

MEMORANDUM OF UNDERSTANDING

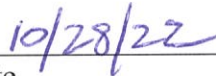
Between
Center Joint Unified School District
And
California School Employees Association and its Center Chapter #610

This memorandum of understanding (MOU) confirms and clarifies the parties' mutual understanding and agreement regarding substitute opportunities for CJUSD classified employees during the 2022-2023 school year.

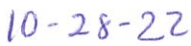
1. Beginning October 16, 2022, through the remainder of the 2022-23 school year ending on May 25, 2023, the District agrees to compensate classified employees who substitute for absent CJUSD classified employees at double their regular hourly pay rate.
2. CJUSD's substitute tracking system, eSchools Solutions, will be used to track the absence and the employee who is covering the absence ("the substitute"). The substitute must notify the site secretary or the Personnel Executive Assistant, Arlene Ballesteros, so they may add the information to eSchools Solutions. The substitute will not be paid the double rate if the information is not documented in eSchools Solutions.
3. The parties also agree to compensate classified school site office staff at double their regular hourly rate of pay if they work additional hours beyond their workday to cover for an absent office staff during the same day of the absence. All such hours must be approved in advance by their supervisor/administrator.
4. All such hours must be accounted for on a time card with "sub" listed as the reason which will then be verified by eSchools Solutions.
5. Work assignments already defined in the CBA between the parties are excluded from this agreement. (For example, compensation for maintenance worker night time on-call duty is already contractually agreed upon.)
6. This agreement does not constitute a precedent for any future agreement.




David Grimes
Director of Personnel, CJUSD


Date

Niesha Harris-Knott
President, CSEA Chapter #610


Date

Cesar Mata


Date