

CENTER JOINT UNIFIED SCHOOL DISTRICT

BOARD OF TRUSTEES REGULAR MEETING District Board Room Center Joint Unified School District Annex 3243 Center Court Lane, Antelope, CA 95843

Wednesday, December 20, 2023

MINUTES

OPEN SESSION - CALL TO ORDER - Trustee Pope called the meeting to order at 5:37 p.m.

ROLL CALL - Trustees Present: Mrs. Anderson (*not in attendance during Closed Session*),
Mr. Ballin, Mr. Bruno (*participated remotely*), Mrs. Pope,
Mrs. Sammons

Administrators Present: Scott Loehr, Superintendent (*participated remotely*)
Chris Borasi, Director of Personnel & Student Services
Lisa Coronado, Director of Fiscal Services
Mike Jordan, Director of Curriculum, Instruction & Special
Education
Richard Putnam, Director of Facilities

ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION

1. Public Employee Performance Evaluation – **Superintendent** (G.C.§54957)
2. Student Expulsions/Readmissions (G.C. §54962)

PUBLIC COMMENTS REGARDING ITEMS TO BE DISCUSSED IN CLOSED SESSION - none

CLOSED SESSION - 5:37 p.m.

OPEN SESSION - CALL TO ORDER - 6:00 p.m.

It was announced that Superintendent Loehr was participating remotely and Trustee Bruno was participating remotely from Mexico. It was also noted that Trustee Anderson is on her way.

FLAG SALUTE –

The Flag Salute was led by Adrianna Sammons.

ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION

1. Public Employee Performance Evaluation – **Superintendent** (G.C.§54957) – no action was taken
2. Student Expulsions/Readmissions (G.C. §54962)
Student Readmission 22/23-02 – Recommendation approved.

Motion: Ballin
Second: Sammons

Ayes: Ballin, Bruno, Pope, Sammons
Noes: None
Absent: Anderson

ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION (continued)

Student Suspended Expulsion 23/24-01 – Recommendation approved.

Motion: Sammons

Second: Ballin

Ayes: Ballin, Bruno, Pope, Sammons

Noes: None

Absent: Anderson

Student Stipulated Expulsion 23/24-03 – Recommendation approved.

Motion: Ballin

Second: Sammons

Ayes: Ballin, Bruno, Pope, Sammons

Noes: None

Absent: Anderson

ADOPTION OF AGENDA

There was a motion to bring this item to the floor.

Motion: Bruno

Second: Sammons

There was a motion to approve the adoption of the agenda as amended: Consent agenda #2 was removed, and Business Item C will be moved to the beginning of Business Items.

Motion: Bruno

Second: Sammons

Ayes: Ballin, Bruno, Pope, Sammons

Noes: None

Absent: Anderson, Ortega-Student Board Rep

RECOGNITIONS

Recognition of the Certificated and Classified Employees of the Year from Dudley Elementary School – Brett Homesley, Principal at Dudley Elementary School, spoke about Linda Davis and Amy Limoges. He presented both of them with plaques.

ORGANIZATION REPORTS

1. CUTA – Heather Woods, Vice President, was not available to report.
2. CSEA – Niesha Harris-Knott, President, was not available to report.

Mr. Loehr noted that Ms. Knott had said that she did not have a report and Mrs. Woods had let him know that this was a busy time of year and she was double booked. She sent a Happy Holidays and a Happy New Year.

REPORTS/PRESENTATIONS

1. **Board Member Annual Residency Verification** – Scott Loehr, Superintendent, reported that all five Board Members have met residency criteria that is within the district.

Trustee Anderson arrived at the meeting at 6:11 p.m.

COMMENTS FROM THE AUDIENCE REGARDING ITEMS NOT ON THE AGENDA –

Public Comments In-Person: Kat Brooks spoke about Oak Hill's Blankets of Hope Fundraiser.

Public Comments Online: None

CONSENT AGENDA

1. Approved Adoption of Minutes from November 15, 2023 Regular Meeting
2. *This item has been pulled from the agenda.*
3. Approved Change of March 2024 Board Meeting Date
4. Approved Donation of \$15,000 from the Winn Foundation for CHS Geometry and Construction Program
5. Approved Classified Personnel Transactions
6. Approved Certificated Personnel Transactions
7. Approved Changes to 2024-2025 and 2025-2026 School Year Calendars to Reflect Tentative Agreement with CUTA for added Workday for Certificated Staff
8. Approved the District and CSEA's Proposed Reopeners for the 2023-2024 and 2024-2025 School Years
9. Approved Revision to the Fiscal Year 2023-2024 Service Agreement between Center Joint Unified School District and Sunrise Recreation & Park District for the Expanded Learning Opportunities Program (ELO-P)
10. Ratified CORE Learning -- 3rd-8th grade Online Academy & Professional Development Learning Opportunities
11. Approved Professional Services Agreement: Mad Science of Sacramento Valley, for Fire & Ice Assembly/Science Night – Oak Hill
12. Approved 2024/25 AVID Contract Renewal
13. Approved List of Surplus Books to Recycle/Discard – Oak Hill
14. Approved Agreement between SyTech Solutions and Center Joint Unified School District for Scanning and Destruction of District Blueprints
15. Approved Reimbursement Agreement between the City of Roseville and Center Joint Unified School District in Regards to the Adventure Club at Rex Fortune Elementary School.
16. Approved Agreement between Entek Consulting Services, Inc and the Center Joint Unified School District to Provide Pre-Renovation Hazardous Material Survey Services for the Center High School Modernization Project
17. Approved Disposal of Surplus Items:
 - Kenmore Coldspot Refrigerator, Model 8634010 – Asset Tag #001287CNUSD
 - U.S. Range Oven, Model S-6-26 – Asset Tag #003125CNUSD
18. Approved CJUSD Citizens' Bond Oversight Committee Members
19. Approved ThrivePass Flexible Spending Accounts (FSA) Plan Document, Amended and Restated January 1, 2024
20. Approved Payroll Orders: November 2023
21. Approved Supplemental Agenda (Vendor Warrants): November 2023

Motion: Ballin
Second: Sammons

Ayes: Anderson, Ballin, Bruno, Pope, Sammons
Noes: None
Absent: Ortega-Student Board Rep.

BUSINESS ITEMS

C. APPROVED - Annual Organizational Meeting for Governing Board

There was a motion to bring this item to the floor.

Motion: Anderson
Second: Bruno

BUSINESS ITEMS (continued)

There were no public comments. Trustee Pope opened the nominations for Officers of the Board for 2024.

- 1) **Office of the Board President:** Trustee Bruno made a motion to nominate Trustee Anderson as President of the Board, seconded by Trustee Ballin. This was Board approved.
Ayes: Ballin, Bruno, Pope, Sammons
Noes: None
Abstain: Anderson
Absent: Ortega-Student Board Rep
- 2) **Clerk of the Board:** Trustee Pope made a motion, seconded by Trustee Anderson, to nominate Trustee Bruno as Clerk of the Board. This was Board approved.
Ayes: Anderson, Ballin, Pope, Sammons
Noes: None
Abstain: Bruno
Absent: Ortega-Student Board Rep
- 3) **Board Representative to the County School Board's Association:** Trustee Sammons made a motion, seconded by Trustee Anderson, to nominate Trustee Pope to serve as Board Representative to the Sacramento County School Board's Association. This was Board approved.
Ayes: Anderson, Ballin, Bruno, Sammons
Noes: None
Abstain: Pope
Absent: Ortega-Student Board Rep
- 4) **Date, Time, Place of Board Meetings:** Trustee Anderson made a motion, seconded by Trustee Pope, to continue meeting at 6:00 p.m. (start of Open Session) on the third Wednesdays of the month, with special meetings to be held on the first Wednesdays whenever possible. Meetings will continue to be held in the District Board Room. This was Board approved.
Ayes: Anderson, Ballin, Bruno, Pope, Sammons
Noes: None
Absent: Ortega-Student Board Rep

RECESS: At 6:20 p.m., the Board recessed the regular meeting of the Center Joint Unified Board of Trustees to convene the Organizational Meeting of the Board of Directors of the CJUSD Financing Corporation. The Board adjourned the CJUSD Financing Corporation meeting at 6:22 p.m.

A. Independent Audit Report for Fiscal Year 2022-2023

There was a motion to bring this item to the floor.

Motion: Sammons
Second: Ballin

Lisa Coronado introduced Jen Aras from Crowe. Jen Aras covered the audit. There were no public comments. There was no Board discussion.

BUSINESS ITEMS (continued)

B. APPROVED - First Interim Report for Fiscal Year 2023-24

There was a motion to bring this item to the floor.

Motion: Sammons

Second: Ballin

Lisa Coronado gave an overview of the First Interim Report. There was Board discussion. There were no public comments. There was a motion to approve this item.

Motion: Pope

Second: Sammons

Ayes: Anderson, Ballin, Bruno, Pope, Sammons

Noes: None

Absent: Ortega-Student Board Rep

D. APPROVED - Second Reading: Policies, Regulations and Exhibits

Board Policy 0410 - Nondiscrimination in District Programs and Activities

Board Policy 1160 - Political Processes

Board Policy 1312.2 - Complaints Concerning Instructional Materials

Administrative Regulation 1312.2 - Complaints Concerning Instructional Materials

Exhibit(1) 1312.2 - Complaints Concerning Instructional Materials

Board Policy 1312.3 - Uniform Complaint Procedures

Administrative Regulation 1312.3 - Uniform Complaint Procedures

Administrative Regulation 1312.4 - Williams Uniform Complaint Procedures

Exhibit(1) 1312.4 - Williams Uniform Complaint Procedures

Exhibit(2) 1312.4 - Williams Uniform Complaint Procedures

Administrative Regulation 1330 - Use of School Facilities

Administrative Regulation 3311 - Bids

Administrative Regulation 3311.3 - Design-Build Contracts

Board Policy 3312 - Contracts

Board Policy 3460 - Financial Reports and Accountability

Board Policy 3551 - Food Service Operations/Cafeteria Fund

Administrative Regulation 3551 - Food Service Operations/Cafeteria Fund

Board Policy 4151/4251/4351 - Employee Compensation

Administrative Regulation 4217.3 - Layoff/Rehire

Board Policy 5145.3 - Nondiscrimination/Harassment

Board Policy 6143 - Courses of Study

Administrative Regulation 6143 - Courses of Study

Board Policy 6161.1 - Selection and Evaluation of Instructional Materials

Administrative Regulation 6161.1 - Selection and Evaluation of Instructional Materials

Exhibit(1) 6161.1 - Selection and Evaluation of Instructional Materials

Board Policy 6161.11 - Supplementary Instructional Materials

Board Policy 6163.1 - Library Media Centers

Board Policy 6162.5 - Student Assessment

Administrative Regulation 7140 - Architectural and Engineering Services

There was a motion to bring this item to the floor.

Motion: Sammons

Second: Bruno

There were no public comments. There was no Board discussion. There was a motion to approve this item as a block.

Motion: Ballin

Second: Sammons

Ayes: Anderson, Ballin, Bruno, Pope, Sammons

Noes: None

Absent: Ortega-Student Board Rep

BUSINESS ITEMS (continued)

E. Discussion Regarding World Language Library Books

There was a motion to bring this item to the floor.

Motion: Sammons

Second: Anderson

Trustee Ballin gave a brief overview as to why he brought this forward. Mike Jordan, Director of Curriculum, Instruction & Special Education, shared information on the total number of library books at each site, number of English Learners at each site, languages spoken within CJUSD, and a spreadsheet of library books by language at each site. It was noted that the books in Spanish and Russian are checked out regularly. There was Board discussion. There were no public comments.

STUDENT BOARD REPRESENTATIVE REPORTS

1. Harmonie Ortega – was not available to report

BOARD/SUPERINTENDENT REPORTS

Mr. Bruno – had nothing to report

Mrs. Anderson

-wished everyone a wonderful Christmas and to be safe.

Mrs. Sammons

- noted that she hopes that everyone had a great Thanksgiving.
- attended her first CSBA conference; got lots of good information.
- attended a site tour on December 8th at Rex Fortune Elementary, Dudley Elementary and Oak Hill Elementary.
- thanked everyone who helped with the Teddy Bear Drive.
- noted that the Resource Center is still looking for shoes, jackets and things to keep students warm.
- noted that our students are able to check out Chromebooks if needed; parent/students will need to follow up with site staff or administration.
- wished everyone a Merry Christmas, Happy Holidays and a Happy New Year.

Mr. Ballin

- noted that he has just completed his first full year as a board member. Thanked all who have assisted him.
- noted that this is the second month that his family has encountered personal crises. Thanked the Board, Superintendent Loehr and the staff of North Country Elementary for year thoughts and well wishes during this trying time.
- noted that he hopes everyone had a great Thanksgiving holiday.
- wished all staff, students and families a blessed and safe December holiday.
- looks forward to seeing everyone next year.
- noted that all are welcome to attend the board meetings in person.
- noted that any comments on the district's social media is encouraged and emails are welcome.

BOARD/SUPERINTENDENT REPORTS (continued)

Mr. Loehr

- acknowledged that there was a tragic loss of Coach Sellers and noted his commitment and dedication to our district.
- noted that the land transfer petition is done; both committees have denied the petition.
- noted that Harmonie had sent an electric version of her report; Mr. Loehr noted that he forwarded her report to the Board by email.
- wished everyone a Happy New Year, and everyone get well.

Mrs. Pope

- thanked Adrianna for reiterating the information about Chromebooks.
- apologized to Trustee Ballin and the other Board members for not giving a chance to speak.
- attended the Cozy Craft & Cocoa at Oak Hill Elementary. It was an amazing event and well attended.
- congratulated the 4th and 5th grade students and teachers at Rex Fortune Elementary on their successful Robot parade.
- spoke to Dr Chen, Director of the STEM Education Program at UCD. He gave a brief overview of the program.
- asked how all of the elements we are doing come together.

ADVANCE PLANNING

- a. *Future Meeting Dates:*
i. *Regular Meeting: Wednesday, January 17, 2024 @ 6:00 p.m. – Board Room, Center Joint Unified School District Annex, 3243 Center Court Lane, Antelope, CA 95843 and/or Virtual*
- b. *Suggested Agenda Items:*
- *None*

ADJOURNMENT – 7:18 p.m.

Respectfully submitted,

/s/

Scott A. Loehr, Superintendent
Secretary to the Board of Trustees

/s/

Steve Bruno
Board of Trustees Clerk

1/17/2024

Adoption Date