noted that it is important to show that AVID contributes to the whole school and district wide so next week at Riles they will be holding their AVID College Awareness Week. Center High School has 2 programs that their students do that benefit all their students: Cougars to College Program and the College Fair. The students spoke about both of these programs.

**COMMENTS FROM THE AUDIENCE REGARDING ITEMS NOT ON THE AGENDA**

Maximus Gomez, student at Center HS, noted that WASC is coming to CHS. Videos have been made and they are posted on Cougar Connection 25 if you would like to view those.

**BOARD/SUPERINTENDENT REPORTS**

**Mr. Wilson** – had nothing to report

**Mr. Hunt** – had nothing to report

**Mrs. Kelley** – had nothing to report

**Mrs. Pope** – had nothing to report

**Mr. Loehr**

- noted that the WASC visitation is coming up Asked if the board would be available this Sunday night at 5:30 p.m.

- read a letter from the Sacramento County Elections Office; the letter noted that no election was needed for this year due to the number of people running. He announced that Donald Wilson, Jeremy Hunt, and Milad J'Beily will be seated for the upcoming term. Mrs. Kelley noted that she did not run because she may be moving.

- received a call from Mr. Borasi Monday morning. Mr. Loehr stopped by the site to find water everywhere. He was amazed at what happened, but was more amazed at the staff members that were all rallying together to make it work, and get it cleaned up.

**Mrs. Anderson**

- noted that there was lots of damage to the gym floor; if anyone knows anything to please let us know.

**CONSENT AGENDA**

1. Approved Adoption of Minutes from August 15, 2018 Regular Meeting
2. Approved Classified Personnel Transactions
3. Approved Certificated Personnel Transactions
4. *This item was pulled from the agenda.*
5. Approved Memorandum of Understanding with SCOE Agreement #8 CJUSD-BPP
6. Approved Professional Services Agreement: Andrew McKenzie, Sorren Bennick Productions Incorporated
7. Ratified 2018/2019 Master Contracts:
  - Aldar Academy
  - Bright Start Therapy
  - C.C.H.A.T. Center
  - C.T.E.C. Supported Life Institute
  - Capitol Academy
  - Easter Seal Society of CA
  - Guiding Hands School
  - Jabbergym
  - Maxim Healthcare Services
  - Northern CA Preparatory School
  - Occupational Therapy
  - Placer Learning Center
  - Sierra Foothills Academy

**CONSENT AGENDA** (continued)

8. Ratified 2018/2019 Individual Service Agreements:
  - 2018/19-01 Aldar Academy
  - 2018/19-02-03 Bright Start Therapy
  - 2018/19-04-10 C.C.H.A.T. Center
  - 2018/19-11-12 C.T.E.C. Supported Life Institute
  - 2018/19-13 Capitol Academy
  - 2018/19-15-21 Easter Seal Society of CA
  - 2018/19-22 Guiding Hands School
  - 2018/19-24-124 Jabbergym
  - 2018/19-125 Maxim Healthcare Services
  - 2018/19-126-136 Meladee McCarty
  - 2018/19-137 Northern CA Preparatory School
  - 2018/19-138 Occupational Therapy
  - 2018/19-139-142 Placer Learning Center
  - 2018/19-143 Sierra Foothills Academy
9. Approved Memorandum of Understanding with Twin Rivers Unified School District for Special Education Services
10. Approved Memorandum of Understanding with Practi-Cal, Inc.
11. Approved Professional Services Agreement: Steve Laughter, 806 Technologies
12. Approved Professional Services Agreement: Camfel Productions
13. Approved Field Trip: Historically Black College Tour, along the East Coast - CHS
14. Approved Field Trip: Center High School AVID to California State University Fresno
15. Approved Field Trip: Center High School MCA to Hawaii
16. Approved 2018-2019 Single Plan for Student Achievement - CHS
17. Approved Memorandum of Understanding Agreement # 7809300-19/22-145M with Sacramento County Department of Child, Family and Adult Services
18. Approved Maxim Healthcare Services
19. Approved Renewal of Memorandum of Understanding Between United Way California Capital Region and CJUSD to Operate the Experience Corps Tutoring Program in Selected Schools for 2018/19 and 2019/20
20. Approved Resolution #5/2018-19: Child Development Contract - CCTR-8179
21. Approved Amendment #1 to Contract with MHL Enterprises for the Non-DSA Campus Fencing Upgrades and Basketball Court Replacement Projects at Dudley and Spinelli Elementary
22. Approved Agreement between Center Joint Unified School District and Michael's Transportation Service, Inc.
23. Approved Final Change Order with Biondi Paving, Inc. for the Dudley/Spinelli Campus Fencing Upgrades and Spinelli Basketball Replacement Projects
24. Approved Resolution #6/2018-19: Center Unified School District Approving Sale of Real Property
25. Approved Professional Services Agreement: STLR Corp dba Ryland SBC
26. Approved Payroll Orders: July - August 2018
27. Approved Supplemental Agenda (Vendor Warrants): August 2018

**Motion:** Kelley  
**Second:** Wilson

**Vote:** General Consent

**BUSINESS ITEMS**

**A. APPROVED - Second Reading: Board Policies/Regulations/Exhibits**

- BP 1020 - Youth Services
- BP/AR 1330 - Use of School Facilities
- BP 1400 - Relations Between Other Governmental Agencies and the Schools
- BP 2210 - Administrative Discretion Regarding Board Policy
- BP/AR 3320 - Claims and Actions Against the District
- BP 4140/4240/4340 - Bargaining Units
- BP/AR 4161.3 - Professional Leaves
- BP/AR 4261.3 - Professional Leaves
- BP/AR 5112.5 - Open/Closed Campus
- AR 5141.32 - Health Screening for School Entry
- BP/AR 6174 - Education for English Learners
- BB 9310 - Board Policies

**Motion:** Kelley  
**Second:** Pope

**Ayes:** Anderson, Hunt, Kelley, Pope  
**Noes:** None  
**Abstain:** Wilson

**B. TABLED - District's Vote for the School and Community College District Representative on the 2018 Ballot**

Mr. Loehr noted that there is one person nominated from Los Rios. No one knew this person and chose to table this item.

**Motion:** Kelley  
**Second:** Hunt

**Vote:** General Consent

**PUBLIC HEARING:** Notification of Compliance With Education Code §60119 for Funds Received under Pupil Textbook and Instructional Materials Incentive Program.

President Anderson opened the public hearing at 6:40 p.m. There were no other public comments. The public hearing was closed at 6:41 p.m.

**C. APPROVED - Certification of Provision of Standards-Aligned Instructional Materials**

**Motion:** Kelley  
**Second:** Pope

**Vote:** General Consent

**D. APPROVED - Resolution #8/2018-19: Statement of Assurances Instructional Materials Fund**

**Motion:** Kelley  
**Second:** Wilson

**Vote:** General Consent

**E. APPROVED - 2017-2018 Unaudited Actuals Report**

Lisa Coronado, Director of Fiscal Services, shared several slides that covered the total unrestricted revenue vs. expenditures/contributions (15/16, 16/17, 17/18), general fund unrestricted unassigned/unappropriated ending fund balance, discretionary one-time funds, 2017-18 general fund expenditures, other funds (fund 09, fund 13, fund 21, fund 25), looking ahead (special education, supplemental/concentration funds (must target unduplicated pupils), enrollment), and enrollment

