

CENTER UNIFIED SCHOOL DISTRICT

JOB TITLE: DISTRICT SCHOOL NURSE

DESCRIPTION OF BASIC RESPONSIBILITIES

Provides health services, health education, and health resources for students, staff and parents. Provides recommendations for the control of the environment at the school sites and implements tasks assigned according to district's policies and procedures.

SUPERVISOR: Assistant Superintendent for Curriculum and Instruction

HEALTH SERVICES:

Responsible for mandated services, referral, and follow-up. Interacts and notifies parents, or arranges protocol for staff regarding notification of parents of student illness, communicable disease, and any physical injury or potential health problems. Reviews immunization records on all continuing and newly enrolled students, and follows up thereafter on those students who are with conditional enrollment or those who fail to comply with the state requirements. Supervises and provides staff inservice regarding the distribution of medication taken by students. Maintains a health record for each enrolled student and informs teachers of physical or health conditions of students when appropriate. Provides health data necessary for Individual Education Program meetings when appropriate. Implements physician recommendations for specific needs with pupils when chronic illness or disease is present. Complies with Green Book policies and District adopted procedures.

HEALTH EDUCATION:

Provides health education and resources to staff, students and parents when appropriate. Prepares and participates in classroom lessons to disseminate health care information when requested and develops health programs where appropriate. Serves as a liaison between school, home and community agencies to improve the health of students. Provides inservices for staff and/or families regarding health issues when appropriate.

CONTROL OF HEALTH ENVIRONMENT:

Assists Sacramento County Health Department with measures necessary for the prevention and control of communicable disease, and excludes students from school with contagious or infectious diseases. Reports by telephone and in writing to the local police authority and Child Protective Services any suspected child abuse cases. Participates in planning for the provision of proper emergency care for sudden illness or injury. Assists families in obtaining medical care and in awareness of available services. Maintains an adequate level of supplies in the health office. Stores medications within a safe and secure area only accessible to nurses, health aides, and designated staff members.

PROFESSIONAL ACTIVITIES AND GROWTH:

Maintains professional competence through participation in educational activities both in and outside the district, and in self-selected continuing education courses needed to maintain a

Registered Nurse License. Participates in faculty, school site, or district meetings where appropriate.

SUPERVISES: Health Aides; and coordinates with other nurses to schedule, administer and continue to improve health services for Center Joint Unified School District.

QUALIFICATIONS:

Training, Education and Experience:

An approved credential issued by the Commission of Teachers Credential of the State of California, possession of a valid California's Driver's License, dependable transportation, a valid Registered Nurse License, a valid Public Health Nurse License, Vision and Scoliosis training by a accredited school and a School Audiometrist Certificate.

Knowledge and Skills:

Knowledge of student health needs; knowledge of environment control as it relates to health needs of students, families and staff; knowledge of state and federal regulations and district adopted policies and procedures which govern health services; knowledge of effective health room management techniques and organizational skills; knowledge of community resources in health and welfare fields available to families and staff; knowledge of effective verbal and written communication skills; ability to understand and accept differences amongst individuals.

Physical Characteristics:

(Consideration will be given to reasonable accommodation)

Sufficient vision to read printed materials; sufficient hearing to conduct in person and telephone conversation; sufficient physical mobility to meet the needs of all students and to move between school sites; ability to speak clearly; physical, mental, and emotional stamina to perform duties and responsibilities of the position.